

APPROVED APRIL 20, 2020

**Board of Trustees  
Regular Meeting Minutes  
Monday, March 16, 2020**

**A. Call to Order**

- a. Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Jason Sevy at 6:01 p.m. The following persons were in attendance:

Jeff Dillon	Superintendent	Wilder
Jennifer Brock	Trustee/Vice Chairman	Notus
Alicia Krantz	Representative - Superintendent	Notus
Paige Goodson	Trustee	Parma
Jim Norton	Superintendent	Parma
Jason Sevy	Trustee/Chairman	Marsing
Norm Stewart	Superintendent	Marsing
Shane Muir	Trustee	Homedale
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Loretta Hayslip	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Wilder Trustee; and Robert Vian, Notus Superintendent

Guests: Joetta Fulgenzi, CEA/Special Olympics Representative; Diane McSherry, COSSA Academy Teacher; Patricia Frahm, COSSA Academy Teacher; Rebecca Owen, COSSA Academy Teacher; Kimberly Hale, COSSA Special Education Teacher; and John Bechtel, CRTEC Maintenance Supervisor.

Chairman Sevy led the Pledge of Allegiance.

**B. Agenda Action Items**

- a. Approval of the Amended Agenda** – Chairman Sevy gave the good faith reason of the rapidly changing updates and information regarding the COVID-19 safety concerns. Jeff Dillon moved to approve the amended agenda as presented. Shane Muir seconded the motion. Motion carried.
- b. Approval of the Consent Agenda** – Jennifer Brock moved to approve the consent agenda as presented. Jeff Dillon seconded the motion. Motion carried
- i. Board Minutes - February 19, 2020 Regular Minutes** - as presented
  - ii. Bill Schedule (March 16, 2020)** – as presented
  - iii. Personnel Report (March 16, 2020)** – as presented
  - iv. Board Policies** – None at this time
  - v. Obsolete Items (March 16, 2020)** – as presented

**C. Information Items/Reports**

- a. **Old Business – None at this time**
- b. **COSSA Education Association (Joetta Fulgenzi) – no additions to submitted reports**
- c. **Business Office Report (Dawnita Tincher) – no additions to submitted reports**
- d. **Special Services Report (Loretta Hayslip) – no additions to submitted reports**
- e. **COSSA Administration Report (Dr. Nevill) – Jim Norton voiced his concern regarding 5.C. – under Special Education Considerations in The Superintendent’s Budget Statement for 2020-2021 School Year that would move Parma ERR program to Notus and split the Notus case load by Elementary RR/ERR and Notus Middle/High Resource. No decisions were made.**
- f. **Career & Technical/COSSA Academy Report (John Montana) – no additions to the submitted staff meeting minutes**
- g. **Maintenance/Facilities (John Bechtel) – no additions to the submitted reports**
- h. **Food Service Report (April McPherson) – no additions to the submitted reports**
- i. **Academy Remediation/ISS (Donna Benjamin) – no additions to the submitted reports**
- j. **Transportation (Billie Hiser) - no report at this time**
- k. **Information Technology – IT (Patricia Frahm) – no additions to the submitted reports**
- l. **Short-Term Training (Charles Abel) – no report at this time**

**D. Action Items**

- a. **Old Business – none at this time**
- b. **New Business – No Board actions were taken. It was decided to follow current Board policy that should three (3) or more of the COSSA Consortium Districts close campus due to COVID-19 safety concerns then the CRTEC facilities will be closed as well.**
- c. **COSSA Administration (Dr Nevill)**
  - I. 2020-2021 COSSA Academy Calendar – Jennifer Brock moved to approve draft #2 of the COSSA Academy 2020-2021 calendar. Jeff Dillon seconded the motion. Motion carried.**
- d. **Special Services (Loretta Hayslip) – none at this time**

**E. Executive Session** - Chairman Sevy announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206(1)(b)(d). After a full and complete discussion upon motion duly made by Jennifer Brock and seconded by Norm Stewart the following resolution was presented: Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye, Notus - Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Sevy declared said resolution adopted. The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:50 p.m. on the 16th day of March 2020 at the COSSA office board room, Wilder, Idaho to consider executive session issues as authorized by Section 74-206(1)(b)(d), Jeff Dillon, Jennifer Brock, Alicia Krantz, Paige Goodson, Jim Norton, Jason Sevy, Norm Stewart, Shane Muir, Rob Sauer, Dawnita Tincher, and Harold Nevill were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held. Witnesses with testimony germane to the matter for which the Executive Session was held were called as necessary. There being no further discussion concerning the subject matter of the Executive Session, at 7:09 p.m. Chairman Sevy reconvened into open session.

- F. **Executive Session Action Items** – Jennifer Brock moved to retain “Employee A” at this time and take them off of probation without any conditions. Rob Sauer seconded the motion. Motion carried.
- G. **Board Request to Administration** – None at this time
- F. **Adjourn** – Rob Sauer moved to adjourn the meeting at 7:10 pm. Jennifer Brock seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk