

APPROVED JUNE 21, 2021

**Board of Trustees
Regular Meeting Minutes
Monday, May 17, 2021**

A. Call to Order

- a. Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Chairman Sara Bartles at 6:00 p.m. in the agency cafeteria.

The following persons were in attendance:

Dr. Jeff Dillon	Superintendent	Wilder
Jennifer Brock	Trustee	Notus
Tana Kellogg	Superintendent	Notus
Sara Bartles	Trustee/Chairman	Parma
Stoney Winston	Superintendent	Parma
OJ Barber	Trustee	Marsing
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Loretta Hayslip	Special Education Director	COSSA
Patricia Frahm	CRTEC Principal/IT Coordinator	COSSA
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Brittney Josoff, Wilder Trustee/Vice Chairman; Norm Stewart, Marsing Superintendent; and Shane Muir, Homedale Trustee.

Guests: Dalia Martinez Roberts, Parma School District; and Joetta Fulgenzi, COSSA CEA Representative.

Chairman Bartles led the Pledge of Allegiance.

B. Agenda Action Items

a. Approval of the Agenda – Action Item – Jennifer Brock moved to approve the agenda with the addition of an informational item to C.c. Special Services Report. OJ Barber seconded the motion. Motion carried. Superintendent Rob Sauer arrived at this time.

b. Consent Agenda – Action Items: Consider the approval of Consent Agenda items – Jennifer Brock moved to approve the consent agenda as presented. OJ Barber seconded the motion. Motion carried

I.1. Board Minutes – April 19, 2021 Regular Meeting- as presented

I.2. Board Minutes – April 28, 2021 Special Meeting – as presented

I.3. Board Minutes – May 12, 2021 Special Meeting – as presented

II. Bill Schedule (May 17, 2021) – as presented

III. Personnel Reports (May 17, 2021)– as presented

IV. Board Policies – Tri-Annual Review/No Changes

- 1. Policy 6100 Superintendent – as presented**
- 2. Policy 6320 Administrator Evaluation - as presented**

C. Information Items/Reports

- a. COSSA Education Association (Joetta Fulgenzi) – verbal report presented**
- b. Business Office Report (Dawnita Tinchler) – no additions to submitted reports**
- c. Special Services Report (Loretta Hayslip) – Special Education Director Loretta Hayslip notified the Board of the application release for ARPA IDEA Part B funds. She would like to be able to apply for funds to give sign on bonuses to certified staff and purchase preschool playground equipment.**
- d. Academy Principal/CTE Coordinator (Patricia Frahm) – no additions to submitted reports**
- e. COSSA Administration Report (Dr. Harold Nevill) – no additions to submitted reports**
- f. Maintenance/Facilities (John Bechtel) – no additions to the submitted reports**
- g. Food Service Report (Stephen Kubinski) – no additions to the submitted reports**
- h. Short-Term Training (Veronica Grimaldo) – no additions to submitted reports**

D. Old Business -- Action Items

- a. Covid-19 Reopening Plan (Summer School Edition) Action Item – Consider the approval of the Covid-19 Reopening Plan (Summer School Edition).** – Dr. Jeff Dillon moved to approve the plan with the change on page 14 of the word “optional” in place of “recommended”. Jennifer seconded the motion. Motion carried.

E. New Business -- Action Items

- a. Walk-in Freezer/Chiller - Action Item: Consider the bids for a walk-in freezer/chiller.** Dr. Jeff Dillon moved to accept bid #3 with the allowance of a 10% discretion afforded to the Superintendent. Jennifer Brock seconded the motion. Motion carried.
- b. Superintendent Evaluation - Action Item: Consider the approval of the Board’s Superintendent Evaluation.** Rob Sauer moved to approve the superintendents evaluation as presented. Jennifer Brock seconded the motion. Motion carried.
- c. Policy 5245 – Title IX Policy and Procedures (New) Action Item: Consider the approval of the second reading of Policy 5245.** Jennifer Brock moved to approve policy 5245 upon second reading. Dr. Jeff Dillon seconded the motion. Motion carried.
- d. CBRS Job Description (New) – Action Item: Consider the approval of the second reading of the CBRS Job Description.** Jennifer Brock moved to approve the CBRS Job Description upon second reading. Dr. Jeff Dillon seconded the motion. Motion carried.

- F. Executive Session -** Chairman Bartles announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206(1)(b)(d). After a full and complete discussion upon motion duly made by Dr. Jeff Dillon and seconded by OJ Barber the following resolution was presented: Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(b)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Aye Notus – Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Bartles declared said resolution adopted. The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:55 p.m. on the 17th day of May 2021 at the COSSA cafeteria, Wilder,

Idaho to consider executive session issues as authorized by Section 74-206(1)(b)(d), Dr. Jeff Dillon, Jennifer Brock, Tana Kellogg, Sara Bartles, Stoney Winston, OJ Barber, Rob Sauer, Dr. Harold Nevill, and Dawnita Tincher were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held. There being no further discussion concerning the subject matter of the Executive Session, at 7:27 p.m. Chairman Bartles reconvened into open session.

- G. Executive Session Action Items** – No decisions were made.
- H. Board Request to Administration** – No requests at this time.
- I. Adjournment** – Jennifer Brock moved to adjourn the meeting at 7:28 p.m. Stoney Winston seconded the motion. Motion carried.

Respectfully Submitted,

Dawnita Tincher, Clerk