

POLICY TITLE: DUAL ENROLLMENT

POLICY:

The board is committed to providing educational opportunities for all school-age students residing within its boundaries, by providing dual enrollment to eligible students.

DEFINITIONS

Dual Enrollment: Enrollment in a traditional public school in this Agency by a student residing within the boundaries of this Agency who is legitimately enrolled in a private, parochial, home school, public charter school, or other alternative public school program, or at a post-secondary institution, and who has not graduated from high school.

Dually Enrolled Student: A student who is enrolled in a traditional public school and who is also legitimately enrolled in a private, parochial, or home school, public charter school, or a post-secondary institution, and who has not graduated from high school.

Nonpublic School Student: Any student who receives educational instruction outside a public school classroom; such instruction may include, but is not limited to, a private school or a home school.

Primary Education Provider: The person or entity providing the majority of the dually or jointly enrolled student's educational instruction outside the traditional public school programs or activities, such as the private, parochial, or home school, charter school or other alternative public school program, or post secondary institution.

Program and Activity: The terms "program" and "activity" include any program in the traditional public school available to other students. This includes any regularly-scheduled course of study or any regularly-scheduled interscholastic activity recognized or sanctioned by the Idaho High School Activities Association.

ENROLLMENT

A dually or jointly enrolled student wishing to enroll in this school Agency for academic and/or extracurricular programs or activities must:

1. Provide the same documentation and information required of all other students enrolling in the Agency, including evidence of residence in this Agency, acceptable evidence of date and place of birth, evidence of immunizations required by the State of Idaho (or a suitable waiver); and

2. Comply with the registration procedures required by the Agency and gain admission to a school in this Agency. In addition to routine procedures required for registration, a student's parent/guardian must provide a complete record of the student's academic history, as well as all other student records and testing information necessary to qualify for admission as a dually enrolled student and to identify appropriate placement for the student. Such registration and admission procedures are required even if a student is requesting dual enrollment status only for participation in an interscholastic or nonacademic activity.

3. Whether a student is applying to enroll in academic or nonacademic classes or activities, documentation must be provided that demonstrates grade level competency, ability level, and/or satisfactory prerequisite course completion for reading, math, written language/communications, social studies, science, or any other classes deemed necessary by the Agency.

4. All dually enrolled students, grades kindergarten through ten (K-10), are required to participate in the comprehensive assessment programs approved by the State Board of Education. Dually enrolled students will take the same statewide assessments as required of all other student in the same grade.

If enrollment in a specific class or program reaches the maximum for the program, priority for enrollment will be given to a student who is enrolled full time in the traditional public school class or program. If a class or program is full and includes a part-time dually or jointly enrolled student when a regular full-time student transfers into the school during the semester, the Agency's normal enrollment procedure will remain the same, and the dually or jointly enrolled student may not be dis-enrolled to provide space for the full-time student. Regular full-time students will be given priority for enrollment at the start of each semester.

REGULATIONS AND POLICIES

A dually or jointly enrolled student participating in this Agency's programs and activities will be given the same rights as all other students enrolled in this Agency. Dually enrolled students will also be subject to compliance with the same rules and requirements that apply to full-time students.

PARENTAL RESPONSIBILITIES

This Agency's responsibility for any dually or jointly enrolled student extends only to the time that the student is attending the program or activity for which the student is enrolled in the Agency's school. The parent or guardian of the student is responsible for the care and supervision of the student during all other times.

MIXED CURRICULUM

Dually or jointly enrolled students are welcome to participate in classes or grades with a merged or integrated curriculum as long as space is available.

If a dually or jointly enrolled student wishes to attend activities or programs in a particular discipline in a class or grade where the curriculum is merged or integrated, such request must be made in writing particularizing the subject matter presentment that the student desires to attend (e.g., art instruction in the third grade). The teacher and principal of the school will, upon request, provide scheduling information to the dually or jointly enrolled student. It will be the responsibility of the dually or jointly enrolled student's parent to contact the Agency and ascertain when such subject matter will be presented. Where certain subject matter is integrated into a mixed curriculum, no change in the presentation need be made because of a dually or jointly enrolled student's request for attendance. It is also the intent of this policy to ensure that the teacher's right to integrate disciplines and be flexible in planning and modifying the daily classroom presentations will not be hindered or restricted in any way.

IDEA/SECTION 504/ADA STUDENTS

A dually or jointly enrolled student's parent/guardian who wishes to enroll the child in special programs, or who desires special accommodations consistent with the child's disability, must provide appropriate documentation showing the child meets the requirements of the Individuals with Disabilities Education Act (IDEA), Section 504 of the 1973 Rehabilitation Act, or the Americans with Disabilities Act (ADA).

Students may not dually enroll solely for special education. The dual enrollment statute does not establish an entitlement to FAPE for a student with a disability. This means that there is no individual right to receive some or all special education services that the student would receive if enrolled in public school.

GRADUATION

Dually or jointly enrolled students must meet all graduation requirements of the State and this Agency to graduate, take part in the commencement ceremony, and obtain a diploma from this Agency. In addition, dually or jointly enrolled students must be enrolled in a program approved by the Agency during their last semester prior to graduation.

TRANSPORTATION

A dually or jointly enrolled student may ride a school bus on a regularly scheduled route so long as the student is eligible for transportation and space is available. No alterations of routes or new bus stops will be established. If a dually or jointly enrolled student attends part time, the student may receive transportation at the regularly scheduled time closest to the time period for which the student is enrolled.

INTERIM PERIODS

Dually or jointly enrolled students are not allowed to be present on school premises during the school day unless participating in a class or program. If a student is dually or jointly enrolled in classes or activities that are not contiguous in time (e.g., a first period and a fourth period class), the student must not be on the school premises during the interim time period. The Agency will not be responsible for the care or supervision of the student for periods before, in between, or after the programs or activities for which the student is properly enrolled. Any transportation needs for such students not provided for otherwise under this policy during the school day will be the sole responsibility of the student and his or her parent/guardian.

EXTRACURRICULAR NONACADEMIC ACTIVITIES

A dually or jointly enrolled student involved in an extracurricular activity is subject to the same eligibility standards and participation requirements as a regular full-time student. Oversight of academic standards relating to participation in nonacademic public school activities is the responsibility of the primary education provider of each dually or jointly enrolled student.

Before participating in extracurricular nonacademic activities, the dually enrolled student shall demonstrate composite grade-level academic proficiency on any State Board of Education recognized achievement test, portfolio, or other mechanism as provided for in State Board of Education rules. Additionally, a student shall be eligible if he/she achieves a minimum composite, core, or survey test score within the average or higher than average range as established by the test service utilized on any nationally-normed test. Demonstrated proficiency shall be used to determine eligibility for the current and next following school years.

Nonpublic school students who wish to participate in dual enrollment activities shall be provided the opportunity to take state tests or other standardized tests given to all regularly enrolled students. The testing is at the expense of the parent/guardian, and the test results are valid for twelve (12) months from the release date.

PART-TIME ATTENDANCE/DUAL ENROLLMENT – NON-PUBLIC SCHOOL STUDENT

For purposes of this policy the term “non-public school student” is any student who is enrolled in a non-public school (including a home school or private school), enrolled in a public charter school, or enrolled in a post-secondary institution.

Any non-public school student will be allowed to enroll in the Agency and be entitled to participate in any curricular or extracurricular program, subject to the same requirements as other students who are enrolled full-time in the Agency and subject to the requirements set forth below in this policy.

Additionally, the Agency shall have an option for joint enrollment in a regular public school and in an alternative school.

Non-public school students admitted to the Agency shall only be on school property during the hours of enrollment or as otherwise indicated by the Superintendent or principal. The Agency will not be responsible for the student during non-enrollment hours or times. Any transportation needs for such students not provided for otherwise under this policy during the school day shall be the sole responsibility of the student and his or her parents/guardian.

ADMITTANCE – NON-PUBLIC SCHOOL STUDENT

The parent/legal guardian of any non-public school student wishing to admit their son or daughter in this Agency for any academic or nonacademic program must register the student and provide the following prior to acceptance of any such student:

1. Birth certificate;
2. Evidence of residency within the Agency;
3. Immunization records or an appropriate waiver; and
4. Student records from the previously attended public school, if any, and any other records providing academic background information.

Dual enrolled students may enter any program available to other students subject to the same responsibilities and standards of behavior and performance that apply to any student's participation.

EXTRACURRICULAR ACTIVITIES – NON-PUBLIC SCHOOL STUDENT

The following rules apply for a non-public school student to be eligible to participate in nonacademic school activities, such as extracurricular activities, for which public school students must demonstrate academic proficiency or eligibility:

1. Eligibility standards must be met as with other regular full-time students;
2. The non-public school student must, on any State Board of Education recognized achievement test, portfolio, or other mechanism, demonstrate composite grade-level academic proficiency;
3. The non-public school student must achieve a minimum composite, core, or survey test score within the average or higher than average range as established by the test service utilized on any nationally-normed test. The minimum score on each assessment is the fifth stanine for the battery total score. The parents/guardian of a dual enrollment student are responsible for obtaining third party testing for their child at their expense in accordance with I.C. 33-203 and State Board of Education rules. Demonstrated proficiency shall be used to

determine eligibility for the current and next school year, not to exceed a period of 12 months from the date the test results are released;

4. Non-public school students must be provided the opportunity to take State tests or other standardized tests given to all regularly enrolled public school students when pre-arranged with the principal of the building where the student is registered. A fee may be assessed to cover extra administration costs.
5. A non-public school student will be subject to the same requirements as public school students regarding school attendance on the date of an activity. If the non-public school student is not scheduled to attend academic courses in the Agency on activity days, the non-public school student's primary education provider shall provide assurance to the Agency that such student has met the attendance requirements in the non-public school academic setting. The primary education provider shall also be responsible for the oversight of any other academic standards relating to participation in nonacademic activities.

AVERAGE DAILY ATTENDANCE – NON-PUBLIC SCHOOL STUDENT

Students who are dual enrolled (i.e., enrolled on a part-time basis) shall be used in calculating the Agency's State fund, but only to the extent of the student's participation in Agency programs.

PRIORITY – NON-PUBLIC SCHOOL STUDENT

Priority for enrollment, when school programs reach maximum capacities, will be given to students enrolled on a regular full-time basis. If a number of non-public school students request admission into the same class, they will be accepted on a first-come basis. In the event the class enrollment position of a non-public school student is needed for a regular full-time student during the course of the year, the full-time student will have priority for the position beginning with the semester after the need is identified.

TRANSPORTATION – NON-PUBLIC SCHOOL STUDENT

All non-public school students will be eligible for Agency transportation services. A public charter school student or nonpublic student, upon admission to a school in this Agency, may ride a school bus on regularly scheduled routes, including activity bus routes, and use regularly established bus stops or stops which would require no deviation from the regularly established bus route. No alteration of routes will be made to specially accommodate a dual enrollment student. If a dual enrollment student attends only part time, the Agency may furnish transportation at the regularly scheduled time closest to the time period for which a student is enrolled (i.e., morning busing for a.m. classes or afternoon busing for p.m. classes). The Agency will not provide such transportation if there is no available space, if the furnishing of such transportation would cause a deviation or alteration of the regularly established bus routes or stops, or

if the furnishing of such transportation would require the purchase of additional or substitute equipment.

GRADUATION – NON-PUBLIC SCHOOL STUDENT

In order to graduate from this Agency, all non-public school students must meet the grade and other graduation requirements the same as regular full-time students.

MIXED CURRICULUM_– NON-PUBLIC SCHOOL STUDENT

If a public charter school student or nonpublic student wishes to attend activities or programs in a particular discipline, in a class or grade where the curriculum is merged or integrated, such request shall be made in writing particularizing the subject matter presentation which the student desires to attend (i.e., art instruction in a third grade class). The teacher and principal of that school shall, upon request, provide scheduling information to the dual enrollment student. It shall be the dual enrollment student's responsibility to contact the Agency and ascertain when such subject matter will be presented. Where certain subject matter is integrated into a mixed curriculum, no change in the presentation of that curriculum needs to be made because of a nonpublic student's request for attendance. It is also the intent of this policy to ensure that the teacher's right to integrate disciplines and be flexible in planning and modifying the daily classroom presentations shall not be hindered or restricted in any way.

IDEA/ADA/SECTION 504 STUDENTS_– NON-PUBLIC SCHOOL STUDENT

Parents who wish dual enrollment students to be enrolled in special programs must comply with the requirements of the Individuals with Disabilities Education Act (IDEA) and the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act of 1973 (Section 504). Requests by parents for an evaluation of the student by the multidisciplinary or child study team shall determine if special services are appropriate for the student. Provided special services are needed by the student, programs will be provided when possible. Until such determination is made, such special educational services or accommodations will not be provided.

LEGAL REFERENCE:

I.C. § 33-203	Dual Enrollment
I.C. § 33-1001, et. seq.	Average Daily Attendance
IDAPA 08.02.03.111.13	Dual Enrollment

POLICY HISTORY:

Adopted: 7/15/2013
Originally issued as Policy 416. Revised and reissued as Policy 3030 on January 19, 2022.