

APPROVED SEPTEMBER 21, 2020

**Board of Trustees  
Regular Meeting Minutes  
Monday, August 17, 2020**

**A. Call to Order**

- a. Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Jason Sevy at 6:00 p.m. in the agency cafeteria. The following persons were in attendance:

Jeff Dillon	Superintendent	Wilder
Jennifer Brock	Trustee/Vice Chairman	Notus
Tana Kellogg	Superintendent	Notus
Paige Goodson	Trustee	Parma
Stoney Winston	Superintendent	Parma
Jason Sevy	Trustee/Chairman	Marsing
Norm Stewart	Superintendent	Marsing
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Loretta Hayslip	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Brittney Josoff, Wilder Trustee and Shane Muir, Homedale Trustee.

Guests: Theresa Hulburt, CEA/Special Oympics Representative, Diane McSherry, COSSA Special Education Teacher; Rebecca Owen, COSSA Academy Teacher; and Patricia Frahm, CRTEC IT Coordinator & Acting Principal.

Chairman Sevy led the Pledge of Allegiance.

**B. Agenda Action Items**

- a. Approval of the Agenda** – Paige Goodson moved to approve the agenda as presented. Norm Stewart seconded the motion. Motion carried.
- b. Approval of the Consent Agenda** – Jennifer Brock moved to approve the consent agenda as presented. Jeff Dillon seconded the motion. Motion carried
- i. Board Minutes – July 20, 2020 Regular & August 4, 2020 Special Meeting-** as presented
  - ii. Bill Schedule (August 2020)** – as presented
  - iii. Personnel Reports (August 17 & Staff Hires August Report)** – as presented
  - iv. Board Policies** – None at this time
  - v. Obsolete Items (August 17, 2020)** – as presented

**C. Information Items/Reports**

- a. **Old Business** – None at this time
- b. **COSSA Education Association (Joetta Fulgenzi)** – None at this time
- c. **Business Office Report (Dawnita Tincher)** – no additions to submitted reports
- d. **Special Services Report (Loretta Hayslip)** – no additions to submitted reports
- e. **COSSA Administration Report (Dr. Nevill)** – no additions to submitted reports
- f. **Academy Principal/CTE Coordinator (Patricia Frahm)** – no additions to submitted reports
- g. **Maintenance/Facilities (John Bechtel)** – no additions to the submitted reports
- h. **Food Service Report (Edwin Lara)** – None at this time
- i. **Transportation (TBD)** - None at this time
- j. **Information Technology – IT (Patricia Frahm)** – None at this time
- k. **Short-Term Training (Veronica Grimaldo)** – no additions to submitted reports

**D. Action Items**

**a. Old Business**

**I. Possible Action Items Related to Reopening, including:**

- 1. **Determining Southwest District Health “Category” of Spread** – Jennifer Brock moved to reopen CRTEC in ‘Category 2 – Yellow’. Paige Goodson seconded the motion. Motion carried.
- 2. **Confirming the COSSA 2020-2021 Calendar** – It was discussed and determined by the Board that the calendar start date for CRTEC & COSSA Academy would still be Tuesday, August 18, 2020.
- 3. **Confirming District Bussing** – It was discussed and determined by the Board that should any of the consortium Districts go into “Category 4 – Red” & remote learning they will not transport Career & Technical Education Students to CRTEC but will transport COSSA Academy and Special Education students.

The Board made the request that Dr. Nevill update the reopening plan and send out to the Board members. They would also like to have Dr. Nevill conduct a weighted average of where our Districts fall each Wednesday to assess whether or not a transition needs to be made and/or a meeting needs to be called.

**b. New Business**

**I. Possible Action Item Sign on to ISBA Resolution 2021-1** – Dr. Jeff Dillon moved to have the Board sign and support the ISBA Resolution 2021-1 as presented. Rob Sauer seconded the motion. Motion carried.

**II. Possible Action Items Related to Employee Calendars, including:**

1. **Issuing Comp time due to Special Ed Calendar Changes** – Paige Goodson moved to table this item until the next regular Board meeting and asked that the COSSA FLSA Policy

be

brought for discussion and possible action. Jennifer Brock seconded the motion. Motion carried.

**III. COSSA Administration (Dr. Nevill)**

**1. New or Revised Board Policies – First Reading**

- a. **CTE Course Description Manual – Revision** – Jeff Dillon moved to approve the CTE Course Description Manual upon first reading. Norm Stewart seconded the motion. Motion carried.
- b. **Admin Forms Manual – Revision** - Jeff Dillon moved to approve the Admin Forms Manual upon first reading. Norm Stewart seconded the motion. Motion carried.
- c. **Special Ed Paraprofessional Job Description – Revision** - Jeff Dillon moved to approve the Special Ed Paraprofessional Job Description upon first reading. Norm Stewart seconded the motion. Motion carried.

**d. Policy 8200 – Wellness – Revision** - Jeff Dillon moved to approve Policy 8200 upon first reading. Norm Stewart seconded the motion. Motion carried.

**G. Board Request to Administration** – None at this time

**K. Adjourn** – Paige Goodson moved to adjourn the meeting at 7:22 p.m. Jennifer Brock seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk