

APPROVED MARCH 15, 2021

**Board of Trustees
Regular Meeting Minutes
Wednesday, February 17, 2021**

A. Call to Order

- a. Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Sara Bartles at 6:02 p.m. in the agency cafeteria.

The following persons were in attendance:

Brittney Josoff	Trustee/Vice Chairman	Wilder
Jennifer Brock	Trustee	Notus
Sara Bartles	Trustee/Chairman	Parma
Stoney Winston	Superintendent	Parma
OJ Barber	Trustee	Marsing
Norm Stewart	Superintendent	Marsing
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Loretta Hayslip	Special Education Director	COSSA
Patricia Frahm	CRTEC Principal/IT Coordinator	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jeff Dillon, Wilder Superintendent; Tana Kellogg, Notus Superintendent; and Shane Muir, Homedale Trustee.

Guests: Rebecca Owen, COSSA Academy Teacher.

Chairman Bartles led the Pledge of Allegiance.

B. Audience with Individuals and Groups – None at this time.

C. Agenda Action Items

a. Approval of the Agenda – Action Item – Jennifer Brock moved to approve the agenda with the addition of E.e. Accounts Payable Checks Signature Action Item. Brittney Josoff seconded the motion. Motion carried.

b. Consent Agenda – Action Items: Consider the approval of Consent Agenda items – Jennifer Brock moved to approve the consent agenda as presented. Brittney Josoff seconded the motion. Motion carried

- i. Board Minutes – January 20, 2021 Annual Meeting- as presented**
- ii. Bill Schedule (February 17, 2021) – as presented**
- iii. Personnel Reports (February 17, 2021)– as presented**
- iv. Board Policies – Tri-Annual Review/No Significant Changes**

- a. **Policy 3080 – None-resident Enrollment – as presented**
- b. **Policy 3525 - Immunization – as presented**
- c. **Policy 3530 - Suicide – as presented**
- d. **Policy 3540 – Student First Aid – as presented**

D. Information Items/Reports

- a. **COSSA Education Association (Joetta Fulgenzi) – None at this time**
- b. **Business Office Report (Dawnita Tincher) – no additions to submitted reports**
- c. **Special Services Report (Loretta Hayslip) – no additions to submitted reports**
- d. **Academy Principal/CTE Coordinator (Patricia Frahm) – no additions to submitted reports**
- e. **COSSA Administration Report (Dr. Nevill) – no additions to submitted reports**
- f. **Maintenance/Facilities (John Bechtel) – no additions to the submitted reports**
- g. **Food Service Report (Stephen Kubinski) – no additions to the submitted reports**
- h. **Information Technology – IT (Patricia Frahm) – no additions to the submitted reports**
- i. **Short-Term Training (Veronica Grimaldo) – no additions to submitted reports**

E. New Business - Action Items

- a. **COSSA Academy 2021-2022 Calendar Action Item** – Brittney Josoff moved to send the COSSA Academy 2021-2022 proposed calendar to a second reading. OJ Barber seconded the motion. Motion carried.
- b. **Policy 9410 Hazardous Communications (New) – Action Item – Consider the second reading of Policy 9410** – Brittney Josoff moved to approve Policy 9410 Hazardous Communications upon second reading. Jennifer Brock seconded the motion. Motion carried.
- c. **Policy 9420 Bloodborne Pathogens (New) – Action Item – Consider the second reading of Policy 9420** – Brittney Josoff moved to approve Policy 9420 Bloodborne Pathogens upon second reading. Jennifer Brock seconded the motion. Motion carried.
- d. **Student Court Handbook (Revision) – Action Item – Consider the second reading of the Student Court Handbook** – Brittney Josoff moved to approve the Student Court Handbook upon second reading. Jennifer Brock seconded the motion. Motion carried.
- e. **Accounts Payable Checks – Action Item – Consider the signing of accounts payable checks for the month of February due to no available Board depository signers** – Jennifer Brock moved to allow Dr. Nevill to sign checks for the month of February. Brittney Josoff seconded the motion. Motion carried.

F. Executive Session - Chairman Bartles declared that there was no need for an executive session this meeting.

G. Executive Session Action Items – No actions were taken.

H. Board Request to Administration

- 1. Jennifer Brock asked Mrs. Hayslip to work on the standardizing the RTI process for the COSSA consortium districts.

I. Adjourn – Brittney Josoff moved to adjourn the meeting at 6:44 p.m. Jennifer Brock seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk