

APPROVED APRIL 18, 2022

**Board of Trustees  
Regular Meeting Minutes  
Thursday, March 17, 2022**

**A. Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Sara Bartles at 6:00 p.m. in the agency board room.

**a.** Chairman Bartles led the Pledge of Allegiance.

**b.** Following persons were in attendance:

Brittney Josoff	Trustee	Wilder
Dr. Jeff Dillon	Superintendent	Wilder
John Baldazo	Trustee	Notus
Sara Bartles	Trustee/Chairman	Parma
Stoney Winston	Superintendent	Parma
OJ Barber	Trustee/Vice Chairman	Marsing
Norm Stewart	Superintendent	Marsing
Shane Muir	Trustee	Homedale
Patricia Frahm	COSSA Interim CEO/Superintendent	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Tana Kellogg, Notus Superintendent; Rob Sauer, Homedale Superintendent; and Micah Doramus, COSSA Special Education Director.

Guests: Joetta Fulgenzi, COSSA CEA Representative.

**c.** OJ Barber moved to approve the agenda as presented. Brittney Josoff seconded the motion. Motion carried.

**B. Consent Agenda – Action Items: Consider the approval of Consent Agenda items** – Brittney Josoff moved to approve the consent agenda as presented. OJ Barber seconded the motion. Motion carried.

**a.I.1 Board Minutes – February 28, 2022 Regular Meeting – as presented**

**a.I.2. Board Minutes – March 10, 2022 Special Meeting – as presented**

**a.II. Bill Schedule (March 17, 2022) – as presented**

**a.III. Personnel Reports (March 17, 2022)– as presented**

**C. Information Items/Reports**

**a.I. CEO/Superintendent Search** – Chairman Bartles reported that ISBA has sent out the approved flyer and postcard with an April 4<sup>th</sup> deadline and is asking the board to decide on a special meeting date to go over received applications in the near future.

**a.II. Wilder Invoice** – Chairman Bartles noted that Mrs. Frahm and her had been working with Ms. Holinka with Holinka Law, P.C. on the requested response letter from the board in reference to the received letter dated February 10, 2022 from the Wilder School District’s lawyer Borton-Lakey.

- a.III. **Funding for HVAC System** – Interim CEO/Superintendent showed the board the HVAC estimate received from Bauer Heating & Cooling and noted that she was still working on getting financing quotes.
- a.IV. **Classified Salary Schedule** – Mrs. Frahm went over the proposed 22-23 Classified Salary Schedule with the board.
- b. **COSSA Education Association (Joetta Fulgenzi)** – verbal report presented.
- c. **Business Office Report (Dawnita Tincher)** – no additions to submitted reports
- d. **Academy Principal/CTE Coordinator (Patricia Frahm)** – no additions to submitted reports
- e. **COSSA Administration Report (Patricia Frahm)** – no additions to submitted reports
- f. **Special Services Report (Micah Doramus)** – no additions to submitted reports
- g. **Food Service Report (Thomas Moreno)** – no additions to the submitted reports
- h. **Information Technology Report (Andrew Cloward)** – no additions to the submitted reports.
- i. **Maintenance/Facilities (John Bechtel)** – no additions to the submitted reports
- j. **Short-Term Training Report (Veronica Grimaldo)** - no additions to the submitted reports.
- k. **Transportation Report (Andrew Cloward)** - no additions to the submitted reports.

**D. Old Business -- Action Items**

- a. **CEO/Superintendent Search** – Brittney Josoff moved to have Mrs. Tincher set up a doodle poll to schedule a special meeting to go through the CEO/Superintendent applications with ISBA. Shane Muir seconded the motion. Motion carried.
- b. **Wilder Invoice Payment** – Brittney Josoff moved to table any decisions regarding the Wilder Invoice Payment at this time. Shane Muir seconded the motion. Motion carried.
- c. **COSSA Academy 2022-2023 Proposed Calendar – Consider the second reading of the COSSA Academy 2022-2023 proposed calendar.** Brittney Josoff moved to approve the COSSA Academy 2022-2023 proposed calendar as presented. OJ Barber seconded the motion. Motion carried.
- d. **Proposed 2022-2023 Classified Salary Schedule – Consider approval of the proposed 2022-2023 classified salary schedule.** Brittney Josoff moved to table any decisions regarding the proposed 2022-2023 classified salary schedule at this time. OJ Barber seconded the motion. Motion carried.

**E. New Business -- Action Items**

- a. **District Memorandum of Agreements – Consideration of districts directly employing Special Ed EAs and Special Ed teachers, and subsequently reducing MOUs in proportion.** Shane Muir moved to table any decisions regarding the district memorandums of agreements at this time and asked that Mrs. Frahm seek legal counsel and set up a meeting with Superintendents. OJ Barber seconded the motion. Motion carried.
- b. **CTE Course Description Manual (Revised) – Consider the first reading of the CTE Course Description Manual.** OJ Barber moved to send the CTE Course Description Manual to a second reading. John Baldazo seconded the motion. Motion carried.

**F. Board Request to Administration –**

1. The Board asked that Mrs. Frahm to revise the proposed 2022-2023 Classified Salary Schedule to reflect a \$12.00/hr & \$12.50/hr beginning wage in columns A & B.
2. The Board asked Mrs. Frahm to add the CEO/Superintendent search information and links to COSSA's social media account.

- G. Adjournment** – OJ Barber moved to adjourn the meeting at 6:51 p.m. Shane Muir seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk