

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Patricia Frahm, CEO/Superintendent
Tammie Anderson, Special Education Director
Rhonda Carpenter, Business Manager and Clerk of the Board

DRAFT

**Board of Trustees
Regular Meeting Minutes
Monday, June 19, 2023**

Call to Order - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Sara Bartles at 6:00 p.m. in the agency board room.

- a. Chairman Bartles led the Pledge of Allegiance.
- b. Following persons were in attendance:

OJ Barber	Trustee/Vice-Chairman	Marsing
Norm Stewart	Superintendent	Marsing
John Baldazo	Trustee	Notus
Micah Doramus	Superintendent	Notus
Rob Sauer	Superintendent	Homedale
Brittney Josoff	Trustee	Wilder
Patricia Frahm	COSSA CEO	COSSA
Tammie Anderson	Special Education Director	COSSA
Rhonda Carpenter	Business Manager/Clerk	COSSA

Not Present: Shane Muir, Trustee, Homedale; Stoney Winston, Superintendent, Parma; Sara Bartles, Trustee/Board Chair, Parma; Dr. Jeff Dillon, Superintendent, Wilder

- c. John Baldazo moved to approve the agenda as presented. Brittney Josoff seconded the motion. Motion carried.

Audience with Individuals and Groups

Graduation of an Academy student was held just prior to the regular board meeting.

Fiscal Year 2024 Budget Hearing—Hearing opened at 6:10 p.m. COSSA staff presented the Superintendent’s statement, COSSA Academy, CTE & Special Education budgets. Hearing closed at 6:18 p.m.

Agenda – Action Items:

Consider the approval of Consent Agenda items

- i. Board Minutes – Regular Meeting May 15, 2023 & Special Meeting May 30, 2023 – as presented
- ii. Bill Schedule (June 19, 2023) – as presented
- iii. Personnel Report – as presented

It was moved by John Baldazo and seconded by Brittney Josoff to approve the consent agenda items as presented. Motion carried.

Discussion/Information

- a) COSSA Educational Association Representative - no report.
- b) Business Office Report (Rhonda Carpenter) – no additions to submitted.
- c) Special Services Report (Tammie Anderson) – no additions to submitted report
- d) Academy Principal/CTE Coordinator (Patricia Frahm) – no additions to submitted report
- e) COSSA Administration Report (Patricia Frahm) – no additions to submitted report.
- f) Maintenance/Facilities (John Bechtel) – no additions to the submitted report
- g) Food Services Report (Thomas Moreno) – no additions to the submitted report
- h) Information Technology Report (Samantha Paffile) –no additions to the submitted report
- i) Transportation Report (Samantha Paffile) no additions to the submitted report
- j) Short-Term Training Report (Scott Webb) – no additions to submitted report

Old Business –

- a) **None at this meeting**

New Business -- Action Items

a) Fiscal Year 2024 Budget:

It was moved by John Baldazo and seconded by Brittney Josoff to approve the FY 2024 budgets as presented. Motion carried

b) New or revised Board Policies—First Reading

- a. Substitute Manual—it was moved by Brittney Josoff and seconded by John Baldazo to move the manual to second reading. Motion passed.
- b. Special Services: Nursing services for COSSA—no action was taken

Executive Session—pursuant to I.C. 74-206(b)(d)

No Executive Session was held.

Executive Session Action Items:

- a) Action item regarding CEO 23-24 contract: It was moved by John Baldazo and seconded by Brittney Josoff to approve the contract with Patricia Frahm as CEO for the 23-24 school year.

Board Request to Administration –

- Follow up with districts regarding nursing services for COSSA.

Adjournment –Brittney Josoff moved to adjourn the meeting at 6:55 p.m. John Baldazo seconded the motion. Motion carried.

Respectfully Submitted,
Rhonda Carpenter, Clerk