

APPROVED AUGUST 17, 2020

**Board of Trustees
Regular Meeting Minutes
Monday, July 20, 2020**

A. Call to Order

- a. Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Jason Sevy at 6:03 p.m. in the agency cafeteria and via teleconference. The following persons were in attendance:

Jennifer Brock*	Trustee/Vice Chairman	Notus
Stoney Winston*	Superintendent	Parma
Jason Sevy *	Trustee/Chairman	Marsing
Norm Stewart*	Superintendent	Marsing
Rob Sauer*	Superintendent	Homedale
Dr. Harold Nevill*	COSSA CEO	COSSA
Loretta Hayslip*	Special Education Director	COSSA
Dawnita Tincher*	Business Manager/Clerk	COSSA

Not Present: Brittney Josoff, Wilder Trustee; Dr. Jeff Dillon, Wilder Superintendent; Tana Kellogg, Notus Superintendent; Paige Goodson, Parma Trustee; and Shane Muir, Homedale Trustee.

Guests: Joetta Fulgenzi, CEA/Special Oympics Representative*, and Diane McSherry, COSSA Special Education Teacher.

Chairman Sevy led the Pledge of Allegiance.

* Members & Guests present in cafeteria.

B. Agenda Action Items

- a. Approval of the Agenda** – Jennifer Brock moved to approve the agenda as presented. Rob Sauer seconded the motion. Motion carried.
- b. Approval of the Consent Agenda** – Jennifer Brock moved to approve the consent agenda as presented. Rob Sauer seconded the motion. Motion carried
- i. Board Minutes – June 15, 2020 Regular & Annual Meeting Minutes** - as presented
 - ii. Bill Schedule (June 30, 2020 & July 2020)** – as presented
 - iii. Personnel Reports (July 20, 2020 & COSSA 2020-2021 Staff Hires)** – as presented
 - iv. Board Policies** – None at this time
 - v. Obsolete Items (July 20, 2020)** – as presented

*Joetta Fulgenzi arrived at this time.

C. Information Items/Reports

- a. **Old Business – None at this time**
- b. **COSSA Education Association (Joetta Fulgenzi)** – no additions to submitted reports
- c. **Business Office Report (Dawnita Tincer)** – no additions to submitted reports
- d. **Special Services Report (Loretta Hayslip)** – no additions to submitted reports
- e. **COSSA Administration Report (Dr. Nevill)** – no additions to submitted reports
- f. **Academy Principal/CTE Coordinator (Patricia Frahm)** – no additions to submitted reports
- g. **Maintenance/Facilities (John Bechtel)** – no additions to the submitted reports
- h. **Food Service Report (April McPherson)** – no additions to submitted reports
- i. **Transportation (Billie Hiser)** - no report at this time
- j. **Information Technology – IT (Patricia Frahm)** – no additions to submitted reports
- k. **Short-Term Training (Veronica Grimaldo)** – no report at this time

D. Action Items

- a. **Old Business** – none at this time
- b. **New Business**

I. COSSA Administration (Dr. Nevill)

1. New or revised Board Policies – First Reading

- a. **Policy 5390 Professional Development Plan - Revised and Reissued with new Number** – Stoney Winston moved to approve Policy 5390 upon first reading. Jennifer Brock seconded the motion. Motion carried.
- b. **Policy 3525 Immunization Requirements - New-** Stoney Winston moved to approve Policy 5390 upon first reading. Jennifer Brock seconded the motion. Motion carried.

2. New or revised board Policies - Second Reading

- a. **Policy 5450 Vacation Leave – New** – Jennifer Brock moved to approve Policy 5450 Vacation Leave upon second reading. Rob Sauer seconded the motion. Motion carried.
- b. **FLSA – Revised and Reissued with new Number** – Jennifer Brock moved to approve Policy 5210 FLSA upon second reading. Rob Sauer seconded the motion. Motion carried.
- c. **Strategic Plan – Annual Revision** – Jennifer Brock moved to approve the Strategic Plan revision upon second reading. Rob Sauer seconded the motion. Motion carried.
- d. **Employee Handbook – Annual Revision** – Jennifer Brock moved to approve the Employee Handbook upon second reading. Rob Sauer seconded the motion. Motion carried.
- e. **Student Handbook – Annual Revision** – Jennifer Brock moved to approve the Student Handbook upon second reading. Rob Sauer seconded the motion. Motion carried.

- E. Executive Session** - Chairman Sevy announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206(1)(b)(d). After a full and complete discussion upon motion duly made by Jennifer Brock and seconded by Rob Sauer the following resolution was presented: Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Not

Present, Notus – Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Sevy declared said resolution adopted. The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 7:10 p.m. on the 20th day of July 2020 at the COSSA cafeteria, Wilder, Idaho and via teleconference to consider executive session issues as authorized by Section 74-206(1)(b)(d), Jennifer Brock*, Stoney Winston*, Jason Sevy*, Norm Stewart*, Rob Sauer*, and Dr. Harold Nevill*, were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held. There being no further discussion concerning the subject matter of the Executive Session, at 7:17 p.m. Chairman Sevy reconvened into open session.

* Members present in cafeteria.

F. Executive Session Action Items – No actions were taken

G. Board Request to Administration

1. The Board requested that a special zoom Board meeting be scheduled for Tuesday, August 4, 2020 at 3:00 p.m. for the purpose of discussing and approving a reopening plan for the CRTEC facility.

K. Adjourn – Jennifer Brock moved to adjourn the meeting at 7:35 pm. Stoney Winston seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk