



# Idaho Plan for Disasters

## Congregate Meal Service Using USDA Foods

The following guidance and information concerns meeting the needs of Idaho citizens with regard to disasters requiring group meal service at congregate meal sites as stated in USDA 7 CFR 250.43.

The Idaho Department of Education has responsibility for United States Department of Agriculture (USDA) Foods used at group/congregate meals sites. Under normal conditions, shipments of USDA Foods are made monthly (except June and July) to eligible recipient agencies in the state. USDA Foods can be used in congregate meal feeding during a **presidentially** declared disaster or situations of distress.

### **THERE ARE PENALTIES FOR THE MISUSE OF USDA FOODS**

USDA Foods can be made available to disaster organizations in times of need, per USDA guidance. Notification and approval by the Idaho Department of Education is required before food items can be released to disaster organizations under such circumstances. The Idaho Department of Education in turn must notify the Western Regional Office of the USDA. The Idaho Department of Education requires the following information regarding the disaster situation:

1. Description of the disaster situation.
2. Number of people requiring meals and the time of the meal service.
3. Quantity and types of food needed for group meal service.
4. Number and location of sites for group meal service.
5. Method of meal service (organization and facility).
6. Disaster relief organization(s) involved.

Provide the information above to the Idaho Department of Education as soon as possible.

Upon approval by the Idaho Department of Education, USDA Foods would be released to authorized disaster organizations. A signed receipt/inventory is required for all items. USDA Foods will be made available based on the information provided by the disaster organizations. The USDA authorized disaster organizations for Idaho are the American Red Cross and the Salvation Army.

### **DURING OR FOLLOWING THE DISASTER:**

1. The State agency (Idaho Department of Education) may provide additional USDA Foods from state storage as necessary and if available.

2. The Recipient Agency (school district) and/or disaster organization must report ten days following the end of the meal service the type and number of meals served.
3. The Recipient Agency must report within ten days following the end of the last meal service the inventory of all USDA Foods used.
4. The Recipient Agency should maintain records on all equipment, labor, and non-USDA Foods used and may file claims with the Federal Emergency Management Administration (FEMA) in instances of presidential declared Federal disasters.
5. Maintain a sign-in log during disaster feeding. A copy of the sign-in log may be requested to verify meal count.

**Personnel (Authorization, Contact guidance, Coordination and Information):**

**Idaho Department of Education**

Child Nutrition Programs (CNP)

650 W. State Street

Boise, ID 83702-0027

[USDAFoodsteam@sde.idaho.gov](mailto:USDAFoodsteam@sde.idaho.gov)

Office Telephone: 208-332-6820

Fax: 208-334-2228

Shawn Charters, USDA Foods Coordinator

1136 Alder Creek Road

Garden Valley, ID 83622

[scharters@sde.idaho.gov](mailto:scharters@sde.idaho.gov)

Work Telephone: 208-332-6822

Cell Phone: 208-830-6123

Michelle Clement Taylor

Chief Operations Officer

2100 W. Lemhi Circle

Boise, ID 83705

[mtaylor@sde.idaho.gov](mailto:mtaylor@sde.idaho.gov)

Work Telephone: 208-332-6954

Cell Phone: 208-570-3504

Lynda Westphal, CNP Director

10573 Roan Meadow Drive

Boise, ID 83709

[ljwestphal@sde.idaho.gov](mailto:ljwestphal@sde.idaho.gov)

Work Telephone: 208-332-6825

Cell Phone: 208-724-2894

**United States Department of Agriculture (USDA), Western Regional Office (WRO)**

Western Regional Office

90 7<sup>th</sup> Street, Suite 10-300

San Francisco, CA 94103

Office Telephone: 415-705-1310

**USDA Regional Disaster Coordinator Team:**

**USDA WRO Child Nutrition Programs (CNP) Division (Schools, SFSP, CACFP)**

Simone Abbey, Regional Disaster Coordinator/  
Program Specialist

[Simone.abbey@usda.gov](mailto:Simone.abbey@usda.gov)

Work Telephone: 415-645-1903

Susan “Suzie” Ahn, Schools Contact/Team Lead

[Susan.ahn@usda.gov](mailto:Susan.ahn@usda.gov)

Work Telephone: 415-293-3721

GeNam Chew, Branch Chief, School Nutrition Programs

[GeNam.chew@usda.gov](mailto:GeNam.chew@usda.gov)

Work Telephone: 415-705-1313

Melisa Di Tano, Schools Contact/Team Lead

[Melisa.ditano@usda.gov](mailto:Melisa.ditano@usda.gov)

Work Telephone: 415-645-1901

**USDA WRO Supplemental Nutrition Program (SNP) Division (Food Distribution Programs/USDA Foods/WIC)**

Devin Wilcox-McCombs, Regional Disaster Coordinator/  
Team Lead

[Devin.wilcox-McCombs@usda.gov](mailto:Devin.wilcox-McCombs@usda.gov)

Work Telephone: 415-645-1903

**USDA WRO SNAP Division**

Primary

Scott Jennings, Program Specialist  
Western Region Disaster/COOP Coordinator  
Technology, Nutrition, and Integrity (TNI) Branch

[Scott.jennings@usda.gov](mailto:Scott.jennings@usda.gov)

Work Telephone: 415-365-4538

Cell Phone: 415-269-1966

Alternate

Cindy Houston  
Program Specialist  
Western Regional Office | SNAP  
Technology, Nutrition, and Integrity (TNI) Branch

[Cynthia.houston@usda.gov](mailto:Cynthia.houston@usda.gov)

Work Telephone: 415-645-1922

**Idaho TEFAP (The Emergency Food Assistance Program)**

Lisa Johnson, CSBG Program Manager  
450 W. State Street, 2<sup>nd</sup> Floor  
Boise, ID 83720  
[Lisa.johnson@dhw.idaho.gov](mailto:Lisa.johnson@dhw.idaho.gov)

Work Telephone: 208-334-5739  
Fax: 208-334-5817

**Idaho Office of Emergency Management (IOEM)**

Ben Roeber, Bureau Chief  
4040 W. Guard Street Bldg. 600  
Boise, ID 83705-5004  
[broeber@imd.idaho.gov](mailto:broeber@imd.idaho.gov)

Office Telephone: 208-258-6501  
Cell Phone: 208-900-8622

Robert Feeley, Operations Branch Chief  
4040 W Guard Street Bldg. 600  
Boise, ID 83705-5004  
[rfeeley@imd.idaho.gov](mailto:rfeeley@imd.idaho.gov)

Work Telephone: 208-258-6519  
Cell Phone: 208-890-6893

**American Red Cross of Greater Idaho**

Scott O'Connell, Regional Disaster Office  
5380 W. Franklin Road  
Boise, ID 83705  
[Scott.oconnell@redcross.org](mailto:Scott.oconnell@redcross.org)

Work Telephone: 800-733-2767  
(1-800-Red Cross)

**The Salvation Army**

Major Premek Kramerius, MBA  
9492 W. Emerald Street  
Boise, ID 83704  
[premek.kramerius@usw.salvationarmy.org](mailto:premek.kramerius@usw.salvationarmy.org)

Telephone: 424-382-6101

**Federal Emergency Management Agency (FEMA)**

Region 10 (AK/ ID/ OR/ WA)  
130 228<sup>th</sup> Street S.W.  
Bothell, WA 98021-8627

Office Telephone: \*425-487-4600  
\*Ask for Individual Assistance

Leah Lubin  
FEMA Region 10 Individual Assistance Branch Chief  
[Leah.lubin@fema.dhs.gov](mailto:Leah.lubin@fema.dhs.gov)

Telephone: 202-579-2492

## **State Contracted Warehouse/Carrier**

### **Northwest Distribution – A Division of Gold Star Foods**

Laurie McCluskey

1750 W. Hwy 52

Emmett, ID 83617

[lmcccluskey@toolsforschools.com](mailto:lmcccluskey@toolsforschools.com)

Office Telephone: 208-365-1445

800-328-2333

800-574-3663

Cell Phone: 208-869-2262

Fax: 866-422-2320

### **Americold Logistics**

Josh Tamayo

231 4<sup>th</sup> Ave N

Nampa, ID 83687

[Josh.tamayo@americold.com](mailto:Josh.tamayo@americold.com)

Office Telephone: 208-466-3551

Fax: 208-466-7953

Melissa Carringer

[Melissa.carringer@americold.com](mailto:Melissa.carringer@americold.com)

Office Telephone: 208-466-3551

Fax: 208-466-7953

Samantha Stone

[Samantha.stone@americold.com](mailto:Samantha.stone@americold.com)

Office Telephone: 208-466-3551

Fax: 208-466-7953

### **References: USDA**

7 CFR Chapter II 250.2

7 CFR Chapter II 250.69

7 CFR Chapter 11 250.70

Definitions

Disasters

Situations of distress

### **References: State of Idaho**

Idaho Emergency Operations Plan

State Disaster Preparedness Act of 1975, as amended by the Idaho Homeland Security Act of

2004, Chapter 10, Title 46, Idaho Code

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mail:

U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or  
email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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