

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO
Diana Zigars, Special Education Director
Greg Hale, CRTEC Campus Director
Dawnita Tincher, Business Manager
(208) 482-6074

APPROVED JULY 17, 2017

Minutes of the Regular Meeting & Annual Budget Hearing
of the Board of Trustees
June 19, 2017

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:13 p.m. by Vice Chairman Barbara Skogsberg at the COSSA office board room. The following persons were in attendance:

Christy Tayler	Trustee	Wilder
Barbara Skogsberg	Trustee/Vice-Chairman	Notus
Craig Woods	Superintendent	Notus
Jason Sevy	Trustee	Marsing
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Diana Zigars	Special Education Director	COSSA
Greg Hale	CA Principal/CTE Coordinator	COSSA
	CRTEC Campus Director	
Kristie Dorsey	Short-Term Training Coordinator	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jeff Dillon, Wilder Superintendent; Robert Godina, Parma Trustee/Chairman; Jim Norton, Parma Superintendent; Norm Stewart, Marsing Superintendent and Shelley Shenk, Homedale Trustee.

Guests: None

APPROVE AGENDA

Dr. Nevill asked the Board to add under I.2. the COSSA Academy Budgets (230, 231, 245, 246, 284, 285, & 290) and Other COSSA Budgets (233, 235, 237, 238, 265, 275, & 410) as an action item, the addition under I.4. of the ICRMP Snow Expenses as an informational item, and Greg Hale asked the Board to Add under I.5. the consideration of an out-of-district student application to COSSA Academy as an action item. Christy Tayler moved to approve the agenda with additions as presented. Jason Sevy seconded the motion. Motion carried.

ANNUAL BUDGET HEARING

Chairman Barbara Skogsberg called the COSSA Academy Annual Budget Hearing to Order at 6:15 p.m. Discussion was held regarding the 2017-2018 COSSA Academy budget. The Board Reconvened back into the regular meeting at 6:27 p.m.

EXECUTIVE SESSION

No executive session was held

APPROVE MINUTES

The Board moved to approve the Regular Minutes of May 15, 2017 as presented by unanimous consent.

BILL SCHEDULE

Rob Sauer moved to approve the bill schedule as presented. Jason Sevy seconded the motion. Motion carried.

OLD BUSINESS

Building Lots

Dr. Nevill presented the Board the lot appraisals from realtor Doug Batt, proof of advertising the lots twice in the local newspaper, and the sealed bids that had been received to-date. Christy Taylor recused herself from voting on the lot bids. The Board opened the sealed bids that were received. It was noted that one bid had been received outside the specified date and time and as such would not be considered. After due consideration of all legitimate bids, Jason Sevy moved to accept the highest bid received by the specified date; that being \$14,001.00 per lot; a bid submitted by Kouba Homes. Rob Sauer seconded the motion. Motion carried. The Board directed Dr. Nevill to proceed with the sale of the two lots to Kouba Homes and to sign all necessary paperwork related to the sale.

Employee "A"

Dr. Nevill stated that the Caldwell Police Department was still in the process of investigating the allegations brought against Employee "A" and that a time frame of when the investigation might be complete was unknown. Dr. Nevill stated that a letter stating such was sent to the Professional Standards Committee at the State Department of Education.

OSBE Letter

Dr. Nevill informed the Board that Tracie Bent of the OSBE (Office of the State Board of Education) would be recommending that Occupation Therapists and Physical Therapists be added to the Career Ladder for Pupil Services Personnel.

NEW BUSINESS

CEA

No additions to the submitted reports.

Business Office

Business Manager Dawnita Tincher recommended that the Board approved the proposal from Quest CPA's for the 2016-2017 Annual Audit as presented. Christy Tayler moved to approve the proposal as presented. Jason Sevy seconded the motion. Motion carried.

Christy Tayler moved to approve the 2017-2018 proposed COSSA Academy

Budgets (230, 231, 245, 246, 284, 285, & 290) and the 2017-2018 COSSA Special Budgets (233, 235, 237, 238, 265, 275, & 410) as presented. Jason Sevy seconded the motion. Roll called vote being as follows: Wilder - Aye; Notus - No; Parma – not present; Marsing – Aye; and Homedale – Aye. Motion carried.

Jason Sevy moved to approve the 2017-2018 proposed Special Education Budget (100) as presented. Chrsty Tayler seconded the motion. Motion carried.

Jason Sevy moved to approve the 2017-2018 proposed Career/Technical Education Budget (259) as presented. Chrsty Tayler seconded the motion. Motion carried.

Special Services Report

Special Education Director Diana Zigars recommended that the COSSA Board of Trustees declare an emergency to seek candidates to fill Special Education, Speech/Language Pathologist and Gifted/Talented Facilitator position vacancies for the 2017-2018 school year. Rob Sauer moved to declare an emergency to seek teacher candidates qualifying for Alternate Route Certification as presented. Jason Sevy seconded the motion. Motion carried.

Administrative Report

Dr. Nevill stated to the Board that the request to ICRMP to reimburse the cost of the snow removal from the roof this past winter had been denied.

Jason Sevy moved to approve the proposed Board of Trustees meeting schedule for 2017-2018 as presented by Dr. Nevill. Christy Tayler seconded the motion. Motion carried.

Career & Technical/CRTEC Report

Rob Sauer moved to approve the proposed revision to the 2017-2018 CRTEC Calendar as presented. Jason Sevy seconded the motion. Motion carried.

COSSA Academy Principal Greg Hale asked the Board to approve the out-of-district application to COSSA Academy for the 2017-2018 school year as presented. Christy Tayler moved to allow the enrollment for said student to COSSA Academy for the 2017-2018 school year on a behavioral/attendance contract. Rob Sauer seconded the motion. Motion carried.

Short-Term Training Report

No additions to submitted reports.

COSSA BOARD POLICIES

Policies – First Reading

First reading was held on Policy 209 – Checks Returned for Insufficient Funds was held. Rob Sauer moved to send Policy 209 – Checks Returned for Insufficient Funds to a seconded reading. Jason Sevy seconded the motion. Motion carried.

First reading was held on the 2017-2018 Strategic Plan. Rob Sauer moved to send the 2017-2018 Strategic Plan to a second reading. Jason Sevy seconded the motion. Motion carried.

First reading was held on the 2017-2018 Student Handbook. Rob Sauer moved to send the 2017-2018 Student Handbook to a second reading. Jason Sevy seconded the motion. Motion carried.

Policies – Second Reading

No policies to review for second reading this month.

PERSONNEL

Jason Sevy moved to ratify the hire of Cynthia Eden for the position of Gifted/Talented Programs Facilitator on an Alternant Route to Certification for the 2017-2018 school year by Special Education Director Diana Zigars as presented. Christy Tayler seconded the motion. Motion carried.

Rob Sauer Jason Sevy moved to ratify the acceptance of resignation by CTE Director Greg Hale of Brian Williams as incoming Automotive Instructor for the 2017-2018 school year. Jason Sevy seconded the motion. Motion carried.

Rob Sauer moved to ratify the acceptance of resignation by COSSA Academy Principal Greg Hale from English/PE Teacher Malia Tate. Jason Sevy seconded the motion. Motion Carried.

Jason Sevy moved to ratify the hire by CTE Director Greg Hale of Mark Winton as the Automotive Instructor for the 2017-2018 school year. Rob Sauer seconded the motion. Motion carried.

Jason Sevy moved to ratify the hire by COSSA Academy Principal Greg Hale of Elizabeth Lyons as the COSSA Academy Remediation Specialist for the 2017-2018 school year. Rob Sauer seconded the motion. Motion carried.

Jason Sevy moved to ratify the hire by COSSA Academy Principal Greg Hale of Sue Uhlenkott as the Daycare Supervisor for the 2017-2018 school year. Rob Sauer seconded the motion. Motion carried.

Jason Sevy moved to ratify the hire by COSSA Academy Principal Greg Hale of Charles Abel as COSSA Academy English and Social Studies Teacher for the 2017-2018 school year. Rob Sauer seconded the motion. Motion carried.

Jason Sevy moved to ratify the hire by COSSA Academy Principal Greg Hale of Isaac Moffett as COSSA Academy Social Studies Teacher for the 2017-2018 school year. Rob Sauer seconded the motion. Motion carried.

**BOARD REQUESTS
TO ADMINISTRATION**

No further requests by the Board at this time.

ADJOURNMENT

Rob Sauer moved to adjourn the meeting at 8:23 p.m. Jason Sevy seconded the motion. Motion carried.

Respectfully submitted,

Dawnita Tincher, Clerk