

APPROVED JANUARY 20, 2021

**Board of Trustees  
Regular Meeting Minutes  
Monday, December 21, 2020**

**A. Call to Order**

- a. Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Jason Sevy at 6:00 p.m. in the agency cafeteria. The following persons were in attendance:

Brittney Josoff	Trustee	Wilder
Jeff Dillon (Via Phone)	Superintendent	Wilder
Jennifer Brock	Trustee/Vice Chairman	Notus
Tana Kellogg	Superintendent	Notus
Paige Goodson	Trustee	Parma
Stoney Winston	Superintendent	Parma
Jason Sevy	Trustee/Chairman	Marsing
Norm Stewart	Superintendent	Marsing
Shane Muir	Trustee	Homedale
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Loretta Hayslip	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Guests: Patricia Frahm, CRTEC Principal & IT Coordinator; Joetta Fulgenzi, CEA/Special Olympics Representative; Nancy Lapin, OCCA; Barbara Moulton, OCCA; Shanta Hudon-Sanders; Community Patron; and William Tincher, Community Patron.

Chairman Sevy led the Pledge of Allegiance.

**B. Audience with Individuals and Groups**

- a. Owyhee County Continuation Academy (OCCA)** – Nancy Lapin passed out some information regarding the Owyhee County Continuation Academy (OCCA) to the Board of Trustees.

Board Member Shane Muir arrived at this time.

- b. Mrs. Hudson-Sanders** – Testimony was heard from Mrs. Hudon-Sanders regarding the mask requirement at the CRTEC facility.

**C. Agenda Action Items**

- a. Approval of the Agenda** – Paige Goodson moved to approve the agenda as presented. Jennifer Brock seconded the motion. Motion carried.
- b. Approval of the Consent Agenda** – Paige Goodson moved to approve the consent agenda as presented. Jennifer Brock seconded the motion. Motion carried

- i. **Board Minutes – November 16, 2020 Regular Meeting-** as presented
- ii. **Bill Schedule (December 21, 2020)** – as presented
- iii. **Personnel Reports (December 21, 2020)**– as presented

**D. Information Items/Reports**

- a. **COSSA Education Association (Joetta Fulgenzi)** – None at this time
- b. **Business Office Report (Dawnita Tincher)** – no additions to submitted reports
- c. **Special Services Report (Loretta Hayslip)** – no additions to submitted reports
- d. **Academy Principal/CTE Coordinator (Patricia Frahm)** – no additions to submitted reports
- e. **COSSA Administration Report (Dr. Nevill)** – Dr. Nevill gave a PowerPoint presentation to the Board of Trustees showing the initial assumptions for the upcoming Budget Considerations for 2021-2022.
- f. **Maintenance/Facilities (John Bechtel)** – no additions to the submitted reports
- g. **Food Service Report (Edwin Lara)** – no additions to the submitted reports
- h. **Information Technology – IT (Patricia Frahm)** – no additions to the submitted reports
- i. **Short-Term Training (Veronica Grimaldo)** – no additions to submitted reports

**E. Old Business - Action Items**

- a. **Update to Reopening Plan (Revision)** - Jennifer Brock made the motion to approve the Reopening Plan Revision as presented. Brittney Josoff seconded the motion. Motion carried.
- b. **Discussion of definition of acceptable facial covering/masks** - Jennifer Brock moved to amend the definition of acceptable facial covering/masks on page 10 of the Reopening Plan to:

Face Covering

Academy and CTE instructional staff and students shall wear face coverings when in CRTEC. Face coverings are defined as a mask or face shield which consists of material that will adequately reduce or eliminate the amount of large respiratory droplets that a person spreads when talking, sneezing, or coughing. Staff should provide their own face coverings, while students will be provided disposable face coverings at school expense. Nothing prevents a student from wearing their own face covering provided it complies with the above definition. SWDH-recommended face coverings will be made available for students and staff members if they have lost their original face covering. Student disposable face coverings will be stored within CRTEC Monday through Thursday, and will then be discarded. New disposable masks will be provided to students each Monday, during temperature checks.

Brittney Josoff seconded the motion.  
A roll call vote being held as follows:

Wilder - No  
Notus – Yes  
Parma – Yes  
Marsing – No  
Homedale – No

Motion failed.

**F. New Business - Action Items**

- a. **IDEA School Age Budget Proposal 20-21 (257 Budget) – Action – Consider approval of the 20-21 IDEA School Age Budget Proposal.** Jennifer Brock moved to table the approval of the IDEA School Age Budget Proposal 20-21. Paige Goodson seconded the motion. Motion carried.
- b. **IDEA Preschool Budget Proposal 20-21 (258 Budget) – Action - Consider approval of the 20-21 IDEA Preschool Budget Proposal.** Jennifer Brock moved to table the approval of the IDEA School Age Budget Proposal 20-21. Paige Goodson seconded the motion. Motion carried.
- c. **CTE Paraprofessional Job Description – (New) Action Item – Consider the first reading of the**

**CTE Paraprofessional Job Description.** Paige Goodson moved to approve the CTE Paraprofessional Job Description as presented. Brittney Josoff seconded the motion. Motion carried.

- d. **Policy 5490 Unpaid Sabbatical Leave – (New) – Action Item – Consider the first reading of Policy 5490.** Shane Muir moved to send Policy 5490 Unpaid Sabbatical Leave to a second reading. Brittney Josoff seconded the motion. Motion carried.
- e. **Policy 8130 Transportation of Disabled Students (New) Action Item – Consider the second reading of Policy 8130.** Jennifer Brock moved to approve Policy 8130 on second reading. Brittney Josoff seconded the motion. Motion carried.
- f. **Policy 3530 Suicide/Mental Health (New) Action Item – Consider the second reading of Policy 3530.** Brittney Josoff moved to approve Policy 3530 as presented. Shane Muir seconded the motion. Motion carried.

**G. Board Request to Administration**

- 1. That Dr. Nevill get the opinion of the lawyer regarding the presentation to the Board of Trustees of the "Notice of Liability" which was presented during the audience with a patron regarding the CRTEC face covering policy, and forward that opinion to the Board.
- 2. That Dr. Nevill get the opinion of the lawyer to whether or not there is a need to hold a hearing and/or posting regarding the budget proposals for IDEA 257 & 258 budgets.
- 3. That Dr. Nevill send the electronic version of his PowerPoint presentation on the budget considerations for 2021-2022 to the Board of Trustees.

**H. Adjourn** – Paige Goodson moved to adjourn the meeting at 7:30 p.m. Brittney Josoff seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk