

APPROVED MAY 17, 2021

**Board of Trustees
Regular Meeting Minutes
Monday, April 19, 2021**

A. Call to Order

- a. Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Sara Bartles at 6:05 p.m. in the agency cafeteria.

The following persons were in attendance:

Brittney Josoff	Trustee/Vice Chairman	Wilder
Jennifer Brock	Trustee	Notus
Sara Bartles	Trustee/Chairman	Parma
Stoney Winston	Superintendent	Parma
OJ Barber	Trustee	Marsing
Norm Stewart	Superintendent	Marsing
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Loretta Hayslip	Special Education Director	COSSA
Patricia Frahm	CRTEC Principal/IT Coordinator	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jeff Dillon, Wilder Superintendent; Tana Kellogg, Notus Superintendent; and Shane Muir, Homedale Trustee.

Guests: Diane McSherry, COSSA Academy Special Education Teacher; Veronica Grimaldo, CRTEC Counselor; and Krissy Lamont, ISBA Leadership Development Director.

Chairman Bartles led the Pledge of Allegiance.

B. Agenda Action Items

- a. Approval of the Agenda – Action Item** – Jennifer Brock moved to approve the agenda with the addition of item E.d. CTE application informational. Brittney Josoff seconded the motion. Motion carried
- b. Consent Agenda – Action Items: Consider the approval of Consent Agenda items** – Jennifer Brock moved to approve the consent agenda as presented. Brittney Josoff seconded the motion. Motion carried
- i. Board Minutes – March 15, 2021 Regular Meeting- as presented**
 - ii. Bill Schedule (April 19, 2021) – as presented**
 - iii. Personnel Reports (April 19, 2021)– as presented**
 - iv. Board Policies – Tri-Annual Review/No Significant Changes**
 - 1. Policy 5100 Hiring – as presented**
 - 2. Policy 5210 FLSA – as presented**

3. **Policy 5250 Certified Grievance**
4. **Policy 5340 Certified Evaluation**
5. **Policy 5390 CTEC PD**
6. **Policy 5450 Vacation**
7. **Policy 5480 Leadership Premiums**
8. **Policy 5800 Classified Grievance**
9. **Policy 5820 Classified Evaluation**

Trustee OJ Barber arrived at 6:15 p.m.

C. Information Items/Reports

- a. **COSSA Education Association (Joetta Fulgenzi)** – None at this time
- b. **Business Office Report (Dawnita Tincher)** – no additions to submitted reports
- c. **Special Services Report (Loretta Hayslip)** – no additions to submitted reports
- d. **Academy Principal/CTE Coordinator (Patricia Frahm)** – no additions to submitted reports
- e. **COSSA Administration Report (Dr. Nevill)** – no additions to submitted reports
- f. **Maintenance/Facilities (John Bechtel)** – no additions to the submitted reports
- g. **Food Service Report (Stephen Kubinski)** – no additions to the submitted reports
- h. **Information Technology – IT (Patricia Frahm)** – no additions to the submitted reports
- i. **Short-Term Training (Veronica Grimaldo)** – no additions to submitted reports

D. Old Business -- Action Items

- a. **Covid-19 Reopening Plan Revision Action Item – Consider the approval of the Covid-19 Reopening Plan Revision 6.** – Jennifer Brock moved to allow the students to play basketball and volleyball on breaks and at lunch with restrictions and bring the Covid-19 Reopening Plan Revision 6 back for a second reading. Brittney Josoff seconded the motion. Motion carried.
- b. **Purchase of Special Education Wheelchair Van - Action Item: Consider the purchase of a Special Education Wheelchair Van based on SDE Approval of 257 School Age funding and acceptable bid.** Rob Sauer moved to accept vehicle bid 1 from A&J Vans as presented. Brittney Josoff seconded the motion. Motion carried.
- c. **COSSA 21-22 Classified Salary Schedule - Action Item: Consider the second reading of the proposed 21-22 Classified Salary Schedule.** Brittney Josoff moved to table and bring back to the Board at the next meeting. OJ Barber seconded the motion. Motion carried.
- d. **Policy 5460 Workers Comp (New) - Action Item: Consider the second reading of Policy 5460.** OJ Barber moved to adopt Policy 5460 Workers Comp (New) as presented. Brittney Josoff seconded the motion. Motion carried.
- e. **Instructional Procedures Manual (Revision) - Action Item: Consider the second reading of the Instructional Procedures Manual.** OJ Barber moved to adopt the Instructional Procedures Manual (Revision) as presented. Brittney Josoff seconded the motion. Motion carried.
- f. **Special Education Handbook (Revision) - Action Item: Consider the second reading of the Special Education Handbook.** OJ Barber moved to adopt the Special Education Handbook (Revision) as presented. Brittney Josoff seconded the motion. Motion carried.

E. New Business -- Action Items

- a. **Policy 5245 Title IX Policy and Procedures - Action Item: Consider the first reading of policy 5245 Title IX Policy and Procedures.** Jennifer Brock moved to send Policy 5245 Title IX Policy and Procedures to a second reading. Brittney Josoff seconded the motion. Motion carried.
- b. **CBRS Job Description - Action Item: Consider the first reading of the CBRS Job Description.** Jennifer Brock moved to send the CBRS Job Description to a second reading. Brittney Josoff seconded the motion. Motion carried.
- c. **Additional FTE for Homedale Special Education - Action Item: Consider the approval of an additional Special Education Extended Resource Room Teacher at the Homedale Elementary School.** Jennifer Brock moved to table until after the executive session. Brittney Josoff seconded the motion. Motion carried.

After Executive Session Brittney Josoff moved to approve the hiring of an additional teacher for the Homedale Extended Resource Room/Resource Room for the remainder of the 2020-2021 school year. OJ Barber seconded the motion. Motion carried.

F. Executive Session - Chairman Bartles announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206(1)(b)(d). After a full and complete discussion upon motion duly made by Jennifer Brock and seconded by Brittney Josoff the following resolution was presented: Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye Notus – Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Bartles declared said resolution adopted. The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 7:27 p.m. on the 19th day of April 2021 at the COSSA cafeteria, Wilder, Idaho to consider executive session issues as authorized by Section 74-206(1)(b)(d), Brittney Josoff, Jennifer Brock, Sara Bartles, Stoney Winston, OJ Barber, Norm Stewart, Rob Sauer, Dr. Harold Nevill, and Dawnita Tincher were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held. There being no further discussion concerning the subject matter of the Executive Session, at 9:04 p.m. Chairman Bartles reconvened into open session.

G. Executive Session Action Items – Jennifer Brock moved to remove “Employee 2021-A” from administrative leave effective 4/19/2021. Brittney Josoff seconded the motion. Motion carried.

OJ Barber moved to deny “Student 2021-1” out of district enrollment to COSSA Academy. Jennifer Brock seconded the motion. Motion carried.

The Board set a special meeting to be held in the CRTEC Cafeteria on Wednesday, April 28, 2021 at 6:00 p.m. as allowed by Idaho Code 74-206 (1)(b)(d).

Discussion was held regarding “Employee 2021-B”. No decisions were made.

Discussion was held regarding the Superintendent Evaluation. No decisions were made.

H. Board Request to Administration – The Board requested that Dr. Nevill clarify the legal liability of our student program doing maintenance on COSSA vehicles.

I. Adjournment – Jennifer Brock moved to adjourn the meeting at 9:17 p.m. Brittney Josoff seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk