

**APPROVED**

**Board of Trustees  
Regular Meeting Minutes  
Monday, December 19, 2022**

**Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Vice-Chairman OJ Barber at 6:05 p.m. in the agency board room.

- a. Vice-Chairman Barber led the Pledge of Allegiance.
- b. Following persons were in attendance:

Rob Sauer	Superintendent	Homedale
Shane Muir	Trustee	Homedale
Norm Stewart	Superintendent	Marsing
OJ Barber	Trustee/Vice-Chairman	Marsing
Stoney Winston	Superintendent	Parma
Brittney Joseff	Trustee	Wilder
John Baldazo	Trustee	Notus
Patricia Frahm	COSSA CEO	COSSA
Tammie Anderson	Special Education Director	COSSA
Rhonda Carpenter	Business Manager/Clerk	COSSA

Not Present: Sara Bartles, Board Chair/Trustee Parma; Micah Doramus, Superintendent Notus; Dr. Jeff Dillon Superintendent, Wilder

Guests: Shelby Cloward, Kayci Breshears, Robert Renteria, and Tayler Trout

- c. Stoney Winston moved to approve the agenda as presented. John Baldazo seconded the motion. Motion carried.

**Audience with Individuals/Groups:** Students from various CTE Programs gave a brief presentation on the CTE involvement in the Homedale lighted parade. The presenting students were: Kayci Breshears, Robert Renteria, and Tayler Trout.

**Consent Agenda – Action Items:**

**Consider the approval of Consent Agenda items** – Stoney Winston moved to approve the consent agenda as presented. John Baldazo seconded the motion. Motion carried.

- i. Board Minutes – Regular Meeting November 17, 2022– as presented
- ii. Bill Schedule (December 19, 2022) – as presented
- iii. Obsolete Items – as presented

### **Discussion/Information**

- a) COSSA Educational Association Representative—Patricia Frahm gave a brief summary of the Christmas party hosted by CEA.
- b) Business Office Report (Rhonda Carpenter) – no additions to submitted
- c) Academy Principal/CTE Coordinator (Patricia Frahm) – no additions to submitted
- d) COSSA Administration Report (Patricia Frahm) – no additions to submitted reports
- e) Special Services Report (Tammie Anderson) – no additions to submitted reports
- f) Maintenance/Facilities (John Bechtel) – no additions to the submitted reports

### **Old Business – None**

### **New Business -- Action Items**

- a) **Consider Approving Quest Audit Report for FY2022:** Dan Coleman gave a brief summary of the audit for the Board. It was moved by John Baldazo and seconded by Britney Joseff to approve the audit report as submitted. Motion carried.
- b) **Consider declaring an emergency situation to fill open positions at COSSA—** It was moved to declare an emergency for hiring of a Counselor for COSSA. The motion was made by John Baldazo and seconded by Rob Sauer. Motion carried.
- c) **Approval of Personnel Report—**It was moved by Stoney Winston and seconded by Britney Joseff to approve the personnel report as presented. Motion carried.
- d) **Consider approval of the Wilder SRO contract for FY23 school year—**It was moved by John Baldazo and seconded by Britney Joseff to approve the SRO contract with Wilder for FY23. Motion carried.

### **Board Request to Administration –**

1. It was suggested that department directors be requested to visit the board once a year.

**Adjournment** – Stoney Winston moved to adjourn the meeting at 7:20 p.m. John Baldazo seconded the motion. Motion carried.

Respectfully Submitted,  
Rhonda Carpenter, Clerk