

DRAFT

**Board of Trustees
Regular Meeting & Annual Budget Hearing Minutes
Monday, June 20, 2022**

A. Call to Order - The regular meeting and annual budget hearing of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Sara Bartles at 6:01 p.m. in the agency board room.

a. Chairman Bartles led the Pledge of Allegiance.

b. Following persons were in attendance:

Dr. Jeff Dillon	Superintendent	Wilder
John Baldazo	Trustee	Notus
Sara Bartles	Trustee/Chairman	Parma
OJ Barber	Trustee/Vice Chairman	Marsing
Norm Stewart	Superintendent	Marsing
Rob Sauer	Superintendent	Homedale
Patricia Frahm	COSSA CEO	COSSA
Micah Doramus	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Brittney, Josoff, Wilder Trustee; Tana Kellogg, Notus Superintendent; Stoney Winston, Parma Superintendent; and Shane Muir, Homedale Trustee.

Guests: Tammie Anderson; Rhonda Carpenter; Wayne Hamilton; Sara Bergsma; and Jason Bergsma

c. OJ Barber moved to approve the agenda as presented. John Baldazo seconded the motion. Motion carried.

B. Fiscal Year 2023 Budget Hearing – Discussion was held regarding the Superintendent’s Final Budget Statement and the proposed FY 2023 Budgets for COSSA Academy, Career & Technical Education, and Special Education.

C. Consent Agenda – Action Items: Consider the approval of Consent Agenda items – Rob Sauer moved to approve the consent agenda as presented. OJ Barber seconded the motion. Motion carried.

a.I.1 Board Minutes – May 16, 2022 Regular Meeting – as presented

a.II. Bill Schedule (June 20, 2022) – as presented

a.III. Personnel Reports (June 20, 2022)– as presented

a.IV. Obsolete Items (June 20, 2022) – as presented

D. Discussion/Information

- a. **COSSA Education Association** – no report presented.
- b. **Business Office Report (Dawnita Tincher)** – no additions to submitted reports
- c. **Academy Principal/CTE Coordinator (Patricia Frahm)** – no additions to submitted reports
- d. **COSSA Administration Report (Patricia Frahm)** – no additions to submitted reports
- e. **Special Services Report (Micah Doramus)** – no additions to submitted reports
- f. **Food Service Report (Thomas Moreno)** – no additions to the submitted reports
- g. **Maintenance/Facilities (John Bechtel)** – no additions to the submitted reports
- h. **Discussion regarding November 2022 Regular Board Meeting Date – Consider changing the meeting to Thursday, November 17, 2022 due to Thanksgiving Break.**
Discussion was held regarding changing the regular board meeting date in November due to Thanksgiving Break.

E. Old Business -- Action Items

- a. **Student Handbook (Revised) – Consider the second reading of the Student Handbook.** Rob Sauer moved to approve the Student Handbook upon second reading. Dr. Jeff Dillon seconded the motion. Motion carried.
- b. **November 2022 Regular Board Meeting Date – Consider changing the meeting to Thursday, November 17, 2022 due to Thanksgiving Break.** John Baldazo moved to change the November 2022 meeting to November 17, 2022 at 6:00 p.m. as presented. OJ Barber seconded the motion. Motion carried.

F. New Business -- Action Items

- a.I. **COSSA Academy FY 2023 Budgets Proposal** – Rob Sauer moved to accept the proposed COSSA Academy FY2023 Budgets as presented. OJ Barber seconded the motion. Motion carried.
- a.II. **Career & Technical FY 2023 Budgets Proposal** – John Baldazo moved to accept the proposed Career & Technical FY2023 Budgets as presented. OJ Barber seconded the motion. Motion carried.
- a.III. **Special Education FY 2023 Budgets Proposal** – OJ Barber moved to accept the proposed Special Education FY2023 Budgets as presented. Rob Sauer seconded the motion. Motion carried.
- b.I. **2022-2023 COSSA Employee Hire List** - John Baldazo moved to accept the 22-23 Employee Hire List as presented. Rob Sauer seconded the motion. Motion carried.
- b.II. **2022-2023 Employee Benefit Summary** - John Baldazo moved to accept the 22-23 Employee Benefit Summary as presented. Rob Sauer seconded the motion. Motion carried.
- b.III. **2022-2023 Administrative Salary Schedule** - John Baldazo moved to accept the 22-23 Administrative Salary Schedule as presented. Rob Sauer seconded the motion. Motion carried.
- b.IV. **2022-2023 Career Ladder**- John Baldazo moved to accept the 22-23 Employee Benefit Summary as presented. Rob Sauer seconded the motion. Motion carried.
- c. **Preschool screener stipends – Consider approval of recommended stipends for preschool screening.** OJ Barber moved to approve the additional preschool screener stipends as presented in the Special Education Director Report. John Baldazo seconded the motion. Motion carried.
- d. **Retention/Hiring Bonus – Consider approval of the recommended retention/hiring bonus as presented.** John Baldazo moved to approve the Retention/Hiring Bonus for FY23 as presented in the Special Education Director Report. OJ Barber seconded the motion. Motion carried.
- e. **Wilder School District Online SPED enrollment – Discussion and possible action regarding the Wilder School District Online program and its possible impact to the special education program and budget.** John Baldazo moved to have administration seek legal opinion regarding COSSA obligation to Wilders new online special education students through Holinka Law P.C.; to have a new MOA drawn up by Amy White with Anderson, Julian, and Hull, and to move forward with the interview process for special education staffing. OJ Barber seconded the motion. Motion carried.

- f. **Personnel Handbook (revision) – Consider the first reading of the Personnel Handbook.** Rob Sauer moved to send the Personnel Handbook to a second reading. OJ Barber seconded the motion. Motion carried.
- g. **Strategic Plan (revision) – Consider the first reading of the Strategic Plan.** Rob Sauer moved to table the Strategic Plan. Dr. Jeff Dillon seconded the motion. Motion carried.

G. Board Request to Administration –

- 1. The Board asked that the Safety Coordinator schedule to have a threat assessment done as soon as possible on the CRTEC campus either through local law enforcement, fire, EMT, or the Canyon County Sheriffs office.
- 2. The Board recommended that a committee with stakeholders come to the Board in the spring with plans for the Strategic Plan for the 23-24 calendar year.
- 3. The Board asked administration to contact Holinka Law P.C. with an estimated time of response on a legal opinion on the Wilder School District Online Special Education students.
- 4. The Board asked administration to contact Amy White with an estimated time on a new Exceptional Child MOA regarding the Wilder School Districts online school.
- 5. The Board ask that a special meeting Doodle Poll be created so that a special meeting can be schedule regarding the Wilder School Districts new online program.

- J. Adjournment** – John Baldazo moved to adjourn the meeting at 7:59 p.m. Rob Sauer seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk