

COSSA Academy • Senior Project

Portfolio

Your Portfolio is a physical record and documentation of the work you have done for your Senior Project. The contents serve as evidentiary documentation of the process you have undergone and the effort you have put forth. The Portfolio is a **required** part of your presentation.

Be creative as you put your Portfolio together. Although all required items must be included (see Portfolio Checklist), there is room for your personal style and voice to be demonstrated. Collect your items in a loose-leaf folder – like a binder or scrapbook.

Maintain your Portfolio regularly so that items do not get misplaced or damaged, thus creating last minute stress. Make your Portfolio a work of pride.

Portfolios are due to Mrs. Frahm one week prior to your presentation time, enabling her to approve your Portfolio and return it to you in time for your Presentation.

Portfolio Checklist

*Items should be fully completed and signed where appropriate. Portfolios **will not** be marked as complete without the research paper and job shadow hours documented.*

Date Completed	Item	Mrs. Frahm's Initials
	Title Page with Name (this may be the cover of your Portfolio)	
	Table of Contents (Put items in the order listed here.)	
	Approved Senior Project Proposal with rubric signed by Mrs. Frahm	
	Mentor Agreement with Parent Consent Form	
	Mentor Evaluation	
	Final Research Paper with rubric signed by English teacher	
	Speech outline for presentation	
	Presentation practice forms (signed by observers)	
	Resume and Letters of Recommendations	
	Reflective Essay with rubric signed by Mrs. Frahm	
	Additional Items:	

