Canyon-Owyhee School Service Agency
109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director
Diana Zigars, Special Education Director
DawnitaTincher, Business Manager
(208) 482-6074

APPROVED DECEMBER 17, 2015

Minutes of the Regular Meeting of the Board of Trustees
November 16, 2015

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:04 p.m. by Vice-Chairman Jennifer Brock at the CRTEC Conference Room. The following persons were in attendance:

Christy Tayler	Trustee	Wilder
Jeff Dillon	Superintendent	Wilder
Jennifer Brock	Trustee; Vice-Chairman	Notus
Craig Woods	Superintendent	Notus
Jim Norton	Superintendent	Parma
Michael Lankow	Trustee	Marsing
Norm Stewart	Superintendent	Marsing
Shelley Shenk	Trustee	Homedale
Rob Sauer	Superintendent	Homedale
Harold Nevill	CEO/CRTEC Campus Director	COSSA
Diana Zigars	Special Education Director	COSSA
DawnitaTincher	Business Manager/Clerk	COSSA

Not Present: Robert Godina, Chairman/Parma Trustee.

Guests: Kristie Dorsey, CRTEC Short Term Training Coordinator; John Bechtel, CRTEC Maintenance Supervisor; and “Student 2015-12” and parents.

APPROVE AGENDA

Jim Norton moved to hold Executive Session between Line Item E & F on the proposed agenda. Craig Woods seconded the motion. Motion carried.

APPROVE MINUTES

Craig Woods moved to approve the minutes for the regular Board meeting on October 19, 2015 with changes. Christy Tayler seconded the Motion. Motion carried.

BILL SCHEDULE

Craig Woods moved to approve the bill schedule as presented. Jim Norton seconded the motion. Motion carried.

Rob Sauer arrived at this time.

EXECUTIVE SESSION

Vice-Chairman Jennifer Brock announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b). After a full and complete discussion upon motion duly made by Rob Sauer and seconded by Norm Stewart the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency recessed from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder-Aye, Notus-Aye, Parma - Aye, Marsing- Aye, Homedale-Aye, Vice-Chairman Brock declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:41 p.m. on the 16th day of November 2015 at the COSSA office board room, Wilder, Idaho in order to consider personnel and student issues as authorized by Section 74-206(1)(b), Shelley Shenk, Rob Sauer, Michael Lankow, Norm Stewart, Jim Norton, Craig Woods, Jennifer Brock, Christy Tayler, Jeff Dillon, Dr. Harold Nevill, Diana Zigars, "Student 2015-12" and family members, and Dawnita Tincher were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session at 7:31 p.m. Rob Sauer moved to reconvene into open session. Norm Stewart seconded the motion. Motion carried.

EXECUTIVE SESSION - ACTION(S)

Craig Woods moved to expel "Student 2015-12" from COSSA Academy effective beginning November 16, 2015 and lasting until January 4, 2016. Said Student will be able to return to COSSA Academy after January 4, 2016 at which time he would be placed on a behavior contract created by Dr. Nevill. Jim Norton seconded the motion. Motion carried.

No actions were taken on "Student 2015-13"

Craig Woods moved to deny out-of-district enrollment for "Student 2015-14" to COSSA Academy. Norm Stewart seconded the motion. Motion carried.

Rob Sauer moved to accept the resignation of "Employee A" as presented. Jeff Dillon seconded the motion. Motion carried.

Rob Sauer left at this time.

OLD BUSINESS

Educational Allocation	Discussion was held regarding the Educational Allocations that Districts will receive for those employees who have a BA+24 and MA degrees from the State Department of Education in regards to COSSA employees that are on the individual District ISEE reports. Rob Sauer asked to have a list of the COSSA employees who fall within these categories. No decisions were made.
Annual Board Visits	On Monday, November 9, 2015 Dr. Nevill visited the Parma and Wilder School Boards for his annual update. Homedale and Marsing Boards are scheduled in December. Notus is scheduled for January, 2016.
Architectural & Building Projects	Dr. Nevill shared the current architectural plans for CRTEC expansion project with the Board. Discussion was held and the Board asked Dr. Nevill to give them attendance data showing the increase in attendance that COSSA Academy incurs each year. No decisions were made.

NEW BUSINESS

CEA	No additions to the submitted reports.
Business Office	No additions to the submitted reports.
Special Services Report	Diana Zigars recommended that the Board of Trustees declare an Emergency to seek Alternate Route, Certification for the COSSA Pre-School Teacher. Jim Norton moved to approve the recommendation as presented. Jeff Dillon seconded the motion. Motion carried.
Administrative /Professional-Technical/COSSA Academy Report	No additions to the submitted reports.

COSSA BOARD POLICIES

Policies – First Reading	No policies to review for first reading this month.
	Dr. Nevill made note that Policy 202 – Food Service Program Policy, was canceled when Policy 206 – Wellness was issued in September.
Policies – Second Reading	No policies to review for second reading this month.
PERSONEL	Christy Tayler moved to ratify the hire of Amber Clay, Special Education Assistant, SLP program (Wilder, Notus & Homedale), by Special Education Director Diana Zigars. Michael Lankow seconded the motion. Motion carried.

Christy Tayler moved to ratify the hire of Sandra Goheen, Special Education Assistant, Wilder Jr/Sr HS Resource Room, by Special Education Director Diana Zigars. Michael Lankow seconded the motion. Motion carried.

ADJOURNMENT

Jeff Dillon moved to adjourn the meeting at 8:03 p.m. Craig Woods seconded the motion. Motion carried.

Respectfully submitted,

DawnitaTincher, Clerk