

APPROVED NOVEMBER 15, 2021

**Board of Trustees
Regular Meeting Minutes
Monday, October 18, 2021**

A. Call to Order - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Sara Bartles at 6:01 p.m. in the agency cafeteria.

a. Vice Chairman Josoff led the Pledge of Allegiance.

b. Following persons were in attendance:

Brittney Josoff	Trustee/Vice Chairman	Wilder
Dr. Jeff Dillon	Superintendent	Wilder
Sara Bartles*	Trustee/Chairman	Parma
Stoney Winston	Superintendent	Parma
Norm Stewart	Superintedent	Marsing
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Micah Doramus	Special Education Director	COSSA
Patricia Frahm	CRTEC Principal/IT Coordinator	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Tana Kellogg, Notus Superintendent (arrived during executive session), and OJ Barber, Marsing Trustee.

Guests: Joetta Fulgenzi, COSSA CEA Representative; Dan Coleman*, Quest CPAs PLLC

*Members & Guests present via zoom call

c. Stoney Winston moved to approve the agenda with the amendment to include an executive session to discuss results from the Special Board meeting of October 6, 2021, discussion and negotiation of the salary, benefits, and job duties with the interim CEO/ Superintendent candidate, after F. New Business. Norm Stewart seconded the motion. Motion carried.

B. Audience with Individuals and Groups

a. Dan Coleman*, Quest CPAs PLLC 2020-2021 Audit – Auditor Dan Coleman with Quest CPAs PLLC presented the 2020-2021 Audit Report as prepared by Quest CPAs PLLC.

C. Consent Agenda – Action Items: Consider the approval of Consent Agenda items – Stoney Winston moved to approve the consent agenda as presented. Norm Stewart seconded the motion. Motion carried.

a.I. Board Minutes - September 20, 2021 Regular Meeting- as presented

- a.II. **Board Minutes – October 6, 2021 Special Meeting- as presented**
- a.III. **Bill Schedule (October 18, 2021) – as presented**
- a.IV. **Personnel Reports (September 20, 2021)– as presented**
- a.V. **Obsolete Items – as presented**

D. Information Items/Reports

- a. **COSSA Education Association (Joetta Fulgenzi) – verbal report presented**
- b. **Business Office Report (Dawnita Tincher) – no additions to submitted reports**
- c. **Special Services Report (Micah Doramus) – no additions to submitted reports**
- d. **Academy Principal/CTE Coordinator (Patricia Frahm) – no additions to submitted reports**
- e. **COSSA Administration Report (Dr. Harold Nevill) – no additions to submitted reports**
- f. **Maintenance/Facilities (John Bechtel) – no additions to the submitted reports**
- g. **Food Service Report (Thomas Moreno) – no additions to the submitted reports**

E. Old Business -- Action Items

- a. **Policy 1315 Continuous Improvement Plan (CIP) (Revision) - Consider the second reading of Policy 1315.** Rob Sauer moved to approve Policy 1315 Continuous Improvement Plan (CIP) (Revision) upon second reading. Norm Stewart seconded the motion. Motion carried.
- b. **Policy 1500 Board Meetings (Revision) - Consider the second reading of Policy 1500.** Rob Sauer moved to approve Policy 1500 Board Meetings (Revision) upon second reading. Norm Stewart seconded the motion. Motion carried.
- c. **Policy 2210 Emergency Closure (New).** Rob Sauer moved to approve Policy 2210 Emergency Closure (New) upon second reading. Norm Stewart seconded the motion. Motion carried.
- d. **Policy 3080 Out of District Students (Revision) - Consider the second reading of Policy 3080.** Rob Sauer moved to approve Policy 3080 Out of District Students (Revision) upon second reading. Norm Stewart seconded the motion. Motion carried.
- e. **Policy 3085 Admission to COSSA Academy (New) - Consider second reading of Policy 3085.** Rob Sauer moved to approve Policy 3085 Admission to COSSA Academy (New) upon second reading. Norm Stewart seconded the motion. Motion carried.
- f. **Policy 3565 Student Drivers (Revision) - Consider the second reading of Policy 3565.** Brittney Josoff moved to approve Policy 3565 Student Drivers (Revision) upon second reading. Norm Stewart seconded the motion. Motion carried.
- g. **Policy 4100 Board Communication (Revision) - Consider the second reading of Policy 4100.** Rob Sauer moved to approve Policy 4100 Board Communication (Revision) upon second reading. Norm Stewart seconded the motion. Motion carried.
- h. **Policy 5105 Certified Contracts (Revision) - Consider the second reading of Policy 5105.** Rob Sauer moved to approve Policy 5105 Certified Contracts (Revision) upon second reading. Norm Stewart seconded the motion. Motion carried.
- i. **Policy 5110 Background Investigation (Revision) - Consider the second reading of Policy 5110.** Rob Sauer moved to approve Policy 5110 Background Investigation (Revision) upon second reading. Norm Stewart seconded the motion. Motion carried.
- j. **Policy 5325 Social Media (Revision) - Consider the second reading of Policy 5325.** Rob Sauer moved to approve Policy 5325 Social Media (Revision) upon second reading. Norm Stewart seconded the motion. Motion carried.
- k. **Policy 5350 Certificated Release from Contract (Revision) - Consider the second reading of Policy 5350.** Rob Sauer moved to approve Policy 5350 Certificated Release from Contract (Revision) upon second reading. Norm Stewart seconded the motion. Motion carried.
- l. **Policy 5800 Rehiring (Revision) - Consider the second reading of Policy 5800.** Rob Sauer moved to approve Policy 5800 Rehiring (Revision) upon second reading. Norm Stewart seconded the motion. Motion carried.
- m. **Policy 7403 Food Service Purchasing (New) - Consider the second reading of Policy 7403.** Rob Sauer moved to approve Policy 7403 Food Service Purchasing (New) upon second reading. Norm Stewart seconded the motion. Motion carried.

- n. **Policy 7408 Engineering & Construction Purchasing (New) - Consider the second reading of Policy 7408.** Rob Sauer moved to approve Policy 7408 Engineering & Construction Purchasing (New) upon second reading. Norm Stewart seconded the motion. Motion carried.
- o. **Policy 7460 No Contracts with Abortion Providers (New) - Consider the second reading of Policy 7460.** Rob Sauer moved to approve Policy 7460 No Contracts with Abortion Providers (New) upon second reading. Norm Stewart seconded the motion. Motion carried.

F. New Business -- Action Items

- a. **2020-21 Canyon Owyhee School Service Agency (COSSA) Audit Report: Action Item – Consider approval of the 2020-21 COSSA Audit presented by Quest CPA’s PLLC.** Rob Sauer moved to approve the 2020-21 COSSA Audit as presented. Stoney Winston seconded the motion. Motion carried.
- b. **Recruiting Incentive - Consider approving expansion of the recruiting incentive to include all staff at all consortium districts.** Stoney Winston moved to approve the amended recruiting incentive to include all staff at all consortium districts. Norm Stewart seconded the motion. Motion carried.
- c. **Policy 5480 Leadership Premium (Revision) - Consider the first reading of Policy 5480.** Stoney Winston moved to send Policy 5480 to a second reading. Rob Sauer seconded the motion. Motion carried.
- d. **Policy 7430 Reimbursement (Revision) - Consider the first reading of Policy 7430.** Stoney Winston moved to send Policy 7430 to a second reading. Rob Sauer seconded the motion. Motion carried.

G. Executive Session – Idaho Code 74-206(1)(a) – CEO/Superintendent Applications – Vice Chairman Josoff announced that the next order of business would be Executive Session to discuss the results of the negotiation of the salary, benefits, and job duties with the interim CEO/ Superintendent candidate as allowed by Idaho Code 74-206(1)(a). After a full and complete discussion upon motion duly made by S. Winston and seconded by Rob Sauer the following resolution was presented: Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to discuss the results of the negotiation of the salary, benefits, and job duties with the interim CEO/ Superintendent candidate as allowed by Idaho Code 74-206(1)(a). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye, Notus – Not Present, Parma – Aye, Marsing- Aye, Homedale- Aye, Vice Chairman Josoff declared said resolution adopted. The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:56 p.m. on the 18th day of October 2021 at the COSSA cafeteria, Wilder, Idaho to consider executive session issues as authorized by Section 74-206(1)(a), Brittney Josoff, Dr. Jeff Dillon, Sara Bartles*, Stoney Winston, Norm Stewart, and Rob Sauer, were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held. There being no further discussion concerning the subject matter of the Executive Session, at 7:26 p.m. Vice Chairman Josoff reconvened into open session.

Notus Trustee Tana Kellogg arrived at 7:15 pm

H. Executive Session Action Items – as follows: No actions were taken

I. Board Request to Administration –

1. Dr. Jeff Dillon requested that that the Superintendents schedule a meeting to discuss the personnel issues in special education staff.

J. Adjournment – Stoney Winston moved to adjourn the meeting at 7:27 p.m. Norm Stewart seconded the

motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk