

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director
Diana Zigars, Special Education Director
Dawnita Tincher, Business Manager
(208) 482-6074

APPROVED SEPTEMBER 19, 2016

Minutes of the Regular Meeting of the Board of Trustees
August 15, 2016

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:00 p.m. by Chairman Robert Godina at the CRTEC Conference Room. The following persons were in attendance:

Christy Tayler	Trustee	Wilder
Barbara Skogsberg	Trustee/Vice Chairman	Notus
Craig Woods	Superintendent	Notus
Robert Godina	Trustee/Chairman	Parma
Jim Norton	Superintendent	Parma
Jason Sevy	Trustee	Marsing
Norm Stewart	Superintendent	Marsing
Shelley Shenk	Trustee	Homeadle
Rob Sauer	Superintendent	Homedale
Harold Nevill	COSSA CEO	COSSA
Diana Zigars	Special Education Director	COSSA
Greg Hale	CA Principal/CTE Coordinator	COSSA
	CRTEC Campus Director	
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jeff Dillon, Wilder Superintendent.

Guests: Kristy Dorsey, Short Term Training Coordinator; and Student “2016-17”

APPROVE AGENDA

Dr. Nevill stated that there would be no annual meeting as that was held last month and that under J. 2. there would be no ratify to hire as the candidate backed out. Christy Tayler moved to approve the agenda with changes as presented. Jason Sevy seconded the motion. Motion carried.

EXECUTIVE SESSION

Chairman Robert Godina announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206

(1)(b)&(d). After a full and complete discussion the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b) and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye, Notus-Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Godina declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:01 p.m. on the 15th day of August 2016 at the COSSA office board room, Wilder, Idaho in order to consider personnel and student issues as authorized by Section 74-206(1)(b) &(d), Chrissy Tayler, Barbara Skogsberg, Craig Woods, Robert Godina, Jim Norton, Jason Sevy, Norm Stewart, Shelley Shenk, Rob Sauer, Dr. Harold Nevill, Diana Zigars, Greg Hale, Dawnita Tincher, and “Student 2016-” and were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session at 6:25 p.m. Jason Sevy moved to reconvene into open session. Shelley Shenk seconded the motion. Motion carried.

EXECUTIVE SESSION - ACTION(S)

Shelley Shenk moved to allow “Student 2016-17” attendance at COSSA ademy Academy beginning this first semester of the 2016-2017 school year. Said student would be placed on a strict behavior and academic contract. Christy Tayler seconded the motion. Motion carried

APPROVE MINUTES

Christy Tayler moved to approve the minutes for the annual Board meeting of July 18, 2016, and the amended minutes for the special Board meeting of June 30, 2016 as presented. Jason Sevy seconded the motion. Motion carried.

BILL SCHEDULE

Craig Woods moved to approve the bill schedule as presented. Shelley Shenk seconded the motion. Motion carried.

OLD BUSINESS

State Board of Education

Dr. Nevill shared with the Board the letter that he sent to the State Board of Education (OSBE) in response to the letter received from the State Board concerning Occupational Therapists.

NEW BUSINESS

- CEA No additions to the submitted reports.
- Business Office The Board asked Dawnita to start providing an explanation sheet that lists the explanations that the Board has accepted in regards to information asked on the budget reports.
- Special Services Report Special Education Director Diana Zigars made the recommendation that the Board make a Declaration of Emergency to hire a Gifted/Talented Facilitator on an Alternate Route to Certification. Jason Sevy moved that the Board make a Declaration of Emergency to hire as presented. Craig Woods seconded the motion. Motion carried.
- Administrative Report No additions to the submitted reports.
- Career & Technical/COSSA Academy Report Greg Hale passed out the fall 2016-2017 enrollment information for COSSA Academy and COSSA CTE. Craig Woods asked to have it changed so that out-of-district students must reapply through the home district on open enrollment before being allowed to attend COSSA Academy. Dr. Nevill will develop a change to the appropriate Board policy.
- Short-Term Training Report No additions to the submitted reports.

COSSA BOARD POLICIES

- Policies – First Reading First reading was held on Policy 322 – Leadership Premiums (policy brought last month was revamped completely to create a new policy therefore requiring a first reading). Rob Sauer moved to bring Policy 322 – Leadership Premiums back for a second reading. Craig Woods seconded the motion. Motion carried.
- Policies – Second Reading Second reading was held on the 2016-2017 Teacher-Student-Parent Handbook (Annual Revision). Craig Woods moved to adopt the 2016-2017 Teacher-Student-Parent Handbook as presented. Jason Sevy seconded the motion. Motion carried.
- Second reading was held on Policy 323 – Certified Staff Evaluation. Craig Woods moved to adopt Policy 323 – Certified Staff Evaluation as presented. Jason Sevy seconded the motion. Motion carried.
- Second reading was held on Policy 324 – Administrator Evaluation (Revision). Craig Woods moved to adopt Policy 324 – Administrator Evaluation as presented. Jason Sevy seconded the motion. Motion carried.

PERSONNEL

Diana Zigars asked the Board to ratify her acceptance of the resignation from Megan Astorquia, Special Education Assistant. Craig Woods moved to ratify her acceptance of resignation from Megan Astorquia as presented. Jason Sevy seconded the motion. Motion carried.

Diana Zigars asked the Board to ratify her hire of Mike Hopwood, Gifted & Talented Facilitator. Craig Woods moved to ratify the hire of Mike Hopwood as presented. Jason Sevy seconded the motion. Motion carried.

Diana Zigars asked the Board to ratify her hire of Scott Packer, Special Education Teacher. Craig Woods moved to ratify the hire of Scott Packer as presented. Jason Sevy seconded the motion. Motion carried.

Diana Zigars asked the Board to ratify her hire of Judy Ballou, Special Education Assistant. Craig Woods moved to ratify the hire of Judy Ballou as presented. Jason Sevy seconded the motion. Motion carried.

Diana Zigars asked the Board to ratify her hire of Tanhan Eubank, Special Education Assistant. Craig Woods moved to ratify the hire of Tanhan Eubank as presented. Jason Sevy seconded the motion. Motion carried.

Diana Zigars asked the Board to ratify her hire of Penny Steadham, Special Education Assistant. Craig Woods moved to ratify the hire of Penny Steadham as presented. Jason Sevy seconded the motion. Motion carried.

Diana Zigars asked the Board to ratify her hire of Laurie Stockett, Special Education Assistant. Craig Woods moved to ratify the hire of Laurie Stockett as presented. Jason Sevy seconded the motion. Motion carried.

Greg Hale asked the Board to ratify his acceptance of the resignation from Mike Hopwood, COSSA Academy Social Studies. Craig Woods moved to ratify his acceptance of resignation from Mike Hopwood as presented. Jason Sevy seconded the motion. Motion carried.

**BOARD REQUESTS
TO ADMINISTRATION**

No further requests by the Board other than those mentioned above.

ADJOURNMENT

Shelley Shenk moved to adjourn the meeting at 7:16 p.m. Jason Sevy seconded the motion. Motion carried.

Respectfully submitted,

Dawnita Tincher, Clerk