

**Canyon-Owyhee School Service Agency**

109 Penny Lane  
Wilder, Idaho 83676

Dr. Harold Nevill, CEO/CRTEC Campus Director  
Diana Zigars, Special Education Director  
Dawnita Tincher, Business Manager  
(208) 482-6074

**APPROVED OCTOBER 19, 2015**

Minutes of the Regular Meeting of the Board of Trustees  
September 21, 2015

**CALL TO ORDER**

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:00 p.m. by Chairman Robert Godina at the CRTEC Cafeteria. The following persons were in attendance:

Jeff Dillon	Superintendent	Wilder
Craig Woods	Superintendent	Notus
Jim Norton	Superintendent	Parma
Rob Sauer	Superintendent	Homedale
Christy Tayler	Trustee	Wilder
Jennifer Brock	Trustee; Vice-Chairman	Notus
Robert Godina	Trustee; Chairman	Parma
Michael Lankow	Trustee	Marsing
Shelley Shenk	Trustee	Homedale
Harold Nevill	CEO/CRTEC Campus Director	COSSA
Diana Zigars	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA
Amy White	Lawyer	COSSA

Not Present: Norm Stewart, Marsing Superintendent.

Guests: Kristie Dorsey, CRTEC Short Term Training Coordinator; John Bechtel, CRTEC Maintenance Supervisor; John Jolley, Patron; Sherry Beattie, Patron; Chris McIntire, III% of Idaho; Tyran Chambers, Student; Jordan Beattie, Student; and Sierra Spivey, Patron.

**APPROVE AGENDA**

Jennifer Brock made the motion to move Line Item E.1.(Old Business; Teacher-Student-Parent Handbook.Prohibition of Gangs and Hate Groups.Request for discussion by patron)to Line Item B.1.in which public comment will be heard Jeff Dillon seconded the motion. Motion carried.

## **OLD BUSINESS**

### CRTEC Handbook – Prohibition of Gangs & Hate Groups

Dr. Nevill opened the session addressing the issue of the language in the Handbook and how complaints had been raised regarding its contents and the manner in which the school's administration had implemented the Handbook restrictions.

Public Comments were received from multiple patrons who requested that the Board change the current policy regarding prohibition of gangs and hate groups. Specifically, requesting that a student not be prohibited from displaying the Confederate Battle Flag on their vehicle on school property.

The Board indicated it would hear the parties in open session and then adjourn to Executive Session pursuant to the applicable statutory provisions.

## **APPROVE MINUTES**

Jeff Dillon moved to approve the minutes for the regular board meeting on August 17, 2015 as presented. Jennifer Brock seconded the Motion. Motion carried.

## **BILL SCHEDULE**

Craig Woods moved to approve the bill schedule as presented. Shelley Shenk seconded the motion. Motion carried.

## **OLD BUSINESS**

### PTE Class Enrollment

Dr. Harold Nevill gave current enrollment numbers for PTE classes held at the CRTEC Facility. No decisions were made.

### Proposed Aslan Academy Septic Plan

Dr. Nevill reported that a proposed septic plan for the Aslan Academy, which is to be built directly behind our facility on Penny Lane, had been received and given to our engineer for review and recommendation. Our engineer did not approve their plan so Aslan countered with a new proposal to go down Penny Lane to the other side of COSSA Lane where an easement is currently in place. No decisions were made.

## **NEW BUSINESS**

### CEA

No additions to the submitted reports.

### Business Office

No additions to the submitted reports.

### Special Services Report

Special Education Director Diana Zigars made the recommendation that the Board allow her to pursue the developing of Memorandums of Agreement (MOAs) with critical needs Certified Special Education service personnel, who are interested in pursuing education and certification/licensure, so that there would be a legal MOA developed to assist them in their education costs in exchange for committing to retain their employment with COSSA. Trustee, Jennifer Brock asked Diana to research the background history as to why these individuals had left and come back to the Board with further information.

Administrative /Professional- Technical/COSSA Academy Report No additions to the submitted reports.

## **COSSA BOARD POLICIES**

Policies – First Reading No policies to review for first reading this month.

Policies – Second Reading Second Reading was held on Policy 111 – Parental Rights. Jennifer Brock moved to adopt Policy 111 – Parental Rights as presented. Shelley Shenk seconded the motion. Motion carried.

Second Reading was held on Policy 206 – Wellness Policy. Jennifer Brock moved to adopt Policy 206 – Wellness Policy as presented. Shelley Shenk seconded the motion. Motion carried.

Second Reading was held on The Emergency Procedures Manual. Jennifer Brock moved to adopt The Emergency Procedures Manual as presented. Shelley Shenk seconded the motion. Motion carried.

## **EXECUTIVE SESSION**

Jeff Dillon made the motion to amend the Agenda to include Idaho Code 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b); to consider records that are exempt from disclosure pursuant to Idaho Code 74-206 (1)(d); and to communicate with legal counsel pursuant to Idaho Code 74-206 (1)(f). He indicated the modification of the original Agenda was necessary to correct the statutory citations and to properly address all issues raised in the open session discussion. Rob Sauer seconded the motion. Motion carried.

Chairman Robert Godina announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b); to consider records that are exempt from disclosure pursuant to Idaho Code 74-206(1)(d); and to communicate with legal counsel pursuant to Idaho Code 74-206(1)(f). After a full and complete discussion upon motion duly made by Jennifer Brock and seconded by Shelley Shenk the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency recessed from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho

Code 74-206 (1)(b)); to consider records that are exempt from disclosure pursuant to Idaho Code 74-206 (1)(d); and to communicate with legal counsel pursuant to Idaho Code 74-206 (1)(f). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder-Aye, Notus-Aye, Parma - Aye, Marsing- Aye, Homedale-Aye, Chairman Godina declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 7:10 p.m. on the 21<sup>st</sup> day of September 2015 at the CRTEC Cafeteria, Wilder, Idaho in order to consider personnel and student issues as authorized by Section 74-206(1)(b); to consider exempt records as authorized by Section 74-206 (1)(d); and to communicate with legal counsel as authorized by Section 74-2065, Rob Sauer, Jim Norton, Craig Woods, Jeff Dillon, Shelley Shenk, Michael Lankow, Robert Godina, Christy Tayler, Jennifer Brock, Dr. Harold Nevill, Diana Zigars, Amy White, and Dawnita Tincher were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session at 7:43 p.m. Shelley Shenk moved to reconvene into open session. Jennifer Brock seconded the motion. Motion carried.

No actions were taken regarding the CRTEC Teacher-Student-Parent Handbook.

## **PERSONEL**

Jennifer Brock moved to ratify the acceptance of resignation from Ray James, School Psychologist (.5 FTE); the resignation from Carol Foster, Special Education Assistant; and the hire of Yolanda De Leon, School Psychologist (Increase to 1.0 FTE from .5 FTE) by Special Education Director Diana Zigars. Jeff Dillon seconded the motion. Motion carried.

## **ADJOURNMENT**

Jennifer Brock moved to adjourn the meeting at 7:46 p.m. Shelley Shenk seconded the motion. Motion carried.

Respectfully submitted,

Dawnita Tincher, Clerk