

APPROVED SEPTEMBER 16, 2019

**Board of Trustees
Regular Meeting Minutes
Monday, August 19, 2019**

A. Call to Order

- a. Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Jason Sevy at 6:00p.m. The following persons were in attendance:

Jaime Ponce	Trustee	Wilder
Jim Norton	Superintendent	Parma
Jason Sevy	Trustee/Chairman	Marsing
Norm Stewart	Superintendent	Marsing
Shane Muir (on the phone)	Trustee	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Loretta Hayslip	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jeff Dillon, Wilder Superintendent; Jennifer Brock, Notus Trustee; Robert Vian, Notus Superintendent; and Rob Sauer, Homedale Superintendent.

Guests: Diane McSherry, COSSA Academy Teacher; Patricia Frahm, COSSA Academy Teacher; Rebecca Owen, COSSA Academy Teacher; "Student 2019-3" and family; and "Student 2018-18" and parent.

B. Agenda Action Items

- a. Approval of Agenda** – Jim Norton moved to approve the agenda as presented. Norm Stewart seconded the motion. Motion carried.
- b. Approval of the Consent Agenda** – Jim Norton moved to approve the consent agenda as presented. Norm Stewart seconded the motion. Motion carried
- i. Board Minutes July 15, 2019** - as presented
- ii. Bill Schedule (August 19, 2019)** – as presented
- iii. Personnel Report** – as presented with the following declaration:
- "There is an identified need for a candidate who possesses distinct content knowledge and skills as a school counselor, but to-date no qualified candidate has applied for the COSSA Academy school counselor position. The Board authorizes the Superintendent to pursue candidates eligible to serve as school counselor via an alternate authorization – content specialist route".
- iv. Board Policies – Tri-Annual Review/No Significant Changes** – as presented
1. None at this time

C. Executive Session - Chairman Sevy announced that the next order of business would be Executive

Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206(1)(b)(d). After a full and complete discussion upon motion duly made by Jim Norton and seconded by Jaime Ponce the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye, Notus- Not Present, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Sevy declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:02 p.m. on the 19th day of August 2019 at the COSSA office board room, Wilder, Idaho to consider executive session issues as authorized by Section 74-206(1)(b)(d), Jaime Ponce, Jim Norton, Jason Sevy, Norm Stewart, and Shane Muir (on the phone) were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held. Witnesses with testimony germane to the matter for which the Executive Session was held were called as necessary.

There being no further discussion concerning the subject matter of the Executive Session, at 6:44 p.m. Chairman Sevy reconvened into open session

E. a. Executive Session Action Items

Norm Stewart moved to allow the return of “Student 2019-3” to COSSA Academy beginning with the 2019-2020 second quarter. Said student will be contacted by District to setup available online course options and be placed on a behavior contract. Jaime Ponce seconded the motion. Motion carried.

Norm Stewart moved to allow the return of “Student 2018-18” to COSSA Academy beginning with the 2019-2020 second quarter. Said student will be contacted by District to setup available online course options and be placed on a behavior contract. Jaime Ponce seconded the motion. Motion carried.

F. Information Items/Reports

a. Old Business

i. Status of summer facility projects (Dr. Nevill) – no additions to submitted reports

b. COSSA Education Association

i. Upcoming Events – no additions to the submitted reports

c. Business Office Report

i. None at this time – no additions to the submitted reports

d. Special Services Report (Loretta Hayslip)

i. No report at this time

e. COSSA Administration Report (Dr. Nevill)

i. Grants/COSSA Foundation Donation Status – no additions to the submitted reports

f. Career & Technical/COSSA Academy Report (Dr. Nevill)

i. Out of District Enrollment Request – Dr. Nevill stated that there is a need for the Board to declare all CTE classes as full at this time and will bring that to the Board at the next meeting.

ii. 2019-2020 Academy Enrollment To-date – Dr. Nevill stated that as of today’s date there

are 129 students registered in the Academy. 14 of the 129 students are in the Junior High program.

iii. **2019-2020 CTE Course Enrollment To-date** – Dr. Nevill stated that as of today’s date there are 202 CTE students from the feeder District enrolled in various CTE programs.

iv. **Upcoming Events** – no additions to the submitted reports

g. **Maintenance/Facilities (John Bechtel)**

i. **No report at this time**

h. **Academy Remediation/ISS (Donna Benjamin)**

i. **No report at this time**

i. **Transportation (Billie Hiser)**

i. **No report at this time**

j. **Information Technology – IT (Patricia Frahm)**

i. **No report at this time**

k. **Short-Term Training (Charles Abel)**

i. **No report at this time**

F. Action Items

a. **Old Business**

i. **None at this time**

b. **COSSA Administration (Dr Nevill) -**

i. **New or revised Board Policies – Second Reading**

1. COSSA Academy Student Handbook – Revision - Jim Norton moved to approve the revised COSSA Academy Student Handbook upon second reading. Norm Stewart seconded the motion. Motion carried.

2. Instructional Procedures Manual – New - Jim Norton moved to approve the new Instructional Procedures Manual upon second reading. Norm Stewart seconded the motion. Motion carried.

3. Administrative Forms Manual – New – Jim Norton moved to approve the new Administrative Forms Manual upon second reading.

ii. **New or revised Board Policies – First Reading**

1. **None at this time**

G. Board Request to Administration

i. Chairman Sevy asked administration and Board members to prepare for ISBA Board training at the September regular Board meeting.

ii. Chairman Sevy made suggestions to administration to revise the student expulsion letter to make it clear to parents and students.

I. Adjourn – Jim Norton moved to adjourn the meeting at 7:11 pm. Norm Stewart seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk