

POLICY TITLE: IDEA PART B AND PRESCHOOL RECORD RETENTION

Background

The Idaho State Department of Education has adopted a fiscal and programmatic record retention policy that complies with 34 CPR 80.42. In accordance with 34 CFR 76.731, all fiscal and programmatic records must be kept to show their compliance with state-administered Federal IDEA Part B and Pre-school program requirements.

Therefore, the school district is subject to the record retention requirements identified in 34 CFR 80.42 and 2 CFR 200.333 which replaces 34 CFR 80.42 effective July 1, 2015.

Record Retention

In order to comply with the above referenced requirements, the school district must maintain all IDEA Part B and Pre-school fiscal and programmatic files for five years and one audit year, for a total of six years.

LEGAL REFERENCE:

2 CFR 200.333

34 CFR 76.731

34 CFR 80.42

POLICY HISTORY:

Adopted: 5/19/2016