

APPROVED JULY 20, 2020

**Board of Trustees
Regular Meeting Minutes
Monday, June 15, 2020**

A. Call to Order

- a. Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Jason Sevy at 6:01 p.m. in the agency cafeteria and via teleconference. The following persons were in attendance:

Brittney Josoff*	Trustee	Wilder
Jennifer Brock*	Trustee/Vice Chairman	Notus
Jim Norton*	Superintendent	Parma
Paige Goodson*	Trustee	Parma
Jason Sevy *	Trustee/Chairman	Marsing
Norm Stewart*	Superintendent	Marsing
Rob Sauer*	Superintendent	Homedale
Dr. Harold Nevill*	COSSA CEO	COSSA
Loretta Hayslip*	Special Education Director	COSSA
Dawnita Tincher*	Business Manager/Clerk	COSSA

Not Present: Dr. Jeff Dillon, Wilder Superintendent; Robert Vian, Notus Superintendent; and Shane Muir, Homedale Trustee.

Guests: Stoney Winston, Parma Incoming Superintendent*; Joetta Fulgenzi, CEA/Special Olympics Representative*; Jennifer Hansen, COSSA Occupational Therapist; Diane McSherry, COSSA Special Education* Teacher, John Josoff, Community Patron and Patricia Frahm*, CRTEC Technology Coordinator.

Chairman Sevy led the Pledge of Allegiance.

* Members & Guests present in cafeteria.

B. Agenda Action Items

- a. Approval of the Agenda** – Jennifer Brock moved to approve the agenda with the noted changes of F. h. Food Service Report being included in the packet and that F.i. Short-Term Training has a new coordinator, Veronica Grimaldo. Paige Goodson seconded the motion. Motion carried.

- C. Fiscal Year 2021 Budget Hearing** – Discussion was held regarding the 2020-2021 Budget Proposals. No decisions were made.

- D. Resume into Regular Session** – The Board resumed into regular session at 6:32 pm.

E. Agenda Action Items

- a. **Approval of the Consent Agenda** – Rob Sauer moved to approve the consent agenda as presented. Jennifer Brock seconded the motion. Motion carried
 - i. **Board Minutes - May 18, 2020 Regular Minutes** - as presented
 - ii. **Bill Schedule (June 15, 2020)** – as presented
 - iii. **Personnel Report (June 15, 2020)** – as presented
 - iv. **Board Policies – None at this time**
 - v. **Obsolete Items – None at this time**

F. Information Items/Reports

- a. **Old Business – None at this time**
- b. **COSSA Education Association (Joetta Fulgenzi)** – no additions to submitted reports
- c. **Business Office Report (Dawnita Tincher)** – no additions to submitted reports
- d. **Special Services Report (Loretta Hayslip)** – no additions to submitted reports
- e. **COSSA Administration Report (Dr. Nevill)** – no additions to submitted reports
- f. **Career & Technical/COSSA Academy Report (John Montana)** – no report at this time
- g. **Maintenance/Facilities (John Bechtel)** – no additions to the submitted reports
- h. **Food Service Report (April McPherson)** – no additions to submitted reports
- i. **Academy Remediation/ISS (Donna Benjamin)** – no report at this time
- j. **Transportation (Billie Hiser)** - no report at this time
- k. **Information Technology – IT (Patricia Frahm)** – no additions to submitted reports
- l. **Short-Term Training (Veronica Grimaldo)** – no report at this time

G. Action Items

- a. **Old Business** – none at this time
- b. **New Business**
 - I. **Fiscal Year 2021 Budget Decision** – Jennifer Brock moved to approve the 2020-2021 Budgets as proposed with changes residing in the 237 Budget & 259 Budget of the ask amount on the District CTE calculation sheet. Paige Goodson seconded the motion. Motion carried.

II. COSSA Administration (Dr. Nevill)

I. New or revised Board Policies – First Reading

- i. **Policy 5450 Vacation Leave – New** – Jennifer Brock moved to send Policy 5450 Vacation Leave to a second reading. Norm Stewart seconded the motion. Motion carried.
 - ii. **FLSA – Revised and Reissued with new Number** – Jennifer Brock moved to send Policy 5210 FLSA to a second reading. Norm Stewart seconded the motion. Motion carried.
 - iii. **Strategic Plan – Annual Revision** – Rob Sauer moved to send the Strategic Plan revision to a second reading. Norm Stewart seconded the motion. Motion carried.
 - iv. **Employee Handbook – Annual Revision** – Norm Stewart moved to send the Employee Handbook to a second reading. Rob Sauer seconded the motion. Motion carried.
 - v. **Student Handbook – Annual Revision** – Norm Stewart moved to send the Employee Handbook to a second reading. Rob Sauer seconded the motion. Motion carried.
- c. **Special Services (Loretta Hayslip)** – None at this time.

- H. Executive Session** - Chairman Sevy announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of

records exempt from public disclosure as allowed by Idaho Code 74-206(1)(b)(d). After a full and complete discussion upon motion duly made by Paige Goodson and seconded by Jennifer Brock the following resolution was presented: Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye, Notus – Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Sevy declared said resolution adopted. The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:50 p.m. on the 15th day of June 2020 at the COSSA cafeteria, Wilder, Idaho and via teleconference to consider executive session issues as authorized by Section 74-206(1)(b)(d), Brittney Josoff*, Jennifer Brock*, Paige Goodson*, Jim Norton *, Stoney Winston*, Jason Sevy*, Norm Stewart*, Rob Sauer*, and Dr. Harold Nevill* (at 7:25 pm), were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held. There being no further discussion concerning the subject matter of the Executive Session, at 7:31 p.m. Jennifer Brock moved to reconvene into open session. Paige Goodson seconded the motion. Motion carried.

* Members present in cafeteria.

I. Executive Session Action Items – No actions were taken

J. Board Request to Administration

1. The Board asked that a copy of Dr. Nevill's contract be brought to the next executive session.
2. the requested that Dr. Nevill clarify the need for Superintendent evaluation reporting to OSBE.
3. The Board requested a copy of Dr. Nevill's evaluation be brought to the next Board meeting for signatures.
4. The Board asked Dr. Nevill for a report on the reopening plan for fall.

K. Adjourn – Paige Goodson moved to adjourn the meeting at 7:32 pm. Jennifer Brock seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk