

CANYON-OWYHEE SCHOOL SERVICE AGENCY
Job Description

TITLE: COSSA Academy Certified Classroom Teacher

TERMS OF EMPLOYMENT:

The work schedule is to be established by the COSSA CEO and the COSSA Board.

The employee/employment is at all times subject to the rules, regulations, and policies of the Agency as have been promulgated by the COSSA Board of Trustees and each employee is held responsible for having knowledge of such rules, regulations, and policies.

IMMEDIATE SUPERVISOR: COSSA Academy Principal

QUALIFICATIONS:

1. Criminal history check and fingerprinting as required by the Agency.
2. Certification as a Standard Secondary Teacher endorsed in a specific subject area applicable to COSSA Academy
3. Working knowledge of student management software (Powerschool) supervisory and office procedures.
4. Working knowledge on software applications and technology use.
5. Ability to relate to general public, teachers, administrators, board, and students.

PERFORMANCE RESPONSIBILITIES

1 - Student Performance and Growth – There is evidence students' respond to instruction and student performance and/or grades are at a minimum, stable, demonstrate performance growth, or show proficiency.

2 - Teaching Response to Student Performance - Shows evidence of student response to instruction. Teacher recognizes and adjusts instruction appropriately when student learning needs have not been met.

3 - Demonstrates Mastery of Subject Matter and Knowledge of Curriculum and Instructional Strategies – Teacher demonstrates a thorough knowledge of the subject matter they are instructing as evidenced by alignment with State educational standards and student success on end of course exams and State assessments such as the ISAT.

4- Demonstrates evidence of good subject matter background - uses both textbook and related materials as sources of information; adapts techniques and materials to varied abilities of students; makes effective choices of learning experiences and techniques in terms of goals sought.

5 - Classroom Management and Discipline – Classroom procedures and routines are effective, control is evident, and disruptions are infrequent. Manages discipline according to Agency policy and building procedures.

6 - Grades, Reports, and Records - Punctual with grades, reports, and/or records. They are accurate and neatly done.

7 - Classroom Organization and Learning Environment - Classroom appearance, organization, and environmental print are conducive to learning.

PROFESSIONAL QUALITIES EXPECTATIONS

A. Enthusiasm – Evidence of enjoyment and enthusiasm in the work and the classroom.

B. Professional Growth – Recognizes professional growth as a means to improve self and improve student performances. Actively and positively participates in professional growth opportunities. Cooperates and takes advantage of mentors, coaches, and trainers.

C. Judgment - Makes appropriate judgments in decisions, planning and carrying out plans with students and teaching staff.

D. Rapport with Students/Parents/Staff - Students generally react favorably to teacher's leadership; evidence of a good understanding among parents, students, and teachers; willing to listen to concerns; and establishes and maintains rapport with the staff.

E. Out-of-Class Responsibilities/Cooperation - Readily gives out-of-class aid to students who need make-up work or extra time; participates in assigned out-of-class responsibilities. Actively seeks to promote cooperation.

PERSONAL QUALITIES EXPECTATIONS

A. Temperament/Tactfulness/Cooperation - At ease in the classroom; handles situations with patience and calmness; uses discretion in handling confidential information. Effectively manages conflicts and difficult situations with students and adults.

B. Dependability/Attendance/Punctuality/ Appearance - Shows a strong sense of dependability; completes all assignments in accordance with time limits; regular attendance/punctual for assignments; can be depended upon; strives for accuracy. Properly groomed and professional in appearance.

C. Attitude Toward Constructive Criticism - Accepts suggestions and is willing to implement them.

EVALUATION:

Evaluations are conducted by the COSSA Academy Principal in accordance with Idaho Code.