

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director
Diana Zigars, Special Education Director
DawnitaTincher, Business Manager
(208) 482-6074

APPROVED MARCH 17, 2017

Minutes of the Regular Meeting of the Board of Trustees
February 16, 2016

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:04 p.m. by Chairman Robert Godina at the CRTEC Conference Room. The following persons were in attendance:

Christy Tayler	Trustee	Wilder
Jeff Dillon	Superintendent	Wilder
Barbara Skogsberg	Trustee	Notus
Robert Godina	Trustee/Chairman	Parma
Norm Stewart	Superintendent	Marsing
Harold Nevill	CEO/CRTEC Campus Director	COSSA
Diana Zigars	Special Education Director	COSSA
DawnitaTincher	Business Manager/Clerk	COSSA

Not Present: Jennifer Brock, Notus Trustee/Vice Chairman; Craig Woods, Notus Superintendent; Jim Norton, Parma Superintendent; Michael Lankow, Marsing Trustee; Shelley Shenk, Homedale Trustee; and Rob Sauer, Homedale Superintendent.

Guests: Kristie Dorsey, CRTEC Short Term Training Coordinator; Joetta Fulgenzi, CEA Representative, Juan Garcia, CRTEC Interpreter; "Student 2016-4" and parents, "Student 2016-5" and parent; "Student 2016-6" and parents; "Student 2016-7" and parents; and "Student 2016-8" and parent.

APPROVE AGENDA

Presented agenda approved by unanimous consent.

Norm Stewart and Jeff Dillon arrived at this time.

EXECUTIVE SESSION

Chairman Robert Godina announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b). After a full and complete discussion the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder-Aye, Notus-Aye, Parma – Aye, Marsing- Aye, Homedale- Not Present, Chairman Godina declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:06 p.m. on the 16th day of February 2016 at the COSSA office board room, Wilder, Idaho in order to consider personnel and student issues as authorized by Section 74-206(1)(b), Christy Tayler, Jeff Dillon, Barbara Skogsberg, Robert Godina, Norm Stewart, Dr. Harold Nevill, Diana Zigars, Dawnita Tincher, Juan Garcia, “Student 2016-4” and parents, “Student 2016-5” and parent, “Student 2016-6 and “Student 2016-7” with parents, and “Student 2016-8” and parent were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session at 8:09 p.m. Jeff Dillon moved to reconvene into open session. Norm Stewart seconded the motion. Motion carried.

EXECUTIVE SESSION - ACTION(S)

Christy Tayler moved to expel “Student 2016-4” from COSSA Academy until the beginning of the 2016-2017 school year. Barbara Skogsberg seconded the motion. Motion carried

Christy Tayler moved to expel “Student 2016-5” from COSSA Academy until January 2017 school year. Barbara Skogsberg seconded the motion. Motion carried.

Christy Tayler moved to expel “Student 2016-6” from COSSA Academy until January 2017 school year. Barbara Skogsberg seconded the motion. Motion carried.

Christy Tayler moved to expel “Student 2016-7” from COSSA Academy until January 2017 school year school year. Barbara Skogsberg seconded the motion. Motion carried.

Jeff Dillon moved to allow “Student 2016-8” to return to COSSA Academy at the beginning of the fourth quarter of the 2015-2016 school year. Barbara Skogsberg seconded the motion. Motion carried.

APPROVE MINUTES

Christy Tayler moved to approve the minutes for the regular Board meeting on

January 19, 2016 as presented. Norm Stewart seconded the motion. Motion carried.

BILL SCHEDULE

Jeff Dillon moved to approve the bill schedule as presented. Norm Stewart seconded the motion. Motion carried.

OLD BUSINESS

AP English Proposal

Darlene Hotchkiss has visited with some of the consortium school Principals and Counselors regarding her AP English proposal and has had some positive feedback. She would like to pursue talking with students and counselors to see what need she can fulfill. Jeff Dillon would like Dr. Nevill to research funding ideas in regards to her proposal. No decisions were made.

New Academy Hire Financial

Dr. Nevill passed out a worksheet showing the possible financial impact of hiring a Principal/PTE Coordinator. Barbara Skogsberg asked when a committee would be created and it was stated that it would be at the March Board meeting. No decisions were made.

60-hour per credit waiver

Dr. Nevill presented the Board with the letter received from the State Department of Education that denied COSSA Academy's waiver request in regards to the 60-hour per credit requirement. No decisions were made.

March Board Meeting

Dr. Nevill reminded the Board that the March Board meeting has been rescheduled as to avoid conflict with spring break to Thursday, March 17, 2016 at 5:00 p.m.

NEW BUSINESS

CEA

No additions to the submitted reports.

Business Office

No additions to the submitted reports.

Special Services Report

No additions to the submitted reports.

Administrative /Professional- Technical/COSSA Academy Report

Dr. Nevill passed out a 5-day per week calendar proposal for COSSA Academy for the 2016-2017 school year. No decisions were made.

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Jeff Dillon left at this time.

COSSA BOARD POLICIES

Policies – First Reading

No policies to review for first reading this month.

Policies – Second Reading

Second Reading was held on the revised Student Court Handbook. Christy Tayler moved to adopt the revised Student Court Handbook as presented. Norm Stewart seconded the motion. Motion carried.

Second Reading was held on the revised Job Description & Duties Manual. Dr. Nevill proposed that it be brought back for a third reading. Christy Tayler moved to bring the revised Job Description & Duties Manual back for a third reading. Norm Stewart seconded the motion. Motion carried.

Second Reading was held on the revised CTE Course Description Manual. Christy Tayler moved to adopt the revised CTE Course Description Manual as presented. Norm Stewart seconded the motion. Motion carried.

PERSONEL

Diana Zigars asked the board to ratify her acceptance of retirements & resignations for the end of the year as follows:

Retirement - Trudy Robinson, Special Education Teacher – COSSA Academy, Extended Resource Room

Resignation – Bonnie Roberts, Special Education Teacher – Homedale Elementary, Special Day Class – Severe.

Retirement – Vicki Lyon, Special Education Assistant – Maxine Johnson Resource Room.

Norm Stewart moved to ratify the acceptance of retirements and resignations by Special Education Director Diana Zigars as presented. Christy Tayler seconded the motion. Motion carried.

Dr. Nevill asked the board to ratify his hire of Lacey Hardy as an Academy Day Care Assistant. Christy Tayler moved to ratify the hire by Dr. Nevill as presented. Norm Stewart seconded the motion. Motion carried.

BOARD REQUESTS TO ADMINISTRATION

Barbara Skogsberg asked Dr. Nevill to follow up on discussion held within executive session in regards to a class that is currently being conducted at COSSA Academy.

ADJOURNMENT

Christy Tayler moved to adjourn the meeting at 9:09 p.m. Norm Stewart seconded the motion. Motion carried.

Respectfully submitted,

DawnitaTinchler, Clerk