

Dr. Harold Nevill, CEO
Diana Zigars, Special Education Director
Greg Hale, CRTEC Campus Director
Dawnita Tincher, Business Manager
(208) 482-6074

APPROVED DECEMBER 19, 2016

Minutes of the Regular Meeting of the Board of Trustees
November 21, 2016

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:04 p.m. by Chairman Robert Godina at the CRTEC Conference Room. The following persons were in attendance:

Barbara Skogsberg	Trustee; Vice-Chairman	Notus
Craig Woods	Superintendent	Notus
Robert Godina	Trustee, Chairman	Parma
Jason Sevy	Trustee	Marsing
Norm Stewart	Superintendent	Marsing
Rob Sauer	Superintendent	Homedale
Harold Nevill	COSSA CEO	COSSA
Diana Zigars	Special Education Director	COSSA
Greg Hale	CA Principal/CTE Coordinator	COSSA
	CRTEC Campus Director	
Dawnita Tincher	Business Manager/Clerk	COSSA

Not Present: Christy Tayler, Wilder Trustee; Jeff Dillon, Wilder Superintendent; Jim Norton, Parma Superintendent; and Shelley Shenk, Homedale Trustee.

Guests: Kristy Dorsey, Short Term Training Coordinator; Joetta Fulgenzi, CEA Representative; Juan Garcia, CRTEC Interpreter; Rebecca Owen, Math Teacher COSSA Academy; Student "2016-28" and parents.

APPROVE AGENDA

Diana Zigars asked to add to J.1. the ratification of hire of a special education assistant. Barbara Skogsberg moved to approve the agenda as amended. Jason Sevy seconded the motion. Motion carried.

EXECUTIVE SESSION

Chairman Robert Godina announced that the next order of business would be Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206

(1)(b)&(d). After a full and complete discussion the following resolution was presented:

Be it resolved that the Board of Trustees of the Canyon-Owyhee School Service Agency will recess from a public meeting into executive session pursuant to Section 74-206 Idaho Code, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student as allowed by Idaho Code 74-206 (1)(b) and the examination of records exempt from public disclosure as allowed by Idaho Code 74-206 (1)(d). Be it further resolved that following executive session the board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting. Roll call vote being conducted on the above and foregoing resolution and the same having been counted and found to be as follows: Wilder- Not Present, Notus- Aye, Parma – Aye, Marsing- Aye, Homedale- Aye, Chairman Godina declared said resolution adopted.

The minutes of the Executive Session of COSSA: The Board of Trustees having properly recessed from open session pursuant to Section 74-206 Idaho Code, directly thereupon convened into an executive session at 6:05 p.m. on the 21st day of November 2016 at the COSSA office board room, Wilder, Idaho to consider personnel and student issues as authorized by Section 74-206(1)(b) &(d), Barbara Skogsberg, Craig Woods, Robert Godina, Jason Sevy, Norm Stewart, Rob Sauer, Dr. Harold Nevill, Diana Zigars, Greg Hale, and Dawnita Tincher, were present at the Executive Session. The Board then entered into discussion of the matter for which the Executive Session was held.

There being no further discussion concerning the subject matter of the Executive Session at 6:54 p.m. Chairman Godina reconvened into open session.

**EXECUTIVE SESSION -
ACTION(S)**

Barbara Skogsberg moved to expel “Student 2016-28” from COSSA Academy for the remainder of the 2016- 2017 school year. Said student would be able to re-apply in the fall for the 2017-2018 school year and must provide a clean drug test at said time. Jason Sevy seconded the motion. Motion carried.

APPROVE MINUTES

Jason Sevy moved to approve the minutes for the Board meeting of October 17, 2016 as presented. Barbara Skogsberg seconded the motion. Motion carried.

BILL SCHEDULE

Barbara Skogsberg moved to approve the bill schedule as presented. Jason Sevy seconded the motion. Motion carried.

OLD BUSINESS

Medicaid (238 Fund)

Diana Zigars Special Education Director discussed the declining funds within the Medicaid (238) Fund and some of the steps that she has currently taken to compensate for this lost funding source. She renegotiated the contract with the behavioral intervention specialist (BI) down 30%, decreased the number of Psycho-Social Rehabilitation Specialist (PSR’s) by one and has no plans to

replace or increase them, and she has a Medicaid assistant who is working diligently to make sure we are billing Medicaid to our full potential.

- SDE FTE Dr. Harold spoke about the recent teleconference that he and Mrs. Tincher had with the SDE ISEE personnel in regards to CTE classes and personnel. Districts need to code CTE Course Type on classes being held at CRTEC as “off-site” not “regular” and the State Department of Education will be reinserting into the option sets the “COSSA CTE Code”.
- Board Meeting Briefings Dr. Nevill has visited the Boards at Marsing, Parma, and Homedale. He is scheduled to visit Wilder December 12th and Notus on December 13th.
- 15-16 Leadership Premiums Discussion was held regarding the funding that was sent from the districts for the 15-16 Leadership Premiums/Benefits. Each district sent funding for a CTE Instructor who did not qualify for funding and the Board decided that Mrs. Tincher would send reimbursement back to each of the districts so that they can show the carryover correctly on their reports.

NEW BUSINESS

- CEA Joetta Fulgenzi, CEA representative, stated that CEA would like to see the designated staff and visitor parking area out front of the CRTEC facility expand as there does not seem to currently be enough spaces designated at this time. She also invited the Board members to the annual COSSA Holiday party on December 14, 2016 from 4 p.m. to 6 p.m. in the COSSA Café. CEA Scholarship baskets will be onsite during the Holiday party and the drawing for winners will take place then.
- Business Office No additions to submitted reports.
- Special Services Report No additions to submitted reports.
- Administrative Report No additions to submitted reports.
- Career & Technical/COSSA Greg Hale passed out a report showing current COSSA Academy & CTE Enrollments.
- Short-Term Training Report Short-Term Training Coordinator Kristy Dorsey passed out her report on past and upcoming Short-Term training opportunities.

COSSA BOARD POLICIES

- Policies – First Reading First reading was held on Policy 309 - Sick Leave Bank (Revision). Barbara Skogsberg moved to bring Policy 309 – Sick Leave Bank (Revision) back for a second reading. Norm Stewart seconded the motion. Motion carried.

PERSONNEL

Diana Zigars asked the Board to ratify her hire of Elizabeth Glenn, Special Education Assistant. Jason Sevy moved to ratify the hire of Elizabeth Glenn as presented. Rob Sauer seconded the motion. Motion carried.

**BOARD REQUESTS
TO ADMINISTRATION**

Barbara Skogsberg asked to have the account number checked on the payment to Fillmore Construction on the Building Trades Shed Concrete as there is nothing currently budgeted in the line it 237-663410-000-000-0.

Barbara Skogsberg asked to see what the amounts that are special education vs. administrative in the Special Education/Administrative Budget (100).

The Board asked Dr. Nevill to do some research to see what is legal on the proposed changes to Policy 309 – Sick Leave Bank (Revised).

ADJOURNMENT

Jason Sevy moved to adjourn the meeting at 8:06 p.m. Barbara Skogsberg seconded the motion. Motion carried.

Respectfully submitted,

Dawnita Tincher, Clerk