

APPROVED NOVEMBER 16, 2020

**Board of Trustees
Regular Meeting Minutes
Monday, October 19, 2020**

A. Call to Order

- a. Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Jason Sevy at 6:02 p.m. in the agency cafeteria. The following persons were in attendance:

Brittney Josoff	Trustee	Wilder
Dr. Jeff Dillon	Superintendent	Wilder
Tana Kellogg	Superintendent	Notus
Paige Goodson	Trustee	Parma
Stoney Winston	Superintendent	Parma
Jason Sevy	Trustee/Chairman	Marsing
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Loretta Hayslip	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jennifer Brock, Notus Trustee/Vice Chairman; Norm Steward, Marsing Superintendent, and Shane Muir, Homedale Trustee.

Guests: Joetta Fulgenzi, CEA/Special Olympics Representative; Karen Hardcastle, Notus Trustee Representative; Elizabeth Lyons, COSSA Special Education Teacher; Dan Coleman, Quest CPAs PLLC (via phone) and Patricia Frahm, CRTEC Principal & IT Coordinator.

Chairman Sevy led the Pledge of Allegiance.

B. Audience with Individuals and Groups

- a. Dan Coleman, Quest CPAs PLLC 2019-2020 Audit (via phone)** – Auditor Dan Coleman with Quest CPAs PLLC presented the 2019-2020 Audit Report as prepared by Quest CPAs PLLC.

C. Agenda Action Items

- a. Approval of the Agenda** – Paige Goodson moved to approve the agenda as presented. Brittney Josoff seconded the motion. Motion carried.
- b. Approval of the Consent Agenda** – Brittney Josoff moved to approve the consent agenda as presented. Tana Kellogg seconded the motion. Motion carried
- i. Board Minutes – September 21, 2020 Regular Meeting-** as presented
 - ii. Bill Schedule (October 19, 2020)** – as presented
 - iii. Personnel Reports (October 19, 2020)** – as presented
 - iv. Board Policies** – as follows
Policy 5340 Certified Evaluation - Annual Review – as presented
Policy 5480 Leadership Premium - Annual Review – as presented

v. **Obsolete Items (October 19, 2020)** – as presented

D. Information Items/Reports

- a. **COSSA Education Association (Joetta Fulgenzi)** – None at this time
- b. **Business Office Report (Dawnita Tinchler)** – no additions to submitted reports
- c. **Special Services Report (Loretta Hayslip)** – Discussion was held regarding the current transportation policy (Policy 505) and the ISBA policy. The Board asked Dr. Nevill to forward a copy of the current transportation policy and example Exceptional Child Memorandum of Agreement. Dr. Nevill will bring a draft policy for review to the November meeting.
- d. **Academy Principal/CTE Coordinator (Patricia Frahm)** – no additions to submitted reports
- e. **COSSA Administration Report (Dr. Nevill)** – no additions to submitted reports
 - I. Title IX – Discussion Item – The Board made the recommendation that further discussion regarding the new Title IX training and supervision responsibilities and the recommendation of cooperatively working to meet those responsibilities happen within the District meetings between Dr. Nevill, Loretta Hayslip, and the superintendents.
 - II. Covid-19 Funds and COSSA Employees – Discussion Item – The Board requested that a list of all COSSA staff and their FTE percentage reported by each District be pulled together and forwarded out to the board members and superintendents for further discussion.
- f. **Maintenance/Facilities (John Bechtel)** – no additions to the submitted reports
- g. **Food Service Report (Edwin Lara)** – no additions to the submitted reports
- h. **Information Technology – IT (Patricia Frahm)** – no additions to the submitted reports
- i. **Short-Term Training (Veronica Grimaldo)** – no additions to submitted reports

E. Action Items

- a. **Old Business**
 - I. **ISBA Resolutions – Discussion** – No decisions were made
 - II. **Update to Reopening Plan – Possible Action.** The Board made the recommendation that a flow chart regarding communication with the District Transportation Departments be created and sent out.
- b. **New Business**
 - I. **2019-20 Canyon Owyhee School Service Agency (COSSA) Audit Report** – Rob Sauer moved approve the Canyon Owyhee School Service Agency 2019-20 Audit report as presented. Brittney Josoff seconded the motion. Motion carried.
 - II. **Policy 6320 – Administrator Evaluation – Action Item:** Paige Goodson moved to send Policy 6320 – Administrator Evaluation to a second reading. Jason Sevy seconded the motion. Motion carried.

- E. Executive Session** - Chairman Sevy announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206(1)(b)(d). After a full and complete discussion upon motion duly made by Paige Goodson and seconded by Brittney Josoff the following resolution was presented: Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye Notus – Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Sevy declared said resolution adopted. The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 7:26 p.m. on the 19th day of October 2020 at the COSSA cafeteria, Wilder, Idaho to consider

executive session issues as authorized by Section 74-206(1)(b)(d), Brittney Josoff, Dr. Jeff Dillon, Karen Hardcastle, Tana Kellogg, Paige Goodson, Stoney Winston, Jason Sevy, Dr. Harold Nevill, and Dawnita Tincher were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held. There being no further discussion concerning the subject matter of the Executive Session, at 7:32 p.m. Chairman Sevy reconvened into open session.

- F. Executive Session Action Items** – Brittney Josoff moved to schedule a special meeting of the Board of Trustees for October 27th at 6 pm in the CRTEC Boardroom. Paige Goodson seconded the motion. Motion carried.
- G. Board Request to Administration** – No further requests by the Board at this time.
- H. Adjourn** – Paige Goodson moved to adjourn the meeting at 7:37 p.m. Brittney Josoff seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk