

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director
Diana Zigars, Special Education Director
Dawnita Tincher, Business Manager
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APPROVED OCTOBER 17, 2016

Minutes of the Regular Meeting of the Board of Trustees
September 19, 2016

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:00 p.m. by Chairman Robert Godina at the CRTEC Conference Room. The following persons were in attendance:

Christy Tayler	Trustee	Wilder
Craig Woods	Superintendent	Notus
Robert Godina	Trustee/Chairman	Parma
Jim Norton	Superintendent	Parma
Jason Sevy	Trustee	Marsing
Rob Sauer	Superintendent	Homedale
Harold Nevill	COSSA CEO	COSSA
Diana Zigars	Special Education Director	COSSA
Greg Hale	CA Principal/CTE Coordinator	COSSA
	CRTEC Campus Director	
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jeff Dillon, Wilder Superintendent; Barbara Skogsberg, Notus Trustee/Vice Chairman; Norm Stewart, Marsing Superintendent; and Shelley Shenk, Homedale Trustee.

Guests: Kristy Dorsey, Short Term Training Coordinator; Joetta Fulgenzi, CEA Representative; and Student "2016-25".

APPROVE AGENDA

Diana Zigars asked to have added the ratification of acceptance of resignations under J.1. Special Education to the agenda. Christy Tayler moved to approve the agenda with changes as presented. Jason Sevy seconded the motion. Motion carried.

EXECUTIVE SESSION

Chairman Robert Godina announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)&(d). After a full and complete discussion the following resolution was

presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b) and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye, Notus-Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Godina declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:04 p.m. on the 19th day of September 2016 at the COSSA office board room, Wilder, Idaho in order to consider personnel and student issues as authorized by Section 74-206(1)(b) &(d), Chrissy Tayler, Craig Woods, Robert Godina, Jim Norton, Jason Sevy, Rob Sauer, Dr. Harold Nevill, Diana Zigars, Greg Hale, Dawnita Tincher, and “Student 2016-25” were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session at 6:17 p.m. Christy Tayler moved to reconvene into open session. Jason Sevy seconded the motion. Motion carried.

**EXECUTIVE SESSION -
ACTION(S)**

Christy Tayler moved to allow “Student 2016-25” enrollment at COSSA Academy. Jason Sevy seconded the motion. Motion carried.

Craig Woods moved to expel “Student 2016-26” from COSSA Academy for the Duration of the 2016-2017 school year. Jason Sevy seconded the motion. Motion carried.

APPROVE MINUTES

Jason Sevy moved to approve the minutes for the Board meeting of August 15, 2016 as presented. Christy Tayler seconded the motion. Motion carried.

BILL SCHEDULE

Jason Sevy moved to approve the bill schedule as presented. Christy Tayler seconded the motion. Motion carried.

OLD BUSINESS

CTE Division Rule for CTS

Dr. Nevill explained that the CTE Division had ruled that Principal/CTE Coordinator Greg Hale was not eligible for CTE certification and as such COSSA would need to use Dr. Nevill’s current CTE certification to sign off on

all CTE paperwork.

Budget Adjustment Request Special Education Director Diana Zigars discussed with the Board the circumstances leading to a budget short fall within the 100 Special Education/Administrative Budget in regards to the 100-521166-000-000-0 Salaries – Substitutes line item and the 100-521410-913-120-0 Testing Materials line item. Craig Woods moved to transfer \$10,000 to the Salaries – Substitutes line item and \$2,500 to the Testing Materials line item from the 100-950850-000-0 Reserve for Deficit line item. Rob Sauer seconded the motion. Motion carried.

NEW BUSINESS

CEA No additions to the submitted reports.

Business Office Dawnita passed out the 2015-2016 Audit Report as prepared by Bowen Parker Day CPA's. Bowen Parker Day will review with the Board at the October Board meeting.

Special Services Report No additions to the submitted reports.

Administrative Report No additions to the submitted reports.

Career & Technical/COSSA Academy Report Greg Hale passed out a flyer referencing the 4th Annual Teens & Risky Behavior Symposium that will take place at CRTEC on Wednesday, October 5, 2016. He highlighted the new addition of a community forum discussion and dinner with breakout sessions for adults in the community starting a 3 p.m.

Greg Hale asked that the Board make a “Declaration of Emergency” to hire a Social Studies Teacher for COSSA Academy. Craig Woods moved to “Declare an Emergency” to hire a Social Studies Teacher as presented. Jason Sevy seconded the motion. Motion carried.

Short-Term Training Report No additions to the submitted reports.

COSSA BOARD POLICIES

Policies – First Reading First reading was held on the CTE Course Description Manual (Revision). Christy Tayler moved to bring the CTE Course Description Manual back for a second reading. Jason Sevy seconded the motion. Motion carried.

First reading was held on the Child Care Manual (Revision). Christy Tayler moved to bring the Child Care Manual back for a second reading. Jason Sevy seconded the motion. Motion carried.

First reading was held on Policy 409 – Non-Resident Enrollment (Revision). Christy Tayler moved to bring Policy 409 – Non-Resident Enrollment back for a second reading. Jason Sevy seconded the motion. Motion carried.

First reading was held on Policy 420 – Safe Educational Environment and Access (New). Christy Tayler moved to bring Policy 420 – Safe Educational Environment and Access back for a second reading. Jason Sevy seconded the motion. Motion carried.

Policies – Second Reading

Second reading was held on Policy 322 – Leadership Premiums (Annual). Discussion was held by the Board asking to have language added stating that not everyone would qualify for the Leadership Premiums and that a weighted point system be included. Christy Tayler moved to bring Policy 322 – Leadership Premiums back for a third reading. Jason Sevy seconded the motion. Motion carried.

Policies – Re-hearing

Rehearing was held on the 2016-2017 Teacher-Student-Parent Handbook (Annual) as the table of contents was posted wrong. Craig Woods moved to approve the 2016-2017 Teacher-Student-Parent Handbook with changes as presented. Christy Tayler seconded the motion. Motion carried.

PERSONNEL

Diana Zigars asked the Board to ratify her acceptance of the resignation from Jeremy Hopwood, PSR. Rob Sauer moved to ratify her acceptance of resignation from Jeremy Hopwood as presented. Craig Woods seconded the motion. Motion carried.

Diana Zigars asked the Board to ratify her acceptance of the resignation from Rainey Clayton, PSR. Rob Sauer moved to ratify her acceptance of resignation from Rainey Clayton as presented. Craig Woods seconded the motion. Motion carried.

Greg Hale asked the Board to ratify his hire on a “Declaration of Emergency” Michelle Carnes as COSSA Academy Social Studies teacher. Craig Woods moved to ratify his hire of Michelle Carnes as presented. Christy Tayler seconded the motion. Motion carried.

**BOARD REQUESTS
TO ADMINISTRATION**

No further requests by the Board other than those mentioned above.

ADJOURNMENT

Craig Woods moved to adjourn the meeting at 7:26 p.m. Christy Tayler seconded the motion. Motion carried.

Respectfully submitted,

DawnitaTinchler, Clerk