

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director
Diana Zigars, Special Education Director
Dawnita Tincher, Business Manager
(208) 482-6074

APPROVED JULY 20, 2015

Minutes of the Regular Meeting of the Board of Trustees
June 15, 2015

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:01 p.m. by Chairman Sonny Sarceda at the COSSA office board room. The following persons were in attendance:

Jeff Dillon	Superintendent	Wilder
Craig Woods	Superintendent	Notus
Rob Sauer	Superintendent	Homedale
Robert Godina	Trustee	Parma
Jennifer Brock	Trustee	Notus
Sonny Sarceda	Trustee; Chairman	Wilder
Shelley Shenk	Trustee	Homedale
Harold Nevill	CEO/CRTEC Campus Director	COSSA
Diana Zigars	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jim Norton, Parma Superintendent; Norm Stewart, Marsing Superintendent; and Betty Ackerman, Marsing Trustee/Vice-Chairman.

Guests: John E. Bechtel, CRTEC Maintenance/Grounds/Custodial Supervisor.

APPROVE AGENDA

Special Education Director Diana Zigars asked to add under E. 1. Ratify Hires and under G. #. Special Services – Preschool Lease – Informational. Robert Godina moved to approve the agenda with changes as presented. Jennifer Brock seconded the motion. Motion carried.

APPROVE MINUTES

Craig Woods moved to approve the minutes for the regular board meeting on May 18, 2015 as presented. Robert Godina seconded the motion. Motion carried.

BILL SCHEDULE

Craig Woods moved to approve the bill schedule as presented. Robert Godina seconded the motion. Motion carried.

PERSONNEL REPORT

Jennifer Brock moved to ratify the hire of Donnae Holtry, Special Education Assistant for the Homedale High School Resource Room, by Special Education Director Diana Zigars. Robert Godina seconded the motion. Motion carried.

Jennifer Brock moved to ratify the hire of Megan Astorquia, Special Education Assistant for the Marsing Elementary School Resource Room, by Special Education Director Diana Zigars. Robert Godina seconded the motion. Motion carried.

Jennifer Brock moved to ratify the hire of Dora Bautista, Food Service Supervisor for COSSA Academy, by CEO/Principal Dr. Harold Nevill. Shelley Shenk seconded the motion. Motion carried.

Jennifer Brock moved to ratify the hire of Danniella Bowen, Day Car Supervisor for COSSA Academy, by CEO/Principal Dr. Harold Nevill. Shelley Shenk seconded the motion. Motion carried.

Jennifer Brock moved to accept the resignation of Kathrine Mounkes, current COSSA Academy Day Care Supervisor as presented. Shelley Shenk seconded the motion. Motion carried.

OLD BUSINESS

CEO Evaluation

Board tabled until next month's regular meeting.

Pay Scales

Rob Sauer made the motion to approve the 2015-2016 Certified Instructional Staff Career ladder as presented. Craig Woods seconded the motion. Motion carried.

Rob Sauer made the motion to approve the 2015-2016 Certified Pupil Services Staff Salary Schedule as presented. Craig Woods seconded the motion. Motion carried.

Rob Sauer made the motion to approve the 2015-2016 Classified Staff Schedule as presented. Craig Woods seconded the motion. Motion carried.

NEW BUSINESS

CEA

No additions to the submitted reports.

Business Office

No additions to the submitted reports

Special Services Report

No additions to the submitted reports.

Administrative /Professional-
Technical/COSSA Academy

Dr. Harold Nevill made the recommendation to approve the Out-of-District application of a Caldwell student to the Auto PTE program for the 2015-2016 school year and the request by a current COSSA Academy student who moved and would be considered Out-of-District to COSSA Academy to finish her senior year. Jeff Dillon moved to approve the recommendations as presented.

Robert Godina seconded the motion. Motion carried.

Dr. Harold Nevill requested Board signatures on the annual consortium agreement and PERKINS application.

Craig Woods moved to approve the 2015-2016 COSSA Board of Trustees Regular Meeting Calendar as presented. Robert Godina seconded the motion. Motion carried.

Robert Godina moved to approve the increase in salary for CEO Dr. Harold Nevill from \$81,500 to \$92,000 and the increase in salary for Special Education Director Diana Zigars from \$81,640.80 to \$87,000. Jeff Dillon seconded the motion. Motion carried.

Discussion was held regarding the 2015-2016 proposed Special Education/Administration Budget (Fund 100). Robert Godina moved to approve the 100 Budget as presented. Rob Sauer seconded the motion. Motion carried.

Discussion was held regarding the 2015-2016 proposed Professional-Technical Budget (Fund 259). Robert Godina moved to approve the 259 Budget as presented. Rob Sauer seconded the motion. Motion carried.

Discussion was held regarding the 2015-2016 proposed budgets for COSSA Academy (Funds 230, 231, 245, 246, 284, 285, & 290). Robert Godina moved to approve the COSSA Academy budget proposals as presented. Rob Sauer seconded the motion. Motion carried.

Discussion was held regarding the 2015-2016 remaining Canyon-Owyhee School Service Agency (COSSA) budget proposals (Funds 233, 235, 237, 238, 265, 274, 275, 276 & 410). Robert Godina moved to approve the remaining COSSA budget proposals as presented. Rob Sauer seconded the motion. Motion carried.

Shelley Shenk left at this time.

COSSA BOARD POLICIES

Policies – First Reading First Reading was held on the 2015-2016 CRTEC Student Handbook. Rob Sauer moved to bring the 2015-2016 CRTEC Student Handbook back for a second reading. Robert Godina seconded the motion. Motion carried.

Policies – Second Reading Second Reading was held on Policy 417 – Homeless Students. Carig Woods moved to adopt the above policy as presented. Rob Sauer seconded the motion. Motion carried.

EXECUTIVE SESSION

Chairman Sonny Sarceda announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff

member or individual agent, or public school student as allowed by Idaho Code 67-2345 (1)(b). After a full and complete discussion upon motion duly made by Jennifer Brock and seconded by Robert Godina the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency recessed from a public meeting into executive session pursuant to Section 67-2345 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 67-2345 (1)(b). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder-Aye, Notus-Aye, Parma - Aye, Marsing- Not Present, Homedale-Aye, Chairman Sarceda declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 67-2345 Idaho Code, directly thereupon convened into an executive session at 8:22 p.m. on the 15th day of June, 2015 at the COSSA office board room, Wilder, Idaho in order to consider personnel and student issues as authorized by Section 67-2345(1)(b), Rob Sauer, Jeff Dillon, Craig Woods, Robert Godina, Sonny Sarceda, Jennifer Brock, Dr. Harold Nevill, Diana Zigars, and Dawnita Tincher were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session at 8:37 p.m. Chairman Sonny Sarceda reconvened into open session.

No decisions were made.

ADJOURNMENT

Chairman Sonny Sarceda adjourned the meeting at 8:38 pm.

Respectfully submitted,

Dawnita Tincher, Clerk