

APPROVED MAY 17, 2021

**Board of Trustees
Special Meeting Minutes
Wednesday, April 28, 2021**

A. Call to Order

- a. Call to Order** - The special meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Sara Bartles at 6:07 p.m. in the agency cafeteria.

The following persons were in attendance:

Brittney Josoff	Trustee/Vice Chairman	Wilder
Dr. Jeff Dillon	Superintendent	Wilder
Tana Kellogg	Superintendent	Notus
Sara Bartles	Trustee/Chairman	Parma
Stoney Winston	Superintendent	Parma
OJ Barber	Trustee	Marsing
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Patricia Frahm	CRTEC Principal/IT Coordinator	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jennifer Brock, Notus Trustee; Norm Stewart, Marsing Superintendent; Loretta Hayslip, Special Education Director, and Shane Muir, Homedale Trustee.

Guests: Rebecca Owen, COSSA Academy Teacher.

Chairman Bartles led the Pledge of Allegiance.

B. Agenda Action Items

- a. Approval of the Agenda – Action Item** – Brittney Josoff moved to approve the agenda as presented. OJ Barber seconded the motion. Motion carried

C. Information Items/Reports

- a. Budget Preparation** – Superintendent’s Budget Letter – Draft 2

D. Old Business -- Action Items

- a. COSSA 21-22 Classified Salary Schedule (Draft 5) - Action Item: Consider the second reading of the proposed 21-22 Classified Salary Schedule** – Brittney Josoff moved to approve the COSSA 21-22 Classified Salary Schedule (Draft 5) as presented. OJ Barber seconded the motion. Motion carried.

Chairman Bartles declared that the Board will adjourn from executive session to allow disposition of student issues and then reconvene into executive session for all other executive session matters.

E.1. Executive Session - Chairman Bartles announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206(1)(b)(d). After a full and complete discussion upon motion duly made by OJ Barber and seconded by Brittney Josoff the following resolution was presented: Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye Notus – Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Bartles declared said resolution adopted. The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:34 p.m. on the 28th day of April 2021 at the COSSA cafeteria, Wilder, Idaho to consider executive session issues as authorized by Section 74-206(1)(b)(d), Brittney Josoff, Dr. Jeff Dillon, Tana Kellogg, Sara Bartles, Stoney Winston, OJ Barber, Rob Sauer, Dr. Harold Nevill, Dawnita Tinchler, “Student 2021-2”, “Student 2021-3”, and parent were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held. There being no further discussion concerning the subject matter of the Executive Session, at 7:47 p.m. Chairman Bartles reconvened into open session.

F.1. Executive Session Action Items – Dr. Jeff Dillon moved to expel “Student 2021-2” from COSSA Academy until fourth quarter of the 2021-2022 school year. Rob Sauer seconded the motion. Motion carried.

Dr. Jeff Dillon moved to expel “Student 2021-3” from COSSA Academy until the end of the 2020-2021 school year. Rob Sauer seconded the motion. Motion carried.

E.2. Executive Session - Chairman Bartles announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206(1)(b)(d). After a full and complete discussion upon motion duly made by Brittney Josoff and seconded by OJ Barber the following resolution was presented: Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye Notus – Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Bartles declared said resolution adopted. The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:34 p.m. on the 28th day of April 2021 at the COSSA cafeteria, Wilder, Idaho to consider executive session issues as authorized by Section 74-206(1)(b)(d), Brittney Josoff, Dr. Jeff Dillon, Tana Kellogg, Sara Bartles, Stoney Winston, OJ Barber, Rob Sauer, and Dr. Harold Nevill were present at the Executive Session. There being no further discussion concerning the subject matter of

the Executive Session, at 8:38 p.m. Chairman Bartles reconvened into open session.

- F.2. Executive Session Action Items** – Stoney Winston moved to advertise for the COSSA CEO position pending the acceptance of Dr. Nevill’s resignation. Dr. Jeff Dillon amended the movement to state that the position would be for the upcoming 2021-2022 school year. Brittney Josoff seconded the motion. Motion carried.

Stoney Winston moved to use ISBA services if the total cost would be under \$2000. Brittney Josoff seconded the motion. Motion carried.

I. Board Request to Administration -

1. The Board asked Dr. Nevill to create a consolidated job description for CEO, CTS Administrator, and Foundation Executive Director.
2. The Board ask Dr. Nevill to submit his resignation to Chairman Bartles by April 30, 2021.

- J. Adjournment** – Stoney Winston moved to adjourn the meeting at 8:44 p.m. Dr. Jeff Dillon seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk