

**Canyon-Owyhee School Service Agency**

109 Penny Lane  
Wilder, Idaho 83676

Dr. Harold Nevill, CEO  
Diana Zigars, Special Education Director  
Greg Hale, CRTEC Campus Director  
Dawnita Tincher, Business Manager  
(208) 482-6074

APPROVED MARCH 20, 2017

Minutes of the Special Meeting of the Board of Trustees  
February 27, 2017

**CALL TO ORDER**

The special meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 3:03 p.m. by Chairman Robert Godina at the CRTEC Conference Room. The following persons were in attendance:

|                   |                              |          |
|-------------------|------------------------------|----------|
| Barbara Skogsberg | Trustee/Vice Chairman        | Notus    |
| Craig Woods       | Superintendent               | Notus    |
| Robert Godina     | Trustee/Chairman             | Parma    |
| Norm Stewart      | Superintendent               | Marsing  |
| Rob Sauer         | Superintendent               | Homedale |
| Harold Nevill     | CEO/CRTEC Campus Director    | COSSA    |
| Diana Zigars      | Special Education Director   | COSSA    |
| Greg Hale         | CA Principal/CTE Coordinator | COSSA    |
|                   | CRTEC Campus Director        |          |
| Dawnita Tincher   | Business Manager/Clerk       | COSSA    |

Not Present: Christy Taylor, Wilder Trustee; Jeff Dillon, Wilder Superintendent; Jim Norton, Parma Superintendent; Jason Sevy, Marsing Trustee; and Shelley Shenk, Homedale Trustee.

Guests: "Student 2017-2" and Guardians.

**APPROVE AGENDA**

Barbara Skogsberg moved to ratify the revised agenda as presented. Rob Sauer seconded the motion. Motion carried.

Norm Stewart recused himself from voting on the above motion.

**EXECUTIVE SESSION**

Chairman Robert Godina announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)&(d). After a full and complete discussion the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to

Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b) and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Not Present, Notus- Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Godina declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 3:06 p.m. on the 27<sup>th</sup> day of February 2017 at the COSSA office board room, Wilder, Idaho to consider personnel and student issues as authorized by Section 74-206(1)(b) &(d), Barbara Skogsberg, Craig Woods, Robert Godina, Norm Stewart, Rob Sauer, Dr. Harold Nevill, Diana Zigars, Greg Hale, Dawnita Tincher, “Student 2017-2” and guardians were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session at 3:35 p.m. Chairman Godina reconvened into open session.

**EXECUTIVE SESSION  
ACTION(S)**

Barbara Skogsberg moved to expel “Student 2017-2” from COSSA Academy for one calendar year. Said student would be able to apply for reenrollment in January 2018 at the beginning of the third quarter. Rob Sauer seconded the motion. Motion carried

**PERSONNEL**

Rob Sauer moved to ratify Special Education Director Diana Zigars acceptance of resignation on February 21, 2017 from Clayton Stump, PSR as presented. Barbara Skogsberg seconded the motion. Motion carried.

Norm Stewart, Marsing Superintendent, recused himself from voting on above motion.

Rob Sauer moved to ratify Special Education Director Diana Zigars acceptance of resignation on February 24, 2017 from Wendy Olin, PSR as presented. Barbara Skogsberg seconded the motion. Motion carried.

Norm Stewart, Marsing Superintendent, recused himself from voting on above motion.

**BOARD REQUESTS  
TO ADMINISTRATION**

No further requests by the Board than those mentioned above.

**ADJOURNMENT**

Rob Sauer moved to adjourn the meeting at 3:41 p.m. Barbara Skogsberg seconded the motion. Motion carried.

Respectfully submitted,

DawnitaTincher, Clerk