

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO
Diana Zigars, Special Education Director
Greg Hale, CRTEC Campus Director
Dawnita Tincher, Business Manager
(208) 482-6074

APPROVED MAY 21, 2018

Minutes of the Regular Meeting of the Board of Trustees
April 16, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:02 p.m. by Chairman Robert Godina at the COSSA office board room. The following persons were in attendance:

Craig Woods	Superintendent	Notus
Robert Godina	Trustee; Chairman	Parma
Jim Norton	Superintendent	Parma
Norm Stewart	Superintendent	Marsing
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Diana Zigars	Special Education Director	COSSA
Greg Hale	CA Principal/CTE Coordinator	COSSA
	CRTEC Campus Director	
Deborah Downing	Short-Term Training Coordinator	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Christy Tayler, Wilder Trustee; Jeff Dillon, Wilder Superintendent; Barbara Skogsberg, Notus Trustee/Vice Chairman; Jason Sevy, Marsing Trustee; and Shelley Shenk, Homedale Trustee.

Guests: Isaac Moffett, COSSA Academy Teacher/Administration Intern; Juan Garcia, COSSA Academy Teacher/Interpreter; Patricia Frahm, COSSA Academy Teacher; Rebecca Owen, COSSA Academy Teacher; “Student 2018-8” and Parent; and “Student 2018-9” and Parent.

APPROVE AGENDA

Rob Sauer moved to approve the agenda as presented. Jim Norton seconded the motion. Motion carried.

EXECUTIVE SESSION

Chairman Robert Godina announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)&(d). After a full and complete discussion upon motion duly made by Jim

Norton and seconded by Craig Woods the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b) and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Not Present, Notus- Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Godina declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:03 p.m. on the 16th day of April 2018 at the COSSA office board room, Wilder, Idaho to consider personnel and student issues as authorized by Section 74-206(1)(b) &(d), Craig Woods, Robert Godina, Jim Norton, Norm Stewart, Rob Sauer, Dr. Harold Nevill, Diana Zigars, Greg Hale, Dawnita Tincher, Isaac Moffett, Brandy Bennett, “Student 2018-8” and parent, and “Student 2018-9” and parent were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session, at 6:54 p.m. Jim Norton moved to reconvene into open session. Craig Woods seconded the motion. Motion carried.

**EXECUTIVE SESSION
ACTION(S)**

Jim Norton moved to expel “Student 2018-8” from COSSA Academy for the remainder of the 2017-2018 school year. Said student would be able to apply for admittance to COSSA Academy in the fall of the 2018-2019 school year. Norm Stewart seconded the motion. Motion carried.

Craig Woods moved to allow “Student 2018-9” to return to COSSA Academy for the 2017-2018 Summer School session. Norm Stewart seconded the motion. Motion carried.

APPROVE MINUTES

Rob Sauer moved to approve the Regular Meeting Minutes of March 19, 2018 as presented. Craig Woods seconded the motion. Motion carried.

BILL SCHEDULE

Craig Woods moved to approve the bill schedule as presented. Norm Stewart seconded the motion. Motion carried.

OLD BUSINESS

Superintendent Craig Woods recommended that instead of including the proposed Non-Resident Special Education Addendum by Special Education Director Diana Zigars to the COSSA Maintenance of Understanding (MOUs)

between COSSA and the member Districts, we create a policy or procedure to follow. It was recommended that we look at this further with the school lawyer and bring it back at the next meeting. No decisions were made.

NEW BUSINESS

CEA Joetta Fulgenzi distributed a flyer pertaining to a fundraiser carnival for Special Olympics which will be held at the CRTEC building on Saturday, May 5, 2018 from 10:00 a.m. to 3:00 p.m.

CEA will be hosting along with COSSA Administration the annual end-of-year celebration on Thursday, May 10, 2018 from 4:00 p.m. to 6:00 p.m. in the COSSA Café at the CRTEC building.

Business Office Jim Norton moved to approve the proposed 2018-2019 Career Ladder as proposed. Rob Sauer seconded the motion. Motion Carried.

Jim Norton moved to approve the proposed 2018-2019 Classified Staff Pay Schedule as presented. Rob Sauer seconded the motion. Motion carried.

Special Services Report No additions to the submitted reports.

Administrative Report No additions to the submitted reports.

Career & Technical/CRTEC No additions to the submitted reports.

Short-Term Training Report No additions to the submitted reports.

COSSA BOARD POLICIES

Policies – First Reading No first readings this meeting.

Policies – Second Reading Second Reading was held on Policy 309– Sick Leave Bank (Revision). Craig Woods moved to approve Policy 309 – Sick Leave Bank (Revision) as presented. Norm Stewart seconded the motion. Motion carried.

Second Reading was held on the Student Council Handbook (Revision). Craig Woods moved to approve the Student Council Handbook (Revision) as presented. Norm Stewart seconded the motion. Motion carried.

PERSONNEL

Craig Woods moved to ratify the hire of the 2018 COSSA Academy Summer School Teachers as follows:

Isaac Moffett	History and Government
Malia Tate	English
Robin Peterson	Science
Rebecca Owen	Math

Kristine Seaman
Brandy Smith

Middle School
Counselor

Norm Stewart seconded the motion. Motion carried.

**BOARD REQUESTS
TO ADMINISTRATION**

No further requests by the Board at this time.

ADJOURNMENT

Jim Norton moved to adjourn the meeting at 7:39 p.m. Norm Stewart seconded the motion. Motion carried.

Respectfully submitted,

Dawnita Tincher, Clerk