

**APPROVED NOVEMBER 18, 2019**

**Board of Trustees  
Special Meeting Minutes  
Monday, November 4, 2019**

**A. Call to Order**

- a. **Call to Order** - The special meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Acting Chairman Jim Norton at 3:15 p.m. The following persons were in attendance:

Jeff Dillon	Superintendent	Wilder
Robert Vian	Superintendent	Notus
Jim Norton	Superintendent	Parma
Norm Stewart	Superintendent	Marsing
Dr. Harold Nevill	COSSA CEO	COSSA
Loretta Haysliop	COSSA Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jaime Ponce, Wilder Trustee; Jennifer Brock, Notus Trustee; Robert Godina, Parma Trustee/Vice Chairman; Jason Sevy, Marsing Trustee/Chairman; Shane Muir, Homedale Trustee, and Rob Sauer, Homedale Superintendent.

Guests: None

**B. Agenda Action Items**

- a. Approval of Agenda – Norm Stewart moved to approve the agenda as presented. Jeff Dillon seconded the motion. Motion carried.

**C. Action Items**

- a. Special Services Report (Special Education – Loretta Hayslip)
- i. Budget Modifications due to New Hires at Higher than Expected Salary – Robert Vian moved to amend the 232 Administrative budget salary line items as presented. Norm Stewart seconded the motion. Motion carried.
  - ii. Budget Modifications due to Emergent Changes to Student IEPs and Resultant Staffing Increases – Jeff Dillon moved to transfer \$25,000 from the 260 Medicaid reserve to the 232 budget to cover the cost of an additional CBRS position in the COSSA Academy TLC program. Norm Stewart seconded the motion. Motion carried. Robert Vian moved to allow the additional costs for two paraprofessional positions within the 257 IDEA School Age budget as presented. Jeff Dillon seconded the motion. Motion carried.

**D. Board Request to Administration – None at this time.**

**E. Adjourn** – Jeff Dillon moved to adjourn the meeting at 3:41 pm. Norm Stewart seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk