**Canyon-Owyhee School Service Agency**

 109 Penny Lane

Wilder, Idaho 83676

Dr. Harold Nevill, CEO

Chynna Hiraskai, Special Education Director

Greg Hale, CRTEC Campus Director

 Dawnita Tincher, Business Manager

(208) 482-6074

**APPROVED FEBRAURY 19, 2019**

**Board of Trustees**

**Annual Meeting Minutes**

**Tuesday, January 22, 2019**

**A. Call to Order**

 **a. Call to Order** - The annual meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Jason Sevy at 6:04 pm. The following persons

were in attendance:

 Jeff Dillon Superintendent Wilder

 Craig Woods Superintendent Notus

 Jim Norton Superintendent Parma

 Jason Sevy Trustee /Chairman Marsing

 Norm Stewart Superintendent Marsing

 Dr. Harold Nevill COSSA CEO COSSA

 Chynna Hirasaki Special Education Director COSSA

 Greg Hale CA Principal/CTE Coordinator COSSA

 CRTEC Campus Director

 Dawnita Tincher Business Manager/Clerk COSSA

 Not Present: Jaime Ponce, Wilder Trustee; Jennifer Brock, Notus Trustee; Robert Godina, Parma

Trustee/Vice Chairman, Rob Sauer, Homedale Superintendent, and Shane Muir, Homedale

 Trustee.

 Guests: Theresa Hulbert, CEA Representative; Juan Garcia, COSSA Academy Teacher; Rebecca

Owen, COSSA Academy Teacher; “Student 2019-1” and parents.

**B. Agenda Action Items**

 **a. Approval of Agenda** – Jeff Dillon moved to approve the agenda with changes of moving F. Action

 Items a. Annual Meeting Action: Election of Board Chair and Vice Chair to between B. Agenda

 Action Items a. Approval of Agenda and B. b Approval of the Consent Agenda. Norm Stewart

 seconded the motion as presented. Motion carried.

 **Annual Meeting Action – as follows:**

 **Chairman** – Jason Sevy, Marsing Trustee; Nomination made by Craig Woods and seconded by

 Jim Norton. Approved by unanimous vote.

 **Vice Chairman** – Robert Godina, Parma Trustee; Nomination made by Craig Woods and

 seconded by Jim Norton. Approved by unanimous vote.

 **b. Approval of the Consent Agenda** – Jim Norton moved to approve the consent agenda as

 presented. Norm Stewart seconded the motion. Motion carried

 **i. Board Minutes December 17, 2018** – as presented

 **ii. Bill Schedule** – as presented

 **iii. Personnel Report** – ratified resignations as follows:

 Jennifer Cooney, Marsing TLC (CBRS)

 **iv. Board Policies – Tri-Annual Review/No Significant Changes –** none at this time

 **v. Annual Meeting Items** - as follows

 **Clerk of the Board** – Dawnita Tincher as appointed at the July 16, 2018 Board Meeting

 **Location of Posting of Board Meeting Agendas** – Front window of the CRTEC Building,

 the Wilder Post Office, and the COSSA website ([www.cossaschools.org](http://www.cossaschools.org)) as decided at the

 July 16, 2018 Board Meeting.

 **Banking Institution** - Wells Fargo, Caldwell Branch as decided at the July 16, 2018

 Board Meeting.

 **Newspaper for Notifications** – Idaho Press as decided at the July 16, 2018 Board Meeting.

**C. Executive Session - Executive Session -** Chairman Sevy announced that the next order of business would

 be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or

 charges brought against a public officer, employee, staff member or individual agent, or public school

 student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-

 206(1)(b)(d). After a full and complete discussion upon motion duly made by Jim Norton and seconded

 by Craig Woods the following resolution was presented:

 Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess

 from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye, Notus- Aye, Parma – Aye, Marsing- Aye, Homedale- Not Present, Chariman Sevy declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:06 p.m. on the 22nd day of January 2019 at the COSSA office board room, Wilder, Idaho to consider executive session issues as authorized by Section 74-206(1)(b)(d), Jeff Dillon, Craig Woods, Jim Norton, Jason Sevy, Norm Stewart, and Dawnita Tincher were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held. Witnesses with testimony germane to the matter for which the Executive Session was held were called as necessary.

There being no further discussion concerning the subject matter of the Executive Session, at 7:16 p.m. Chairman Sevy reconvened into open session

**D. a. Executive Session Action Items**

Craig Woods made the motion to amend the term of expulsion of “Student 2019-1” from COSSA Academy as decided by the COSSA Board of Trustees at the December 18, 2017 Board Meeting

 (“Student 2017-6”) from permanent to termination on June 1, 2019. Norm Stewart seconded the motion.

 Motion carried.

**E. Information Items/Reports**

 **a. COSSA Education Association** – no additions to the submitted reports

 **b. Business Office Report** – no additions to the submitted reports

 **c. Special Services Report** – no additions to the submitted reports

 **d. COSSA Administration Report** – no additions to the submitted reports

 **e Career & Technical/COSSA Academy Report** – no additions to the submitted reports

 f**. Short-Term Training Report** – no additions to the submitted reports

**F. Action Items**

 **a. Annual Meeting Action –** moved to before consent agenda

 **b. Old Business**

 **i.**  None at this time

 **c. COSSA Administration (Dr. Nevill)** –

 **i.** New or Revised Board Policies – New or Significant Revision. Jeff Dillon moved to

 accept the new or revised policies as presented. Norm Stewart seconded the

 motion. Motion carried as follows:

 1. COSSA Academy Child Care Center Handbook – approved on first reading

 2. COSSA Academy Student Handbook – approved with changes on first reading

 **d. Special Services Report –**

 **i.** None at this time

**G. Board Request to Administration –** None at this time

**H. Adjourn**

Chairman Sevy adjourned the meeting at 7:42 pm.

Respectfully Submitted,

Dawnita Tincher, Clerk