

APPROVED FEBRUARY 19, 2020

**Board of Trustees
Annual Meeting Minutes
Wednesday, January 22, 2020**

A. Call to Order

- a. Call to Order** - The annual meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Jason Sevy at 6:00 p.m. The following persons were in attendance:

Jeff Dillon	Superintendent	Wilder
Jennifer Brock	Trustee	Notus
Jim Norton	Superintendent	Parma
Jason Sevy	Trustee/Chairman	Marsing
Norm Stewart	Superintendent	Marsing
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Loretta Hayslip	Special Education Director	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Jaime Ponce, Wilder Trustee; Robert Vian, Notus Superintendent; Paige Goodson Parma Trustee; and Shane Muir, Homedale Trustee

Guests: Patricia Frahm, COSSA Academy Teacher/Administration Intern; and Rebecca Owen, COSSA Academy Teacher.

B. Agenda Action Items

- a. Approval of Agenda** – Jennifer Brock moved to approve the agenda as presented. Jim Norton seconded the motion. Motion carried.
- b. Annual Meeting Action: Election of Board Chair and Vice Chair** – Jennifer Brock moved to approve the nomination of Jason Sevy as Board Chair. Jim Norton seconded the motion. Motion carried. Jim Norton moved to approve the nomination of Jennifer Brock as Board Vice Chair. Norm Stewart seconded the motion. Motion carried.
- c. Approval of the Consent Agenda** – Jennifer Brock moved to move VI. Annual Meeting Items out of the consent agenda creating d. Annual Meeting Items. Jason Sevy seconded the motion. Motion carried. Jennifer Brock moved to approve the Consent Agenda as amended. Jim Norton seconded the motion. Motion carried.
- i. Board Minutes**
- 1. December 16, 2019 Regular Minutes** - as presented
 - ii. Bill Schedule (January 22, 2020)** – as presented
 - iii. Personnel Report (January 22, 2020)** – as presented
 - iv. Board Policies** – None at this time

v. **Obsolete Items** – as presented

d. **Annual Meeting Items** – as follows

1. Appointment of Clerk of the Board – Jennifer Brock moved to approve the appointment of Dawnita Tincher as Board Clerk. Rob Sauer seconded the motion. Motion carried.

2. Board Meeting Schedule – Chairman Sevy made the recommendation to change February's meeting to Wednesday, February 19, 2020 and add Wednesday, January 20, 2021 to the presented meeting schedule. Jennifer Brock moved to approve the Board Meeting Schedule with the recommended changes and the posting of said schedule to the COSSA website. Jeff Dillon seconded the motion. Motion carried.

3. Location of Posting of Board Meeting Agendas – Jennifer Brock moved to approve the proposed meeting postings to the COSSA website & the CRTEC building as presented. Norm Stewart seconded the motion. Motion carried.

4. Approval of the Bank – Jennifer Brock moved to approve Wells Fargo Caldwell Branch as the approved bank. Norm Stewart seconded the motion. Motion carried.

5. Approval of the Newspaper for Notifications – Rob Sauer moved to approve Idaho Press as the paper for notifications. Jim Norton seconded the motion. Motion carried.

C. **Information Items/Reports**

a. **Old Business**

i. **Report on Board requests to Administration** – Dr. Nevill and Dawnita Tincher went through what the COSSA classified pay matrix would look like if modified to match the classified aide column of the Parma classified pay matrix.

Dr. Nevill queried Principals at all consortium buildings and found that Notus would be interested in hosting the Elementary Extended Resource Room & that Marsing would be interested in hosting a program as well.

Dr. Nevill verified that home language was part of the check-in sheet for new COSSA Academy students. The issue of how to prevent EL students from matriculating without being identified as EL has been turned over to the COSSA Academy Continuous Improvement Team (CIT).

b. **COSSA Education Association (Joetta Fulgenzi)** – no report at this time

c. **Business Office Report (Dawnita Tincher)** – no additions to submitted reports

d. **Special Services Report (Loretta Hayslip)** – Special Education Director Loretta Hayslip notified the Board know that the COSSA LEA was awarded the IDEA Part B 611 (School Age) Pass-through reallocated funds to purchase assessment materials in the amount \$9,484.

e. **COSSA Administration Report (Dr. Nevill)** – no additions to submitted reports

f. **Career & Technical/COSSA Academy Report (John Montana)** – no report at this time

g. **Maintenance/Facilities (John Bechtel)** – no additions to the submitted reports

h. **Food Service Report (April McPherson)** – no additions to the submitted reports

i. **Academy Remediation/ISS (Donna Benjamin)** – no additions to the submitted reports

j. **Transportation (Billie Hiser)** - no report at this time

k. **Information Technology – IT (Patricia Frahm)** – no additions to the submitted reports

l. **Short-Term Training (Charles Abel)** – no additions to submitted reports

D. **Action Items**

a. **Old Business** – none at this time

b. **COSSA Administration (Dr Nevill)** – none at this time

c. **Special Services (Loretta Hayslip)** – none at this time

E. **Executive Session** – Chairman Sevy announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206(1)(b)(d). After a

full and complete discussion upon motion duly made by Jim Norton and seconded by Norm Stewart the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye, Notus- Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Sevy declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:42 p.m. on the 22nd day of January 2020 at the COSSA office board room, Wilder, Idaho to consider executive session issues as authorized by Section 74-206(1)(b)(d), Jeff Dillon, Jennifer Brock, Jim Norton, Jason Sevy, Norm Stewart, Rob Sauer, and Harold Nevill were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session, at 6:59 p.m. Chairman Sevy reconvened into open session

F. Executive Session Action Items

a. No decisions were made.

G. Board Request to Administration - none at this time

H. Adjourn – Rob Sauer moved to adjourn the meeting at 7:00 pm. Norm Stewart seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk