

**Canyon-Owyhee School Service Agency**

109 Penny Lane  
Wilder, Idaho 83676

Patricia Frahm, CEO/Superintendent,  
Tammie Anderson, Special Education Director;  
Rhonda Carpenter, Business Manager and Clerk of the Board

**APPROVED**

**Board of Trustees  
Regular Meeting Minutes  
Monday, March 20, 2023**

**Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Vice-Chairman OJ Barber at 6:04 p.m. in the agency board room.

- a. Chairman Bartles led the Pledge of Allegiance.
- b. Following persons were in attendance:

Shane Muir	Trustee	Homedale
Rob Sauer	Superintendent	Homedale
OJ Barber	Trustee/Vice-Chairman	Marsing
John Baldazo	Trustee	Notus
Micah Doramus	Superintendent	Notus
Stoney Winston	Superintendent	Parma
Patricia Frahm	COSSA CEO	COSSA
Tammie Anderson	Special Education Director	COSSA
Rhonda Carpenter	Business Manager/Clerk	COSSA
Samantha Paffile	Reboot, IT, Transportation	COSSA

Not Present: Norm Stewart, Superintendent, Marsing; Dr. Jeff Dillon, Superintendent, Wilder; Brittney Joseff Trustee, Wilder; Sara Bartles, Trustee/Board Chair, Parma

- c. Stoney Winston moved to approve the agenda as presented. John Baldazo seconded the motion. Motion carried.

**Agenda – Action Items:**

**Consider the approval of Consent Agenda items**

- i. Board Minutes – Regular Meeting February 22, 2023 Bill Schedule (March 20, 2023) – as presented
- ii. Obsolete Items – as presented
- iii. Personnel Report – as presented
- iv. Snow Day March 1, 2023 –as presented

It was moved by Stoney Winston and seconded by John Baldazo to approve the consent agenda items as presented. Motion carried.

**Discussion/Information**

- a) COSSA Educational Association Representative (Brandy Gray) – no additions to submitted.
- b) Business Office Report (Rhonda Carpenter) – no additions to submitted.

- c) Special Services Report (Tammie Anderson) – no additions to submitted report
- d) Academy Principal/CTE Coordinator (Patricia Frahm) – no additions to submitted reports.
- e) COSSA Administration Report (Patricia Frahm) – no additions to submitted report.
- f) Maintenance/Facilities (John Bechtel) – no additions to the submitted report
- g) Food Services Report (Thomas Moreno) – no additions to the submitted report
- h) Information Technology Report (Samantha Paffile) Sam was present to answer questions regarding IT & Transportation. It was suggested that she may be interested in visiting Vallivue S and learning about Google applications for the classroom to pass along to COSSA staff.
- i) Transportation Report (Samantha Paffile) Sam was present.
- j) Short-Term Training Report (Scott Webb) – no additions to submitted report

**Old Business –**

- a) **COSSA Administration:** New or Revised Board Policies:
  - CRTEC Course Description Manual—it was moved by Stoney Winston and seconded by Shane Muir to approve the Manual on second reading. Motion carried.
  - Policy 7400P3 It was moved by John Baldazo and seconded by Stoney Winston to approve Policy 7400P3 upon second reading. Motion carried.
  - Policy 7400P4: It was moved by John Baldazo and seconded by Shane Muir to move Policy 7400P4 to second reading. Motion carried
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**New Business -- Action Items**

**A) COSSA Administration:** New or Revised Board Policies:

- 23-24 Classified Salary Schedule—it was moved by John Baldazo to move the salary schedule to a second reading. Motion failed for lack of a second. Board discussed and requested that more options for the 23-24 Classified Salary Schedule be presented at the next meeting. It was suggested that the number of rows in the columns be reduced to 15.
- COSSA Duties Manual: It was moved by Stoney Winston and seconded by John Baldazo to move the Duties Manual to second reading. Motion carried.
- Admin Forms Manual: It was moved by John Baldazo and seconded by Shane Muir to move the Admin Forms Manual to second reading. Motion carried

**B) Consider approval of tiered teacher substitute pay**—It was moved by John Baldazo and seconded by Stoney Winston to table this item until the next agenda. Motion carried

**C) Consider approval of basketball court for Academy**—It was moved by John Baldazo and seconded by Shane Muir to allow the Academy to have a basketball court in the parking lot adjacent to the Academy. Motion carried.

**D) Consider approval of Reopening Plan**—It was moved by John Baldazo and seconded by Shane Muir to approve the COVID Reopening Plan as presented. Motion carried.

**Executive Session:** It was moved by John Baldazo and seconded by Shane Muir to convene in to Executive Session according to Idaho Code 74-206 (b)(d) at 7:43 P.M. Roll call vote: all present voting in

favor. Executive Session adjourned at 8:00 P.M.

**Executive Session Action:** It was moved by John Baldazo: Whereas the Board recognized that juvenile's access and use of social media is a national and local problem which is alleged to have contributed to the mental health crisis, including students of the District, which likewise impacts the operation of the District; and whereas multi-district litigation is pending against multiple social media companies, in Federal Court; and whereas the Board, having considered the inclusion of the District in this multi-district litigation and having found it to be in the best interest of the District and its students, I hereby move that the Board take all necessary steps to join in this lawsuit as a Plaintiff and hereby authorize the direct the Board Chair and/or the Superintendent to execute all necessary documents to that end. The motion was seconded by Shane Muir. Motion carried.

**Board Request to Administration –**

- IT to Vallivue for training
- Revise and resubmit Classified Salary Schedule for 23-24
- Submit a written proposal for tiered substitute pay
- Submit a budget report each month.

**Adjournment** – Stoney Winston moved to adjourn the meeting at 8:05 p.m. John Baldazo seconded the motion. Motion carried.

Respectfully Submitted,  
Rhonda Carpenter, Clerk