

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO
Chynna Hiraskai, Special Education Director
Greg Hale, CRTEC Campus Director
Dawnita Tincher, Business Manager
(208) 482-6074

APPROVED AUGUST 20,2018

Minutes of the Annual Meeting
of the Board of Trustees
July 16, 2018

CALL TO ORDER

The annual meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:01 p.m. by Chairman Robert Godina at the COSSA office board room. The following persons were in attendance:

Jaime Ponce	Trustee	Wilder
Craig Woods	Superintendent	Notus
Robert Godina	Trustee/Chairman	Parma
Jason Sevy	Trustee	Marsing
Norm Stewart	Superintendent	Marsing
Dr. Harold Nevill	COSSA CEO	COSSA
Chynna Hirasaki	Special Education Director	COSSA
Deborah Downing	Short-Term Training Coordinator	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Greg Hale, COSSA Academy Principal/CTE Coordinator/CRTEC Campus Director; Jeff Dillon, Wilder Superintendent; Barbara Skogsberg, Notus Trustee/Vice Chairman; Jim Norton, Parma Superintendent; Shelley Shenk, Homedale Trustee; and Rob Sauer, Homedale Superintendent.

Guests: Joetta Fulgenzi, CEA/Special Olympics Representative; and Isaac Moffett, COSSA Academy Teacher/Administration Intern.

APPROVE AGENDA

Jason Sevy moved to approve the agenda as presented. Craig Woods seconded the motion. Motion carried.

EXECUTIVE SESSION

No executive session was held.

APPROVE MINUTES

Jason Sevy moved to approve the Regular Meeting Minutes of June 18, 2018 as presented. Craig Woods seconded the motion. Motion carried.

BILL SCHEDULE

Jason Sevy moved to approve the June 30, 2018 bill schedule and the July 16, 2018 bill schedule as presented. Craig Woods seconded the motion. Motion carried.

OLD BUSINESS

Dr. Nevill updated the Board on the status of the tort claim against COSSA and the Marsing School District. No decisions were made.

NEW BUSINESS

CEA

No additions to the submitted reports.

Business Office

No additions to the submitted reports.

Special Services Report

No additions to the submitted reports.

Annual Meeting Actions

Dr. Harold Nevill made the recommendation that the Board reappoint Dawnita Tincher as Clerk of the Board for the 2018-2019 school year. Craig Woods moved to reappoint Dawnita Tincher as recommended. Jason Sevy seconded the motion. Motion carried.

Craig Woods moved to elect Jason Sevy as Chairman of the Board. Jamie Ponce seconded the motion. Motion carried.

Jason Sevy moved to elect Robert Godina as Vice Chairman of the Board. Craig Woods seconded the motion. Motion carried.

Dr. Harold Nevill made the recommendation that the Board approve the following sites to post Board agendas: Front window of the CRTEC Building, The Wilder Post Office, and the COSSA website (www.cossaschools.org). Jason Sevy moved to approve the recommended posting sites as presented. Craig Woods seconded the motion. Motion carried.

Dr. Harold Nevill made the recommendation that the Board approve Wells Fargo, Caldwell Branch as COSSA's authorized bank. Craig Woods moved to approve Wells Fargo as COSSA's authorized bank. Jason Sevy seconded the motion. Motion carried.

Dr. Harold Nevill recommended that the Board approve the Idaho Press as the official newspaper for "posting" of COSSA legal notices. Craig Woods moved to approve the Idaho Press as the official newspaper as presented. Jason Sevy seconded the motion. Motion carried.

Administrative Report

Dr. Harold Nevill asked the Board to approve the recommended 2018-2019 COSSA Academy Calendar change for the graduation dinner on May 22, 2018 and ceremony on May 23, 2018 as presented. Jason Sevy moved to approve the calendar changes as presented. Craig Woods seconded the motion. Motion carried.

Craig Woods moved to support the ISBA Resolution regarding Classified Staff as presented. Jason Sevy seconded the motion. Motion carried.

- Career & Technical/CRTEC Jason Sevy moved to declare the three “old” Frigidaire stoves from the Culinary Arts classroom as excess to make room for the three new industrial stoves purchased through a grant. Craig Woods seconded the motion. Motion carried.
- Short-Term Training Report No additions to the submitted reports.

COSSA BOARD POLICIES

- Policies – First Reading
- First Reading was held on Policy 211 – Board Policy, Handbook, & Manual Review (New). Jason Sevy moved to send Policy 211 – Board Policy, Handbook, & Manual Review (New) to second reading. Jaime Ponce seconded the motion. Motion carried.
- First Reading was held on Policy 212 – Waiver of Personal Property Damage Liability (New). Jason Sevy moved to send Policy 212 – Waiver of Personal Property Damage Liability (New) to second reading. Jamie Ponce seconded the motion. Motion carried.
- First Reading was held on the CTE Course Description Manual (Revision). Jason Sevy moved to send the CTE Course Description Manual (Revision) to second reading. Jaime Ponce seconded the motion. Motion carried.
- First Reading was held on Policy 323 – Certified Staff Evaluation (Annual Review). Jason Sevy moved to send Policy 323 – Certified Staff Evaluation (Annual Review) to second reading. Jaime Ponce seconded the motion. Motion carried.
- First Reading was held on Policy 324 – COSSA Administrator Evaluation (Annual Review). Jason Sevy moved to send Policy 324 – COSSA Administrator Evaluation (Annual Review) to second reading. Jaime Ponce seconded the motion. Motion carried.
- First Reading was held on Policy 322 – Leadership Premiums (Annual Review). Jason Sevy moved to send Policy 322 – Leadership Premiums (Annual Review) to second reading. Jaime Ponce seconded the motion. Motion carried.
- Policies – Second Reading
- Second Reading was held on Policy 409 – Non-Resident Enrollment Policy (Revision). Craig Woods moved to approve Policy 409 – Non-Resident Enrollment Policy with changes on page 2 from “accepting district” to “hosting district”. Jason Sevy seconded the motion. Motion carried.
- Second Reading was held on the Job Description Manual (Revision to Food Service Description). Craig Woods moved to approve the Job Description Manual (Revision to Food Service Description) as presented. Jason Sevy seconded the motion. Motion carried.
- Second Reading was held on the Strategic Plan (Annual Revision). Craig Woods moved to approve the Strategic Plan (Annual Revision) as presented. Jason Sevy seconded the motion. Motion carried.

Second Reading was held on the Personnel Handbook (Annual Revision). Craig Woods moved to approve the Personnel Handbook (Annual Revision) as presented. Jason Sevy seconded the motion. Motion carried.

Second Reading was held on the Student Handbook (Annual Revision). Craig Woods moved to approve the Student Handbook (Annual Revision) as presented. Jason Sevy seconded the motion. Motion carried.

PERSONNEL

Jason Sevy moved to ratify the hire of Olivia Auxier as a Special Education Paraprofessional. Jaime Ponce seconded the motion. Motion carried.

Jason Sevy moved to ratify the hire of Lisa Yankee as a Special Education Paraprofessional. Jaime Ponce seconded the motion. Motion carried.

Jason Sevy moved to ratify the hire of Shari Montague as a Special Education Paraprofessional. Jaime Ponce seconded the motion. Motion carried.

Jason Sevy moved to ratify the hire of Celia Lantz as a Special Education Paraprofessional. Jaime Ponce seconded the motion. Motion carried.

Jason Sevy moved to ratify the termination of Nidia Schwarz, Special Education Paraprofessional. Jaime Ponce seconded the motion. Motion carried.

Jason Sevy moved to ratify the acceptance of resignation from Brandy Smith, Academy and Career Counselor. Jaime Ponce seconded the motion. Motion carried.

BOARD REQUESTS TO ADMINISTRATION

Craig Woods made the request that we look into making the Technical Math Course curriculum more rigorous in the Career & Technical programs.

ADJOURNMENT

Jason Sevy moved to adjourn the meeting at 6:58 p.m. Craig Woods seconded the motion. Motion carried.

Respectfully submitted,

Dawnita Tincher, Clerk