

Canyon-Owyhee School Service Agency

109 Penny Lane
Wilder, Idaho 83676

Dr. Harold Nevill, CEO
Diana Zigars, Special Education Director
Greg Hale, CRTEC Campus Director
Dawnita Tincher, Business Manager
(208) 482-6074

APPROVED APRIL 17, 2017

Minutes of the Regular Meeting of the Board of Trustees March 20, 2017

CALL TO ORDER

The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order at 6:03 p.m. by Chairman Robert Godina at the COSSA office board room. The following persons were in attendance:

Christy Tayler	Trustee	Wilder
Barbara Skogsberg	Trustee; Vice Chairman	Notus
Craig Woods	Superintendent	Notus
Robert Godina	Trustee; Chairman	Parma
Shelley Shenk	Trustee	Homedale
Rob Sauer	Superintendent	Homedale
Dr. Harold Nevill	COSSA CEO	COSSA
Diana Zigars	Special Education Director	COSSA
Greg Hale	CA Principal/CTE Coordinator	COSSA
	CRTEC Campus Director	
Dawnita Tincher	Business Manager/Clerk	COSSA
Krisite Dorsey	Short-Term Training Coordinator	COSSA

Not Present: Jeff Dillon, Wilder Superintendent; Jim Norton, Parma Superintendent; Jason Sevy, Marsing Trustee; and Norm Stewart, Marsing Superintendent.

Guests: Debbie Holzhey, Marsing Business Manager; Joetta Fulgenzi, CEA Representative; and Michele Hughes, Special Olympics Representative.

APPROVE AGENDA

Dr. Nevill asked the Board to add under G5 informational item update on a Tort Claim that has been issued and G6 the update on possible lot sales, Special Education Director Diana Zigars asked the Board to add J1 the ratification of hire for a current PSR position. Craig Woods moved to approve the agenda with additions as presented. Shelley Shenk seconded the motion. Motion carried.

EXECUTIVE SESSION

No Executive Session held.

APPROVE MINUTES

Barbara Skogsberg moved to approve the minutes for the regular board meeting

on February 21, 2017 and the special board meeting on February 27, 2017 as presented. Shelley Shenk seconded the motion. Motion carried.

BILL SCHEDULE

Barbara Skogsberg moved to approve the bill schedule as presented. Christy Tayler seconded the motion. Motion carried.

OLD BUSINESS

Payroll Projections

Vice Chairman Skogsberg asked Business Manager Dawnita Tinchler to send out spread sheets showing the separation of the salary versus benefit additional payroll projections for the 2017-2018 budget year in the special ed/administrative (100) budget and the career and technical education (259) budget. No decisions were made.

Snow Removal/Damage

Dr. Nevill asked the Board to let him know if there are any items out in the Districts that would need to be added to our list of claims for the insurance company. No decisions were made.

CTE Perkins Training

Dr. Nevill reminded the Board to please put on their calendar the upcoming training on April 4th by the Division of CTE to discuss allowed uses of Perkins funds, from 8:30 to noon at the CWI campus on the Nampa-Caldwell Boulevard.

Evaluation Audit Results

Dr. Nevill told the Board that the evaluation audit by the State Board of Education went very well and that they were very impressed.

Tort Claim

Dr. Nevill notified the Board that he had received notification that COSSA is the subject of a tort claim and that the insurance and lawyer have been contacted.

Wilder Lots

Dr. Nevill notified the Board that he has received offers regarding the two lots that COSSA currently owns in one of the Wilder subdivisions. No decisions were made.

NEW BUSINESS

CEA

Joetta Fulgenzi and Michele Hughes stated to the Board that Special Olympics would be holding a "Dumpster Dive" fundraiser here at the CRTEC facility on Saturday, April 22, 2017. They also stated that they would have fundraising booths available at \$35 per space and that this would be a good opportunity for various organizations from the Districts to raise funds.

Kristy Dorsey came in at this time.

Business Office

No additions to the submitted report.

Special Services Report

Special Education Director Diana Zigars discussed with the Board the Gifted/Talented Funds that were being distributed to the Districts from the State Department of Education this month as outlined in Section 12 of House Bill 620

and that in an effort to address concerns regarding the special education/administrative budget (100) reserve for deficit and the current expenditures for the gifted/talented program from this budget, she would recommend that the Board designate these funds as flow through funds to said budget to be used as outlined in House Bill 620, Section 12 as approved by the 2016 Legislative Session. No decisions were made.

Special Education Director Diana Zigars stated that Craig Woods, Superintendent of Notus School District has proposed that an additional .5 FTE Special Education Teacher position be added to serve students in the Resource Room program at Notus School District. No decisions were made.

Administrative Report

Vice Chairman Barbara Skogsberg asked Dr. Nevill if he would be able to provide the number of students who actually went into the field of study that they were a concentrator in regarding positive placement numbers. Dr. Nevill stated that he did indeed have this information and would get it to the Board for the next meeting.

Career & Technical/CRTEC

No additions to the submitted report.

Short-Term Training

No additions to the submitted report.

COSSA BOARD POLICIES

Policies – First Reading

No policies to review for first reading this month.

Policies – Second Reading

No policies to review for second reading this month.

PERSONNEL

Diana Zigars asked the Board to ratify her hire of Dawn Hughes as a PSR. Barbara Skogsberg moved to ratify the hire of Dawn Hughes as presented. Shelley Shenk seconded the motion. Motion carried.

**BOARD REQUESTS
TO ADMINISTRATION**

No further requests by the board this month.

ADJOURNMENT

Barbara Skogsberg moved to adjourn the meeting at 7:37 p.m. Shelley Shenk seconded the motion. Motion carried.

Respectfully submitted,

Dawnita Tincher, Clerk