

Mentor Manners for Project work

Once you have chosen an appropriate mentor, please remember this is a community member who is a specialist in your project's field of interest, and he or she needs to be treated with courtesy and respect. Below are listed a few Do's and Don'ts to keep in mind while working with your mentor.

DO

- Be polite and respectful of your mentor's time. Have your mentor sign and fill out papers well before deadlines.
- Ask your mentor for suggestions throughout the entire project.
- Thank your mentor at the end of your project. A hand-written thank you note would be most appropriate.

DON'T

- Don't be demanding—they are doing you a favor. Don't show up the day of a deadline and expect immediate results.
- Don't expect your mentor to do the work for you. He or she is your guide into the unknown, not your slave.
- Don't downsize the work effort of your project and then expect your mentor to go along with it.
- Don't forget to thank your mentor when you are completely done.