

**Canyon-Owyhee School Service Agency**

109 Penny Lane  
Wilder, Idaho 83676

Dr. Harold Nevill, CEO  
Diana Zigars, Special Education Director  
Greg Hale, CRTEC Campus Director  
Dawnita Tincher, Business Manager  
(208) 482-6074

APPROVED MAY 15, 2017

Minutes of the Regular Meeting of the Board of Trustees April 17, 2017

**CALL TO ORDER**

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:03 p.m. by Acting Chairman Christy Tayler at the COSSA office board room. The following persons were in attendance:

Christy Tayler	Trustee; Acting Chairman	Wilder
Jeff Dillon	Superintendent	Wilder
Craig Woods	Superintendent	Notus
Jason Sevy	Trustee	Marsing
Norm Stewart	Superintendent	Marsing
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Diana Zigars	Special Education Director	COSSA
Greg Hale	CA Principal/CTE Coordinator	COSSA
	CRTEC Campus Director	
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Barbara Skogsberg, Trustee/Vice Chairman; Robert Godina, Trustee/Chairman; and Jim Norton, Parma Superintendent.

Guests: Joetta Fulgenzi, CEA Representative; Brandy Smith, COSSA Academy Counselor/Administration Intern; "Student 2017-2" & Parent; and "Student 2017-3".

**APPROVE AGENDA**

Dr. Nevill asked the Board to add under J1 the ratification of a retirement. Jason Sevy moved to approve the agenda with additions as presented. Craig Woods seconded the motion. Motion carried.

**EXECUTIVE SESSION**

Acting Chairman Christy Tayler announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206

(1)(b)&(d). After a full and complete discussion upon motion duly made by Rob Sauer and seconded by Craig Woods the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b) and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye, Notus- Aye, Parma – Not Present, Marsing- Aye, Homedale- Aye, Acting Chairman Tayler declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:05 p.m. on the 17<sup>th</sup> day of April 2017 at the COSSA office board room, Wilder, Idaho to consider personnel and student issues as authorized by Section 74-206(1)(b) &(d), Christy Tayler, Jeff Dillon, Craig Woods, Jason Sevy, Norm Stewart, Rob Sauer, Brandy Smith, Dr. Harold Nevill, Diana Zigars, Greg Hale, Dawnita Tincher, “Student 2017-2” and parent, and “Student 2017-3” were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

Jeff Dillon arrived at this time.

There being no further discussion concerning the subject matter of the Executive Session, at 6:51 p.m. Acting Chairman Tayler reconvened into open session.

**EXECUTIVE SESSION  
ACTION(S)**

Craig Woods moved to expel “Student 2017-2” from COSSA Academy for the remainder of the school year allowing said student to return in the fall of 2017-2108 school year. Rob Sauer seconded the motion. Motion carried.

Craig Woods moved to expel “Student 2017-3” from COSSA Academy for the remainder of the school year allowing said student to return to COSSA Academy for the June Summer 2017 session. Jason Sevy seconded the motion. Motion carried.

**APPROVE MINUTES**

Craig Woods moved to approve the minutes for the regular board meeting on March 20, 2017 as presented. Rob Sauer seconded the motion. Motion carried.

**BILL SCHEDULE**

Jeff Dillon moved to approve the bill schedule as presented and allow Dr.

Harold Nevill to sign them on an emergency basis for this month. Craig Woods seconded the motion. Motion carried.

## **OLD BUSINESS**

### **Payroll Projections**

Jeff Dillon moved to approve the COSSA 2017-2018 Career Ladder as presented. Jason Sevy seconded the motion. Motion carried.

Craig Woods moved to approve a 3% raise from the COSSA 2016-2017 Salary Schedule for the 2017-2018 school year. Jeff Dillon seconded the motion. Motion carried.

### **CTE Perkins Funding**

Dr. Nevill discussed the allowable uses of Perkins funding for the 2017-2017 school year. No decisions were made.

### **10S Placement Report**

Dr. Nevill discussed with the Board how the CTE teachers in the consortium report student placement, and how that data is used by him to create the positive placement report.

## **NEW BUSINESS**

### **CEA**

Joetta Fulgenzi talked to the Board about the “Dumpster Dive” fundraiser that Special Olympics would be holding here at the CRTEC facility on Saturday, April 22, 2017.

### **Business Office**

No additions to the submitted report.

### **Special Services Report**

Diana Zigars asked the Board to reinstate the Teacher Classroom Supply allocations to the Special Education/Administrative Budget (#100). No decisions were made.

### **Administrative Report**

No additions to the submitted report.

### **Career & Technical/CRTEC**

No additions to the submitted report.

### **Short-Term Training**

No additions to the submitted report.

## **COSSA BOARD POLICIES**

### **Policies – First Reading**

No policies to review for first reading this month.

### **Policies – Second Reading**

No policies to review for second reading this month.

## **PERSONNEL**

Diana Zigars asked the Board to ratify her acceptance of retirement at the end of the school year from special education teacher Elaine Hammer. Rob Sauer moved to ratify the acceptance of retirement as presented. Jeff Dillon seconded the motion. Motion carried.

Diana Zigars notified the Board that contracted SLP provider Cammi Burton

had decided to not return for the 2017-2018 school year.

**BOARD REQUESTS  
TO ADMINISTRATION**

No further requests by the board this month.

**ADJOURNMENT**

Jason Sevy moved to adjourn the meeting at 8:23 p.m. Craig Woods seconded the motion. Motion carried.

Respectfully submitted,

Dawnita Tincher, Clerk