

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO
Diana Zigars, Special Education Director
Greg Hale, CRTEC Campus Director
Dawnita Tincher, Business Manager
(208) 482-6074

APPROVED JUNE 19, 2017

Minutes of the Regular Meeting of the Board of Trustees
May 15, 2017

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:01 p.m. by Chairman Robert Godina at the COSSA office board room. The following persons were in attendance:

Jeff Dillon	Superintendent	Wilder
Barbara Skogsberg	Trustee/Vice-Chairman	Notus
Robert Godina	Trustee/Chairman	Parma
Jim Norton	Superintendent	Parma
Jason Sevy	Trustee	Marsing
Norm Stewart	Superintendent	Marsing
Shelley Shenk	Trustee	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Diana Zigars	Special Education Director	COSSA
Greg Hale	CA Principal/CTE Coordinator CRTEC Campus Director	COSSA
Kristie Dorsey	Short-Term Training Coordinator	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Christy Taylor, Wilder Trustee; Craig Woods, Notus Superintendent; and Rob Sauer, Homedale Superintendent.

Guests: Joetta Fulgenzi, CEA Representative; Brandy Smith, COSSA Academy Counselor/Administration Intern; Lori Collins, COSSA PSR; Juan Garcia, COSSA Academy English Teacher and Rebecca Owen, COSSA Academy Math Teacher.

APPROVE AGENDA

Dr. Nevill asked the Board to add under J.2.the ratification of a resignation from COSSA Academy and to have Old Business G.1.moved to under item B. Diana Zigars ask the Board to Add under J.1.the ratification of a resignation from Special Education. Jason Sevy moved to approve the agenda with additions as presented. Shelley Shenk seconded the motion. Motion carried.

OLD BUSINESS

Barbara Skogsberg arrived at 6:14 p.m.

Building Lots

Keller Williams realtors addressed the Board stating that they have a desire to purchase the two properties currently owned by COSSA in Wilder and Dr. Nevill stated that he had another builder who was also interested. The Board recommended that we confer with legal counsel to determine appropriate action. Jeff Dillon moved to table the sale of property by COSSA until further information can be obtained. Barbara Skogsberg seconded the motion. Motion carried.

EXECUTIVE SESSION

Chairman Robert Godina announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)&(d). After a full and complete discussion upon motion duly made by Barbara Skogsberg and seconded by Jason Sevy the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b) and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye, Notus- Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Godina declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:25 p.m. on the 15th day of May 2017 at the COSSA office board room, Wilder, Idaho to consider personnel and student issues as authorized by Section 74-206(1)(b) &(d), Jeff Dillon, Barbara Skogsberg, Robert Godina, Jim Norton, Jason Sevy, Norm Stewart, Shelley Shenk, Brandy Smith, Dr. Harold Nevill, Diana Zigars, Greg Hale, and Dawnita Tinchler were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session, at 6:34 p.m. Chairman Godina reconvened into open session.

EXECUTIVE SESSION ACTION(S)

Barbara Skogsberg moved to ratify the placement of “Employee A” on paid administrative leave for the remainder of the school year by Dr. Nevill. Jason

Sevy seconded the motion. Motion carried.

APPROVE MINUTES

Jason Sevy moved to approve the minutes for the regular board meeting on April 17, 2017 as presented. Shelley Shenk seconded the motion. Motion carried.

BILL SCHEDULE

Barbara Skogsberg moved to approve the bill schedule as presented. Jason Sevy seconded the motion. Motion carried.

NEW BUSINESS

CEA

Joetta Fulgenzi told the Board that the end of the year COSSA celebration went very well and stated that Special Olympics did very well on the “Dumpster Dive” that was held last month bringing in \$2,240.00 for them to use for their Twin Falls trip next month.

Business Office

Business Manager Dawnita Tincher stated to Board that Bowen Parker Day CPA’s has decided to retire from doing audits for school districts. He has contacted Quest CPA’s out of Payette regarding taking on COSSA as a client for this year and Quest will send out an agreement as soon as they can. It will be for the same amount (\$7,000.00) as what Bowen Parker Day CPA’s charged. Dawnita will email out the agreement to the Board members when she gets it.

Special Services Report

Discussion was held regarding the Gifted/Talented funds given to districts through House Bill 620 for gifted education. Jason Sevy moved to approve that the COSSA consortium member school districts would flow through funds from the Gifted/Talented allocation to COSSA for professional training and screening for gifted and talented students and instructors. COSSA will be responsible to account for how all monies give through House Bill 620 for gifted education were spent. Shelley Shenk seconded the motion. Motion carried.

Administrative Report

Dr. Nevill asked the Board to allow COSSA to enter into a one year Memorandum of Agreement (MOA) making COSSA the fiscal agent for the 2017-2018 school year for the new Fruitland/Payette Career and Technical School (CTS), called Treasure Valley Tech (TVT-Idaho). Barbara Skogsberg moved to approve the MOA as presented. Jason Sevy seconded the motion. Motion carried.

Career & Technical/CRTEC

Barbara Skogsberg moved to approve the proposed 2017-2018 COSSA Academy & Career & Technical Education calendar as presented. Jason Sevy seconded the motion. Motion carried.

Barbara Skogsberg moved to approve the proposed 2017-2018 CRTEC Bell Schedule as presented. Jason Sevy seconded the motion. Motion carried.

Short-Term Training

No additions to the submitted report.

COSSA BOARD POLICIES

Policies – First Reading No policies to review for first reading this month.

Policies – Second Reading No policies to review for second reading this month.

PERSONNEL

Jason Sevy moved to ratify the acceptance of resignation by Special Education Director Diana Zigars from Gifted & Talented Facilitator Michael Hopwood. Shelley Shenk seconded the motion. Motion carried.

Jason Sevy moved to ratify the hire by CRTEC Campus Director Greg Hale of Brian Williams as Automotive Instructor for the 2017-2018 school year. Shelley Shenk seconded the motion. Motion carried.

Jason Sevy moved to ratify the acceptance of resignation by CEO Dr. Harold Nevill from Short Term Training Coordinator Kristie Dorsey. Shelley Shenk seconded the motion. Motion Carried. Vice-Chairman Skogsberg thanked Mrs. Dorsey for a job well done and stated that it was with regret that the Board accepted her resignation.

BOARD REQUESTS TO ADMINISTRATION

Dr. Nevill will check with legal counsel regarding the sale of personal property.

Business Manager Dawnita Tincher will email the Board the recommended 2017-2018 COSSA Academy Budgets when ready.

ADJOURNMENT

Chairman Godina adjourned the meeting at 7:33 p.m.

Respectfully submitted,

Dawnita Tincher, Clerk