

**APPROVED**

**Board of Trustees  
Regular Meeting Minutes  
Monday, October 17, 2022**

**Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Vice-Chairman OJ Barber at 6:01 p.m. in the agency board room.

- a. Chairman Bartles led the Pledge of Allegiance.
- b. Following persons were in attendance:

Micah Doramus	Superintendent	Notus
Norm Stewart	Superintendent	Marsing
OJ Barber	Trustee/Vice-Chairman	Marsing
Stoney Winston	Superintendent	Parma
Sara Bartles	Trustee/Board Chair	Parma
Dr. Jeff Dillon	Superintendent	Wilder
Patricia Frahm	COSSA CEO	COSSA
Tammie Anderson	Special Education Director	COSSA
Rhonda Carpenter	Business Manager/Clerk	COSSA

Not Present: Rob Sauer, Superintendent Homedale; Shane Muir, Trustee Homedale, John Baldazo, Trustee Notus; Brittany Josoff, Trustee Wilder

Guests: None

- c. OJ Barber moved to approve the agenda as presented. Micah Doramus seconded the motion. Motion carried.

**Consent Agenda – Action Items:**

**Consider the approval of Consent Agenda items** – OJ Barber moved to approve the consent agenda as presented. Micah Doramus seconded the motion. Motion carried.

- i. Board Minutes – Regular Meeting September 19, 2022 & Special Meeting September 26, 2022– as presented
- ii. Bill Schedule (October 17, 2022) – as presented
- iii. Personnel Reports (October 17, 2022)– as presented
- iv. Obsolete Items – as presented

## Discussion/Information

- a) COSSA Educational Association Representative—no one present
- b) Business Office Report (Rhonda Carpenter) – no additions to submitted
- c) Academy Principal/CTE Coordinator (Patricia Frahm) – no additions to submitted
- d) COSSA Administration Report (Patricia Frahm) – no additions to submitted reports
- e) Special Services Report (Tammie Anderson) – no additions to submitted reports
- f) Maintenance/Facilities (John Bechtel) – no additions to the submitted reports

## Old Business -- Action Items

- a) **Classified Salary Schedule**—Final Motion: It was moved by Micah Doramus and seconded by OJ Barber to pay current classified paraprofessionals in columns A, B, and C on the salary schedule \$3224.00 plus benefits; utilizing already allocated funds for salaries in the FY22-23 budget first before asking districts for additional funds. Motion carried. It was noted that this is only for current employees, this is paid out over the course of the next 11 months and is not paid out if the employee leaves COSSA prior to the end of the school year.
- b) **New or Revised Board Policies –Third Reading: Strategic Plan Revised:** It was moved by Micah Doramus and seconded by OJ Barber to accept and adopt the Strategic Plan. Motion carried.
- c) **New or Revised Board Policies**—Second Reading: It was moved by OJ Barber and seconded by Micah Doramus to approve and adopt the following policies upon second reading: Policy 2700P, Policy 1210, Policy 2605, and Policy 2310. Motion carried.

## New Business -- Action Items

- a) **CIP Plan:** Micah Doramus moved to approve the CIP 22-23 as presented. OJ Barber seconded. Motion carried.
- b) **New or Revised Board Policies**—First Reading.
  - o **Policy 2520**
  - o **Policy 2540**
  - o **Policy 2415**
  - o **Policy 5750**

It was moved by OJ Barber and seconded by Jeff Dillon to move the policies to second reading. Motion passed.

**Executive Session**—It was moved by OJ Barber and seconded by Micah Doramus to convene in to Executive Session according to Idaho Code 74-206 (b)(d) at 7:52 P.M. Roll call vote: all present voting in favor. Executive Session adjourned at 8:17 P.M. No action was taken on items discussed in Executive Session.

### **Board Request to Administration –**

1. Breakdown Special Ed funds.
2. Revisit Insurance options.
3. Safety update at a meeting in the spring.
4. COSSA team create for the districts cost analysis for increased health care benefit—money from state to assist districts with cost of health benefits.

**Adjournment** – OJ Barber moved to adjourn the meeting at 8:30 p.m. Micah Doramus seconded the motion. Motion carried.

Respectfully Submitted,  
Rhonda Carpenter, Clerk